Academic Advising Mission:
To promote student success by empowering students to take ownership in achieving their academic goals. We deliver high quality advising services by providing accurate and timely academic resources, materials and information to the campus community.

Expected Student Learning Outcomes for the Academic Advising Experience: Check off a point you want to review
- Know the advising model and how to be advised in future semesters
- Understand general education and graduation requirements for course selection or planning
- Utilizing campus resources and online tools such as the CARR to develop an educational plan
- Think critically and be empowered to make educational decisions
- Be able to utilize the catalog to gain knowledge about university policies and procedures
- Identify and utilize personal strengths to set goals and make choices related to academics

Student Responsibilities – What You Are Expected to Do: Check off a point you want to improve upon/work on
- Come to advising sessions promptly, prepared, with questions or materials for discussion
- Take notes during your advising session
- Be empowered to make decisions and accept responsibility for decisions and actions/inactions
- Be familiar with the university catalog for graduation requirements and academic policies
- Check your myCI email daily
- Follow up with recommended referrals
- Inform an advisor of any concerns, special needs, challenges or barriers that might affect your academic success

Advisor Responsibilities – What You Can Expect: Check off a point you would like to review
- Provide a respectful and safe environment, where you can comfortably discuss academic, career, and personal goals and freely express your concerns
- Understand and communicate curriculum, graduation requirements, University policies and procedures
- Assist you in creating a realistic academic plan and goals for timely graduation
- Be a good resource for referrals to various individuals and departments around campus (study abroad, tutoring, career and personal counseling, etc.)
- Assist with educational academic planning and clarify graduation requirements
- Actively listen to your concerns, respect your individual values and choices, and empower you to make informed decisions
- Explain the university tools and resources such as the CARR and catalog

My Academic and Personal Strengths
Personal________________________________________
________________________________________
________________________________________
________________________________________

Academic_____________________________________
________________________________________
________________________________________
________________________________________

My Goals at CI
Long Term____________________________________
________________________________________
________________________________________

Short Term (steps to achieve long term)___________
________________________________________
________________________________________
________________________________________
# General Education and Graduation Requirements

Monitor your degree progress through your [Channel Islands Academic Requirements Report (CARR)](https://www.myCI.edu). (1) Log on to your myCI (2) Select CI Records in the My Links section (3) In your Student Center click the drop down menu (4) Select “Academic Requirements” and click the arrows.

**General Education (GE) Requirements**

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<th>Check if GE is complete</th>
<th>Course</th>
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**A. Communication in the English Language and Critical Thinking (9 units)**

- **A1. Oral Communication**
- **A2. Written Communication**
- **A3. Critical Thinking**

**B. Mathematics, Science and Technology (12 units)**

- **B1. Physical Sciences**
- **B2. Life Sciences**
- **B3. Mathematics** “C or better required”
- **B4. Computers and Information Technology**

**C. Art, Literature, Languages & Cultures (12 units)**

- **C1. Arts**
- **C2. Literature**
- **C3. Languages and Culture** “C or better required”
  - **C3a. Languages**
  - **C3b. Multicultural**

**D. Social Perspectives (12 units)**

- **Discipline 1**
- **Discipline 2**
- **Discipline 3**
- **Discipline 4**

**E. Human Psychological and Physiological Perspectives (3 units)**

- Select three units; only one physical activity unit allowed

**Upper Division Interdisciplinary GE (UDIGE) Requirements (9 units)**

Must be selected from courses numbered 330-349 or 430-449. One course must be outside of the student’s major curriculum and may not be cross-listed with a major discipline course *(minimum grade of C)*

1. UDIGE
2. UDIGE
3. UDIGE (outside major)

**Language and Multicultural Requirements** *(minimum grade of C)*

The Language requirement may be fulfilled with an Area C3a course and the Multicultural requirement with an Area C3b course.

- **Language**
- **Multicultural**

**American Institutions Requirement (6 units)**

Select POLS 150 and one course in US History

- **State & Local Government:** (POLS 150)
- **US History:** (HIST 270, 271, 272, 275 or 350)

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**Graduation Requirements Remaining**

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**Required Remaining**

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**Sub-Total**

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**Electives** *( ____ units must be Upper Division)*

*(minimum 120 units) Total*

**Faculty Advisor**

**To Do**

**Notes**

**Next Semester Course Options**

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