



CAREER
DEVELOPMENT
& ALUMNI
ENGAGEMENT

C H A N N E L
I S L A N D S

Third Year Career Development Guide

- Review your [first- and second-year guides](#) and focus on what is helpful for your journey.
- Make an appointment with a Career Counseling Professional via [Handshake](#). Handshake allows you to apply for jobs and internships, register for Career Center events, and schedule appointments to meet with Career Counseling Professionals. Consider coming in for at least one of the following topics:
 - [Career exploration](#)
 - [Resume and cover letter review](#)
 - [Job and internship searching](#)
 - [Interviewing practice and mock interview preparation](#)
- Create a [LinkedIn account](#) if you have not done so already. LinkedIn is a professional networking tool that allows you to create a profile, connect with those in your field of study/interest, and search for job and internship opportunities.
- Follow local, state, or national professional organizations in your field of interest on LinkedIn. Ask faculty/professionals in your field of interest what organizations they recommend you follow.
- Connect with faculty members in your major/ field of interest. You can attend their office hours or suggest a meeting outside of the classroom via Zoom or for coffee at Freudian Sip or at the Student Union.
- Use [LinkedIn Learning](#) to learn a new skill or refine a current skill. LinkedIn Learning is a free resource to you as a CI student, where you can search for courses, watch videos, and learn new skills – just ensure you login to your myCI and select the LinkedIn Learning option. You can then add these skills to your resume and LinkedIn profile. If you are not sure which courses to take, you can ask people in your field of study through the [informational interviewing process](#) and via [Dolphin Connect](#).
 - Dolphin Connect is an online portal you can utilize to connect with professors, alumni, and professionals in your field of interest. It is a mentorship/networking tool that you can utilize as a student and later as an alumni.
 - Informational interviews are field research opportunities that can help you with the career exploration process and discovering more of your interests! You can also find potential individuals for informational interviews through LinkedIn by using the [LinkedIn Alumni Tool](#).
- If you are interested in graduate school to obtain your career goals, you can:
 - [Review graduate school Information on the Academic Advising website](#)
 - [Review graduate school information on the Career Counseling website](#)
 - [Attend the Graduate and Professional School Fair](#)
 - Make an appointment with a Graduate School Specialist, Sara Alcala, via your [Navigate profile](#) (via myCI)

- Attend a local networking event to connect with potential mentors and build your contacts in the field to assist in your professional development. Some of these can be found on Employer Events via Handshake, LinkedIn, or local websites. Schedule an appointment via [Handshake](#) if you need assistance with this!

Remember to...

- ✓ Read CDAE emails regarding upcoming events and career-related tools and resources.
- ✓ Continue to use Handshake and other job/internship databases.
- ✓ Continue to utilize LinkedIn and Dolphin Connect to reach out to potential mentors.