



# MOVE IN NEWSLETTER

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## WELCOME!

Housing & Residential Education at CSU Channel Islands wants to welcome you to our residential community! Living at your new home in Housing will be a unique experience. A successful community requires patience, understanding, and appreciation of others. We hope that together we can learn through challenges, provide growth opportunities and celebrate successes together.



## IMPORTANT DATES

|      |   |
|------|---|
| 8/4  | Roommate Assignments posted to Housing portal   |
| 8/11 | Financial Aid Disbursement  |
| 8/15 | DUE: Total Financial Balance or first payment of payment plan                               |
| 8/16 | Fall Move In Day if you are participating in Orientation from 8/17-18                       |
| 8/25 | New Student Convocation   |
| 9/1  | Last day to revert to a smaller meal plan for Fall 2023 (must stay within min. requirement) |



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# MOVE IN TO DO LIST

## STEPS TO PREPARE FOR MOVE IN

\*Items are required to receive your key on Move In day

- 1** Review move-in time slot in your Housing portal\*
- 2** Pay all CSUCI fees by 5 p.m. on 8/15/23\*
- 3** Submit your emergency contact information via myCI Records before your arrival\*
- 4** Sign the License Agreement. **MINORS:** Sign and submit Minor License Agreement\*
- 5** Take a COVID-19 test 24-48 hours before arriving. Make sure it's **negative**. Help keep everyone safe!
- 6** Bring a valid ID! If you have your CSUCI Dolphin ID, please provide it during check-in\*
- 7** Purchase a Student Housing Parking Permit if you plan to bring a vehicle to campus for the semester

**Questions about any of the above required items can be directed to the Main Housing Office.** Contact info is in the gray banner above.



# Dolphin CHECKLIST

To make your move as seamless as possible we have compiled a list of items to bring.

Remember to bring essentials like bedding, toiletries, clothing, study materials, and electronics.



We recommend coordinating with your roommates to avoid duplicates of shared items.



## KITCHEN ESSENTIALS

- Pots and pans
- Cooking utensils
- Hand and wash towels
- Spices and food
- Microwave safe dishes
- Cleaning supplies
- Dish soap
- Sponges

## ELECTRONICS

- Earphones
- Speaker and charger
- Computer and charger
- Power strip (requires surge protector)
- TV with remote
- Fan (cannot bring portable AC unit)

## BEDROOM ITEMS (ALL VILLAGES)

- Pillow and pillowcase
- Extra long (XL) twin sheets and comforter
- Blankets
- Mattress pad
- Towels
- Full-length mirror
- Storage bins
- Hangers
- Desk lamps and bulbs
- Laundry supplies and laundry basket/bag
- School supplies
- Clothes for varying seasons
- Reusable water bottle
- Room decor (posters, photos, rugs, etc.)
- Trash bin liners (SRV 4 gallon liners for 2 trash bins)

## TOILETRIES (ALL VILLAGES)

Santa Rosa Village has community bathrooms. You will bring your items to the restrooms but store them in your room.

- Body soap
- Toothbrush, toothpaste, mouthwash
- Shampoo / conditioner
- Makeup
- Hair brush and products
- Face moisturizer
- Loofah
- Shower sandals
- Shower caddy to carry shower items
- Shaving accessories
- Deodorant, lotion, etc.

## PERSONAL IDENTIFICATION

- Debit/credit card
- Driver's license or Government ID
- Insurance card
- Social security card



# MOVE IN MAP

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**Enter** through any main campus entrance and go towards Housing near Potrero Rd.

★ **Check In Location:** Santa Rosa Village Courtyard

📍 **Park with permit ONLY:** In any SH-1, SH-2, A-10, or UG-TC Parking Lot

Purchase parking permits at dispensers in A1-A4 lots or online [here](#).





# FEES AND PAYMENT

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## UNIVERSITY FEES DUE

**August 15** - Full payment or first installment of payment plan due before move in

- Refer to your CI Records and 'Finances' area for your amount due
- If you have loans refer to your 'To Do List' in CI Records to ensure you have completed all steps for your disbursement August 10 - First financial aid disbursement
- All University fees are due before you move in either in full or your first payment plan

## REVIEW YOUR FEES



CI Records

Finances

My Account

Account Inquiry  
Enroll In Direct Deposit

Financial Aid

View Financial Aid  
Accept/Decline Awards



You have no outst

\*Important Student Fee In  
Make a Payment



California State University

HOUSING & RESIDENTIAL EDUCATION

CHANNEL ISLANDS

Questions about Room or Board fees or Deposits?

Contact Housing & Residential Education

student.housing@csuci.edu

805-437-2733



Payments made on move in day should expect a delay in checking in



Questions about financial aid ?  
Contact the Financial Aid Office  
financial.aid@csuci.edu

805-437-8530



Questions on payments or payment plans?  
Contact Student Business Services

SBS@csuci.edu

805-437-8810



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# RESIDENT SUPPORT

## OFFICE HOURS

### Village Office Information

**Santa Rosa Village: 805-437-3848**

**Hours: Monday-Friday: 8 a.m. - 11 p.m.**

**Weekends: 10 a.m.-11 p.m.**

Open during breaks and holidays

**Main Housing Office: 805-437-2733**

**Hours: Monday - Friday 8 a.m. - 5 p.m.**

Closed for major holidays

## AFTER HOUR SUPPORT?

Our staff is here to support with any questions related to housing, mail, and to even support when you get locked out of your room.

During business hours you may call your Santa Rosa Village Office.

After Hours you will call the RA on Duty

Save for later

**(805) 427 - 1657**

## MAIL & PACKAGES

All mailed packages too large for your mailbox are stored in your village office. You will receive an email from 'HRE Mail' when your package is ready for pick up in Santa Rosa Village Office.

### Mail Address for Packages

Your First and Last Name  
(Insert Village Name), Building & Room \_\_\_\_ (i.e. A101A)  
CSU Channel Islands  
One University Drive  
Camarillo, CA 93012

### Mailbox for Envelopes

**Key** - The key is in the back of your bedroom door handle and the mailbox # corresponds to your bedroom #

## RENTALS IN THE OFFICE

- Fan Rentals: \$10 / semester or \$20 for the entire year
- Check out cleaning equipment for free in your Village Office
- Game Equipment rentals (pool, Xbox, PlayStation, etc.)





# MEAL PLAN AND MORE!

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## SANTA ROSA VILLAGE

Santa Rosa Village family rooms on every floor are equipped with a full-size refrigerator, a microwave, toaster, sink, water refill station and a Keurig. The community kitchen for residents has multiple stovetops and ovens.

## MEAL PLANS

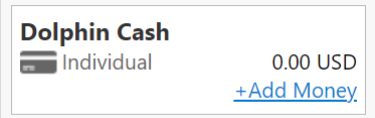
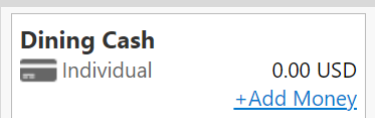
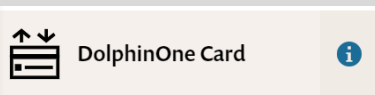
Included:

- Swipes for Islands Café (cafeteria)
- Flex Cash for all other restaurants on campus

Flex Cash is refillable



How do I check my swipes and flex cash amount?



## ISLANDS CAFE HOURS

Islands Café opens 8/16 for lunch

Academic Year Hours

Monday to Friday

- Breakfast - 7 a.m. to 10:30 a.m.
- Lunch - 10:30 a.m. to 4 p.m.
- Dinner - 4 p.m. to 8 p.m.

Saturday and Sunday

- Brunch - 10 a.m. to 2 p.m.
- Dinner - 4 p.m. to 8 p.m.



@uas\_dining



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## OTHER CAMPUS EATERIES

All other UAS campus eateries are scheduled to open on 8/21

- Tortillas hours [click here](#)
- Mom Wongs hours [click here](#)



# FAQs FOR FIRST YEARS

## WHAT SHOULD I LEAVE AT HOME?

- LED lights
- Candles, Incense, sage
- Lava lamps
- Plug in air fresheners
- Additional furniture
- Additional appliances (microwave, fridge, Keurig)
- Command Strips
- No animals without approval from DASS and HRE
- Vapes, cigarettes, etc.

Review the Resident Handbook for a [comprehensive list of what not to bring](#).

## RULES FOR DECORATING

1. Use putty instead of Command Strips to avoid damage
2. Avoid tacks, nails, stickers, regular tape, or duct tape on the wall or furniture
3. Do not remove the blinds
4. Avoid over the door organizers or mirrors
5. Avoid anything with an open flame

## WHAT CAN I DO FOR FUN IN HOUSING?

Amenities are available to all residents no matter where you live!

- Pool, spa and outdoor BBQ
- Fitness and dance room
- Community kitchens
- Relaxation room with massage chair
- Checkout equipment for the game rooms
- Music and art room
- Pickleball court
- Hangout with and walk Lonnie
- Attend Housing events solo or with friends!



## WHERE CAN I FIND THE HOUSING RULES?

Please be mindful to not bring anything that violates our Community Living Standards located in the [Resident Handbook](#). It takes a village to keep a community safe.

List of violations starts on Page 49



## WHAT IS ALCOHOL EDU?

A **REQUIRED** alcohol education course for all housing residents due before they move in. You will receive the information a week before move in.

## WHEN DO I MEET EVERYONE IN HOUSING?

|      |   |
|------|---|
| 8/20 | <p><b>REQUIRED:</b> Town Hall meeting for all Housing students</p> <p>📍 <a href="#">Click here for Zoom link</a></p> <p>🕒 4 p.m.</p>  |
|      | <p><b>REQUIRED:</b> First floor meeting where you will formally meet your Resident Advisor and the other students on your floor</p> <p>📍 Location varies</p> <p>🕒 between 5 p.m. - 8 p.m.</p> |
| 8/25 | <p><b>New Student Convocation Ceremony:</b> 1:00 p.m.- 2:30 p.m.<br/>Broome Plaza</p> <p><b>Celebration:</b> 2:30 p.m.- 5:00 p.m.<br/>Central Mall</p>  |



# Friendly REMINDERS

## HEALTH, SAFETY & OCCUPANCY CHECKS (HSOCS)

Staff conducts monthly Health, Safety & Occupancy Checks (HSOCS) to enforce fire and safety rules, maintain cleanliness and organization of rooms, and verify occupancy.

## LANDSCAPING NOISE

University staff mow the lawns daily after 9 a.m. and use leaf blowers in the courtyards once a week. To minimize noise, it is advised to close your windows. To preserve the grounds, please use designated walkways instead of walking through planted areas.

## LAUNDRY SUPPORT

All machines require a WASH laundry card. You can purchase the card in Anacapa or Santa Cruz Village Office.



- Refill your card with the app and your credit/debit card or at the kiosk you purchased your card at
- Cash option is not available

## IMMUNIZATON RECORDS

Immunization requirements for all students are posted at the Health Services website: [www.csuci.edu/studenthealth/](http://www.csuci.edu/studenthealth/). Please read this information and other health immunization requirements as it may affect your ability to register for future semesters.

## OCCUPANCY CHANGES

Due to occupancy or building demands, you may be required to move after move-in, which is outlined in the license agreement. We will avoid it when possible and will not exercise it unreasonably.

## SMOKE DETECTOR & FIRE EXTINGUISHER CHECKS

Our Facility Workers inspect smoke detectors and fire extinguishers around the 16th of every month.

## STUDENT HEALTH SERVICES

For more serious illnesses and medical treatment, students have access to the Student Health Center, which is paid for in your student fees.

Location: Yuba Hall across the parking lot behind Sage Hall

Phone: (805) 437-8828

## COSTS NOT COVERED IN YOUR ROOM & BOARD

|        |   |
|--------|---|
| \$25   | Late payments, replacement key cards and mailbox keys |
| \$10   | Lockouts after 3rd each semester                      |
| Varies | Room repairs and Room changes                         |
| Varies | Living area or furniture damages                      |



# PARTNERSHIPS FOR YOU

(805) 437 - 2733

[student.housing@csuci.edu](mailto:student.housing@csuci.edu)



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## GRADGUARD

As noted in your housing contract, **CSUCI assumes no responsibility and provides no insurance or financial protection for your personal property.** We strongly recommend that you get renters insurance coverage. As our resident, you're eligible to purchase coverage through GradGuard's student renters insurance program. CSUCI does not receive compensation for providing this student benefit. This preferred rate is available to you because you're a CSUCI student. GradGuard's Renters Insurance is underwritten by Markel® American Insurance Company. Claims and coverages are subject to language, limits and exclusions, and policy. Visit [GradGuard.com/renters](http://GradGuard.com/renters) to get more information about their coverage and a quote.



## DORMIFY

Housing & Residential Education has partnered with Dormify make your move in and welcome to Housing a breeze.

### **Room Decor and Supplies - Click here**

to search through tons of value packs including décor, towels, bedding and more. Dormify also offers storage and bathroom supplies.

**Care Packages - Click here** to have a loved one sign up to send you seasonal care packages to pick from. They also get to provide a hand written note to the student with every box.



Welcome Box



Halloween Box



Sweetheart Box



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## FIRST YEAR RESIDENTS,

We hope this information is useful. Please ensure you review all the information so you are in the loop with housing expectations. All Housing policies in the Resident Handbook and License must be abided by to avoid going through the conduct process. If you have any questions or concerns, please do not hesitate to contact our Main Housing office.

## STAY CONNECTED!

Housing & Residential Education Main  
Office

(805) 437-2733

[student.housing@csuci.edu](mailto:student.housing@csuci.edu)

Follow us on social media

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## We are looking forward to your arrival, dolphins!