



GRADUATE SCHOOL WHAT TO DO AND WHEN

Apply to the Following Schools:

Three rows of application tracking fields: School name, Deadline, Sent, Received.

Take Graduate Admission Test:

Two rows of test tracking fields: Test name, Date Taken, Results.

Contact Admissions and Records to have official Transcripts sent to:

Three rows of transcript tracking fields: School, Deadline, Transcript sent, Received.

Obtain Letters of Recommendation from:

Four rows of recommendation tracking fields: Contact name, Contact date, Due, Sent, Received.

* Create folders for each school to which you are applying