

# SECTION 4

## Schedule of Fees

Schedule of Fees .....	40
Dolphin Card.....	40
Payment Options .....	40
Refund of Mandatory Fee, Including Nonresident Tuition .....	41
Fees and Debts Owed to the Institution ..	41
Fee Waivers.....	42
Determination of Residence for Nonresident Tuition Purposes .....	42
Average Support Cost Per Full-Time Equivalent Student and Sources of Funds .....	43
Procedure for the Establishment or Abolishment of a Student Body Fee.....	44



# Catalog

## 20102011

California State University Channel Islands

# SCHEDULE OF FEES 2009 - 10

The CSU makes every effort to keep student costs to a minimum. Fees listed in published schedules or student accounts may need to be increased when public funding is inadequate. Therefore, CSU must reserve the right, even after initial fee payments are made, to increase or modify any listed fees, without notice, until the date when instruction for a particular semester or quarter has begun. All CSU listed fees should be regarded as *estimates* that are subject to change upon approval by The Board of Trustees.

The following reflects applicable systemwide fees and nonresident tuition for both semester and quarter campuses.

## All Students

Application Fee (nonrefundable), payable by check or money order at time application is made: \$55

## 2009-10 State University Fee All campuses except California State University, Stanislaus:

Units	Per Semester	Per Academic Year
<b>Undergraduate</b>		
6.1 or more	\$2,013	\$4,026
0.0 to 6.0	\$1,167	\$2,334
<b>Credential Program Participants</b>		
6.1 or more	\$2,337	\$4,674
0.0 to 6.0	\$1,356	\$2,712
<b>Graduate</b>		
6.1 or more	\$2,481	\$4,962
0.0 to 6.0	\$1,440	\$2,880
<b>Doctoral Programs</b>		
All students	\$4,338	\$8,676

## Nonresident Students (U.S. and Foreign)

Nonresident tuition (in addition to other fees charged all students) for all campuses:

Per Unit	Semester
<b>Charge Per Unit</b>	\$372

The nonresident fee for California State University, Stanislaus, is the same as the semester unit charge, \$372.

The total nonresident tuition paid per term will be determined by the number of units taken. The maximum nonresident tuition per academic year is \$11,160.

Mandatory systemwide fees are waived for those individuals who qualify for such exemption under the provisions of the California Education Code (see section on fee waivers).

Students are charged campus fees in addition to systemwide fees. Information on campus fees can be found by contacting the individual campus(es).

## Additional CSUCI Fees Per Semester

Associated Student Fee .....	\$62.00
Student Body Center Fee.....	\$160.00
Instructionally Related Activities .....	\$50.00
Health Facilities Fee.....	\$3.00
Student Health Services Fee.....	\$60.00
Materials, Services & Facilities Fee .....	\$35.00
Recreation & Athletics Fee .....	\$50.00

## Other CSUCI Fees and Charges

Application fee.....	\$55.00
Breakage Card Fees* .....	\$25.00
Campus ID card .....	\$15.00
Change of Graduation Date.....	\$15.00
Check Return Fee.....	\$25.00
Credit Card Transaction Dishonored Fee.....	\$25.00
Diploma Fee .....	\$45.00
Duplicate Diploma Fee.....	\$15.00
Freshman Orientation Fee.....	\$40.00
Housing Installment Plan Fee .....	\$33.00
Intent to Enroll Deposit.....	\$100.00
Lab Fees* .....	\$15.00 - \$75.00
Late Payment Fee.....	\$25.00
Late Registration Processing Fee.....	\$25.00
Library Fee.....	(varies)
Registration Installment Plan Fee.....	\$33.00
Replacement Campus ID Card .....	\$15.00
Parking Permit Replacement Fee.....	\$10.00
Transfer Orientation Fee .....	\$25.00

(\* Refundable)

## Dolphin Card

All new CSUCI students must purchase a campus photo ID card. To obtain your photo ID, you must bring \$15 and additional photo identification (e.g. valid California Driver's License, a DMV ID, or a passport) to the University Cash Services Office. There is a \$15 replacement fee for a new card. The card is required:

- For all transactions at Admissions and Records
- For all transactions at University Cash Services
- To obtain campus services from the Library
- For the Student Health Center
- For the Student Union
- For the Credential Office

## Payment Options

### Online

**Credit Cards** – (MasterCard, Discover, American Express and Diner's Club) may be used for payment of student fees **online only**. A merchant imposed convenience fee is applied to all credit transactions.

**E-checks** – are accepted online with no additional cost.

### In Person

Only cash, personal checks or money order are accepted at the University Cash Services Office.

## Refund of Mandatory Fee, Including Nonresident Tuition

Regulations governing the refund of mandatory fees, including nonresident tuition, for students enrolling at the California State University are included in Section 41802 of Title 5, *California Code of Regulations*. For purposes of the refund policy, mandatory fees are defined as those systemwide fees and campus fees that are required to be paid in order to enroll in state-supported academic programs at the California State University. Refunds of fees and tuition charges for self-support programs at the California State University (courses offered through extended education) are governed by a separate policy established by the University.

In order to receive a full refund of mandatory fees, including nonresident tuition, a student must cancel registration or drop all courses prior to the first day of instruction for the term. Information on procedures and deadlines for canceling registration and dropping classes is available in the *Schedule of Classes*.

For state-supported semesters, quarters, and non-standard terms or courses of four (4) weeks or more, a student who withdraws during the term in accordance with the university's established procedures will receive a refund of mandatory fees, including nonresident tuition, based on the portion of the term during which the student was enrolled. No student withdrawing after the 60 percent point in the term will be entitled to a refund of any mandatory fees or nonresident tuition.

For state-supported semesters, quarters, and non-standard terms or courses of less than four (4) weeks, no refunds of mandatory fees and nonresident tuition will be made unless a student cancels registration or drops all classes prior to the first day in accordance with the university's established procedures and deadlines.

Students will also receive a refund of mandatory fees, including nonresident tuition, under the following circumstances:

- The tuition and mandatory fees were assessed or collected in error;
- The course for which the tuition and mandatory fees were assessed or collected was cancelled by the university;
- The university makes a delayed decision that the student was not eligible to enroll in the term for which mandatory fees were assessed and collected and the delayed decision was not due to incomplete or inaccurate information provided by the student; or
- The student was activated for compulsory military service.

Students who are not entitled to a refund as described above may petition the university for a refund demonstrating exceptional circumstances and the chief financial officer of the university or designee may authorize a refund if he or she determines that the fees and tuition were not earned by the university.

Information concerning any aspect of the refund of fees may be obtained from the University Cash Services office.

## Fees and Debts Owed to the Institution

Should a student or former student fail to pay a fee or a debt owed to the institution, the institution may "withhold permission to register, to use facilities for which a fee is authorized to be charged, to receive services, materials, food or merchandise or any combination of the above from any person owing a debt" until the debt is paid (see Title 5, California Code of Regulations, Sections 42380 and 42381).

Prospective students who register for courses offered by the university are obligated for the payment of fees associated with registration for those courses. Failure to cancel registration in any course for an academic term prior to the first day of the academic term gives rise to an obligation to pay student fees including any tuition for the reservation of space in the course.



The institution may withhold permission to register or to receive official transcripts of grades or other services offered by the institution from anyone owing fees or another debt to the institution. The institution may also report the debt to a credit bureau, offset the amount due against any future state tax refunds due the student, refer the debt to an outside collection agency and/or charge the student actual and reasonable collection costs, including reasonable attorney fees if litigation is necessary, in collecting any amount not paid when due.

If a person believes he or she does not owe all or part of an asserted unpaid obligation, that person may contact the campus business office. The business office, or another office on campus to which the business office may refer the person, will review all pertinent information provided by the person and available to the campus and will advise the person of its conclusions.

## Fee Waivers

The California Education Code includes provisions for the waiver of mandatory systemwide fees as follows:

**Section 66025.3** – Qualifying children, spouses/registered domestic partners, or unmarried surviving spouses/registered domestic partners of a war period veteran of the U.S. military who is totally service-connected disabled or who died as a result of service-related causes; children of any veteran of the U.S. military who has a service-connected disability, was killed in action, or died of a service-connected disability and meets specified income provisions; any dependents or surviving spouse/registered domestic partner who has not remarried of a member of the California National Guard who in the line of duty and in active service of the state was killed or became permanently disabled or died of a disability as a result of an event while in active service of the state; and undergraduate students who are the recipient of or the child of a recipient of a Congressional Medal of Honor and meet certain age and income restrictions;

**Section 68075 (a)** – An undergraduate student who is a member of the Armed Forces of the United States stationed in this state on active duty, except a member of the Armed Forces assigned for educational purposes to a state-supported institution of higher education, is entitled to resident classification only for the purpose of determining the amount of tuition and fees.

**(b)** A student seeking a graduate degree who is a member of the Armed Forces of the United States stationed in this state on active duty, except a member of the Armed Forces assigned for educational purposes to a state-supported institution of higher education, shall be entitled to resident classification only for the purpose of determining the amount of tuition and fees for no more than two academic years, and shall thereafter be subject to Article 5 (commencing with Section 68060).

**Section 68120** – Qualifying children and surviving spouses/registered domestic partners of deceased public law enforcement or fire suppression employees who were California residents and who were killed in the course of active law enforcement or fire suppression duties (referred to as Alan Pattee Scholarships); and

**Section 68121** – Qualifying students enrolled in an undergraduate program who are the surviving dependent of

any individual killed in the September 11, 2001 terrorist attacks on the World Trade Center in New York City, the Pentagon building in Washington, D.C., or the crash of United Airlines Flight 93 in southwestern Pennsylvania, if the student meets the financial need requirements set forth in Section 69432.7 for the Cal Grant A Program and either the surviving dependent or the individual killed in the attacks was a resident of California on September 11, 2001.

Students who may qualify for these benefits should contact the Admissions/Registrar's Office for further information and/or an eligibility determination.

## Determination of Residence for Nonresident Tuition Purposes

University requirements for establishing residency are independent from those of other types of residency, such as for tax purposes, or other state or institutional residency. These regulations were promulgated not to determine whether a student is a resident or nonresident of California, but rather to determine whether a student should pay University fees on an in-state or out-of-state basis. A resident for tuition purposes is someone who meets the requirements set forth in the Uniform Student Residence Requirements. These laws governing residence for tuition purposes at the California State University are California Education Code sections 68000-68090, 68120-68134, and 89705-89707.5, and California Code of Regulations, Title 5, Subchapter 5, Article 4, sections 41900-41916. This material can be viewed on the Internet by accessing the California State University's website at [www.calstate.edu/GC/resources.shtml](http://www.calstate.edu/GC/resources.shtml).

Each campus Admissions Office is responsible for determining the residence status of all new and returning students based on the Application for Admission, Residency Questionnaire, Reclassification Request Form, and, as necessary, other evidence furnished by the student. A student who fails to submit adequate information to establish eligibility for resident classification will be classified as a nonresident.

Generally, establishing California residence for tuition purposes requires a combination of physical presence and intent to remain indefinitely. An adult who, at least one full year prior to the residence determination date for the term in which enrollment is contemplated, can demonstrate both physical presence in the state combined with evidence of intent to remain in California indefinitely may establish California residence for tuition purposes. A minor normally derives residence from the parent(s) they reside with or most recently resided with.

Evidence demonstrating intent may vary from case to case but will include, and is not limited to, the absence of residential ties to any other state, California voter registration and voting in California elections, maintaining California vehicle registration and driver's license, maintaining active California bank accounts, filing California income tax returns and listing a California address on federal tax returns, owning residential property or occupying or renting an apartment where permanent belongings are kept, maintaining active memberships in California professional or social organizations, and maintaining a permanent military address and home of record in California.

Nonresident students seeking reclassification are required to complete a supplemental questionnaire that includes questions concerning their financial dependence on parents or others who do not meet University requirements for classification as residents for tuition purposes. Financial independence is required, along with physical presence and intent, to be eligible for reclassification.

Non-citizens establish residence in the same manner as citizens, unless precluded by the Immigration and Nationality Act from establishing domicile in the United States.

Exceptions to the general residence requirements are contained in California Education Code sections 68070-68084 and California Code of Regulations, Title 5, Subchapter 5, Article 4, sections 41906-41906.5, and include, but are not limited to, members of the military and their dependents, certain credentialed employees of school districts and most students who have attended three years of high school in California and graduated or attained the equivalent. Whether an exception applies to a particular student cannot be determined before the submission of an application for admission and, as necessary, additional supporting documentation. Because neither campus nor Chancellor's Office staff may give advice on the application of these laws, applicants are strongly urged to review the material for themselves and consult with a legal advisor.

Residence determination dates are set each term. They are:

Quarter Term Campuses		Semester Term Campuses	
Fall	September 2	Fall	September 2
Winter	January 5	Winter*	January 5
Spring	April 1	Spring	January 25
Summer	July 1	Summer	June 1

\* Applies only to winter term at California State University, Stanislaus.

The residence determination dates for the four stages of CalStateTEACH are as follows:

Stage 1	September 20
Stage 2	January 5
Stage 3	June 1
Stage 4	September 20

Students classified as non-residents may appeal a final campus decision within 120 days of notification by the campus. A campus residence classification appeal must be in writing and submitted to:

The California State University  
Office of General Counsel  
401 Golden Shore, 4<sup>th</sup> Floor  
Long Beach, CA 90802-4210

The Office of General Counsel can either decide the appeal or send the matter back to the campus for further review. Students incorrectly classified as residents or incorrectly granted an exception from nonresident tuition are subject to reclassification as nonresidents and payment of nonresident tuition in arrears. If incorrect classification results from false or concealed facts, the student is also subject to discipline pursuant to Section 41301

of Title 5 of the California Code of Regulations.

Resident students who become nonresidents or who no longer meet the criteria for an exception must immediately notify the Admissions Office. Changes may have been made in the rate of nonresident tuition and in the statutes and regulations governing residence for tuition purposes in California between the time this information is published and the relevant residence determination date. Students are urged to review the statutes and regulations stated above.

### Average Support Cost Per Full-Time Equivalent Student and Sources of Funds

The total support cost per full-time equivalent student (FTES) includes the expenditures for current operations, including payments made to students in the form of financial aid, and all fully reimbursed programs contained in state appropriations. The average support cost is determined by dividing the total cost by the number of full-time equivalent students. The total CSU 2009/10 final budget amounts were \$2,337,952,000 from state General Fund appropriations (not including capital outlay funding), \$1,593,422,000 from State University Fee (SUF) revenue, \$300,342,000 from other fee revenues and reimbursements for a total of \$4,231,716,000. The number of projected 2009/10 full-time equivalent students (FTES) is 357,403. The number of full-time equivalent students is determined by dividing the total academic student load by 1.5 units per term (the figure used here to define a full-time student's academic load).

The 2009/10 average support cost per full-time equivalent student based on General Fund appropriation and State University Fee revenue only is \$11,000 and when including all sources as indicated below is \$11,840. Of this amount, the average student fee support per FTES is \$5,298, which includes all fee revenue in the CSU Operating Fund (e.g. State University Fee, nonresident tuition, application fees, and other miscellaneous fees).

2009/10	Amount	Average Cost per FTE Student	%
Total Support Cost	\$4,231,716,000	\$11,840	100%
• State Appropriation	2,337,952,000	6,542	55%
• Student Fee Support <sup>1</sup>	1,593,422,000	4,458	38%
• Other Income & Reimbursements <sup>2</sup>	300,342,000	840	7%

<sup>1</sup>Student fee support represents campus 2009/10 final budget submitted State University Fee revenue.

<sup>2</sup>The other income and reimbursements represent campus other fee 2009/10 final budget revenues submitted, as well as reimbursements in the CSU Operating Fund.

The average CSU 2009/10 academic year, resident, undergraduate student fees required to apply to, enroll in, or attend the university is \$4,893. However, the costs paid by individual students will vary depending on campus, program, and whether a student is part-time, full-time, resident, or nonresident.



## Procedure for the Establishment or Abolishment of a Student Body Fee

The law governing the California State University provides that fees defined as mandatory, such as a student body association fee and a student body center fee, may be established. A student body association fee must be established upon a favorable vote of two-thirds of the students voting in an election held for this purpose (Education Code, Section 89300). A student body center fee may be established only after a fee referendum is held which approves by a two-thirds favorable vote the establishment of the fee (Education Code, Section 89304). The student body fee was established at CSU Channel Islands by student referendum in 2003. The campus President may adjust the student body association fee only after the fee adjustment has been approved by a majority of students voting in a referendum established for that purpose (Education Code, Section 89300). The required fee shall be subject to referendum at any time upon the presentation of a petition to the campus President containing the signatures of 10 percent of the regularly enrolled students at the University. Once bonds are issued, authority to set and adjust student body center fees is governed by provisions of the State University Revenue Bond Act of 1947, including, but not limited to, Education Code sections 90012, 90027, and 90068. Student body association fees support a variety of cultural and recreational programs, childcare centers, and special student support programs.

The process to establish and adjust other campus-based mandatory fees requires consideration by the campus fee advisory committee and a student referendum. The campus President may use alternate consultation mechanisms if he/she determines that a referendum is not the best mechanism to achieve appropriate and meaningful consultation. Results of the referendum and the fee committee review are advisory to the campus President. The President may adjust campus-based mandatory fees, but must request the Chancellor establish a new mandatory fee. The President shall provide to the fee advisory committee a report of all campus-based mandatory fees. The campus shall report annually to the Chancellor a complete inventory of all campus based-mandatory fees.

For more information or questions, please contact the Budget Office in the CSU Chancellor's Office at (562) 951-4560.