

## Additional Unit Authorization

### Policy on Undergraduate Unit Load Limitation

An undergraduate student in good academic standing may enroll in up to 18 units without advisor approval. Students who wish to enroll in more than 18 units are required to have approval from the chair or faculty advisor in the student's declared major or approval from an academic advisor. If the student has not yet declared a major, approval from an academic advisor is required. Undergraduate students on academic notice may enroll in up to 14 units without advisor approval. Students on academic notice who wish to enroll in more than 14 units are required to have an academic advisor's approval.

Name: \_\_\_\_\_ Student ID: \_\_\_\_\_ E-Mail: \_\_\_\_\_

Major: \_\_\_\_\_ Academic Level: \_\_\_\_\_ Term: \_\_\_\_\_ Year: \_\_\_\_\_

CI Campus GPA\*: \_\_\_\_\_ Major GPA\*: \_\_\_\_\_ Cumulative GPA\*: \_\_\_\_\_

\*GPA information is located in the "Current Academic Summary" section of your CI Academic Requirements Report in myCI - CI Records

List **all** courses you propose to complete for the semester:

Subject	Course #	Course Title	Units
MATH	202	Biostatistics	3

Subject	Course #	Course Title	Units

**Total Number of Units Requested:** \_\_\_\_\_

Please provide a brief explanation why you are requesting additional units: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
(continue writing on back, if needed)

Student's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Note:** If you are taking primarily general education courses, please seek academic advisor approval. If you are taking primarily major courses, please seek program chair/faculty advisor approval. E-mail the completed form to [registrar@csuci.edu](mailto:registrar@csuci.edu) or bring the completed form to the Enrollment Center, Sage Hall, for processing.

Program Chair/Faculty Advisor/Academic Advisor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Program Chair/Faculty Advisor/ Academic Advisor's Name (Print): \_\_\_\_\_

**Administrative Use Only – Registrar's Office**

Revised 11/10/2021

Processed by: \_\_\_\_\_ PS Update: \_\_\_\_\_ Student Notification: \_\_\_\_\_