

Graduation Requirements

Baccalaureate Degree Requirements

All baccalaureate degrees require completion of the requirements listed below. Degree requirements fall into three categories: general education requirements; major/minor requirements and other University requirements.

Total Units

A minimum of 120 - 133 units are required, depending on the major selected. No more than 70 units taken at a community college or another two-year college may be applied to this total, excluding military credit and credit by examination. Except for International Baccalaureate and Advanced Placement Tests, no more than 30 semester units of credit shall be applied to the baccalaureate degree on the basis of passing externally developed tests. Credit for Military Basic Training is excluded from this total. A quarter unit is equivalent to two-thirds of a semester unit.



Upper Division Units

At least 40 of the total required units for graduation must be in courses numbered 300-499.

Major

Completion of a specific number and pattern of courses in one or more academic departments is defined as a major and is required for graduation.

General Education

All students must complete General Education requirements. General Education requirements can be found in the General Education section of the catalog. A minimum of nine upper division, interdisciplinary units must be completed in residence at CSU Channel Islands (CI).

Residence

At least 30 of the total units must be taken at CI excluding Open University and Extension units. At least 24 of these 30 units must be upper division coursework, and 12 of the 30 units must be in the major. At least 9 units of upper division interdisciplinary General Education courses (numbered in the 330-349 or 430-449 ranges) of the required 48 General Education units must be completed in residence at CI.

Grade Point Average (GPA)

An overall GPA of 2.0 is required in:

1. Total courses attempted
2. CI courses attempted; and
3. Courses in the major

Title V, Section 40404: Graduation Requirements in United States History, Constitution and American Ideals (American Institutions Requirement)

Students are required to demonstrate competencies in U.S. History, U.S. Constitution and California State and local government for graduation. Competencies can be met by enrollment in six units as follows:

1. Choose from one of the following:

POLS	150	American Political Institutions3
POLS	316	State and Local Politics and Policy3
Students who have AP credit for American Government or have taken American Government without coverage of California government may take the following:			
POLS	140	California Government1

2. Choose from one of the following:

HIST	270	The United States to 18773
HIST	271	The United States since 18773
HIST	272	Constitutional History of the U.S.3
HIST	275	The United States to 19003
HIST	350	Chicana/o History and Culture3

Language and Multicultural Requirement

1. The language requirement can be met by satisfying General Education category C3a with a grade of "C" or better. Students who are G.E. certified in Section C must still meet the language requirement for graduation and may do so either by passing a C3a course with a grade of "C" or better or by demonstrating proficiency through examination. Students will also receive credit for having advanced proficiency in a language other than English. This proficiency can be demonstrated by taking and earning a grade of "C" or better in an upper-division language (e.g., Spanish) class or via an examination that assesses the student's language skills (speaking, listening, reading and writing) on a variety of informal and formal topics. By taking and earning a grade of "C" or better in an upper-division language course or by passing an examination, students fulfill the graduation exit requirement for language. For purposes of the General Education requirement, however, students passing by examination receive content credit but not unit credit.
 2. The multicultural requirement can be met by satisfying General Education category C3b with a grade of "C" or better.
- (SP 03-27)

Graduation Writing Assessment Requirement (GWAR)

The Graduation Writing Assessment Requirement will be satisfied through the completion of 2 units of Upper-Division Interdisciplinary General Education courses, which are writing intensive.

(SP 02-22)

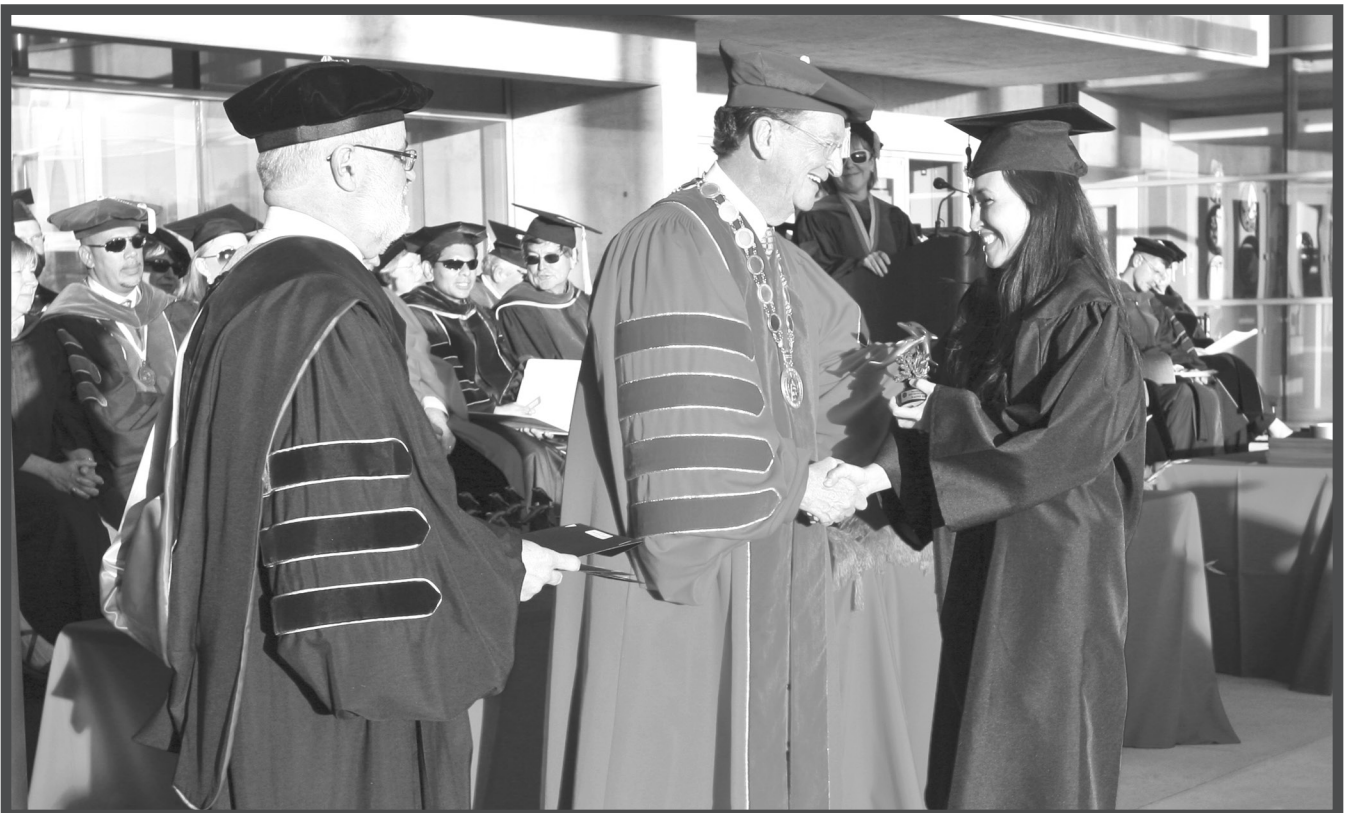
Graduation

Graduation Information and Application Process for the Bachelor's Degree

To qualify for graduation students must complete all requirements for the bachelor's degree by the official graduation date listed in the schedule of classes. Graduation is not automatic upon the completion of requirements. Students who intend to graduate must take the initiative and should follow the steps listed below. While students are ultimately responsible for completing all degree requirements, assistance is available through faculty advisement, the Advising Center and Graduation Evaluations in the Records & Registration office. It is important that students meet regularly with an advisor to avoid graduation problems and delays.

Application for Graduation

The *Application for Degree and Diploma* and filing fee are required for students expecting to graduate, and provide them with an official graduation evaluation of degree requirements for the baccalaureate degree. Students qualifying for graduation in the terms designated by the Policy on Commencement Participation and who have applied to graduate by the published deadlines may participate in the annual commencement ceremony. Commencement participation does not constitute proof of the successful completion of degree requirements. The application for degree is available on the Records & Registration webpage and at the Enrollment Center in Sage Hall. Application deadlines are published in the Schedule of Classes and on the CI Web site. Failure to meet the deadline for the term in which you wish to graduate will delay your graduation.



Graduation Application Process

- Submit the completed *Application for Degree and Diploma*, any approved course substitutions and final transcripts from all transfer institutions to Student Business Services (Sage Hall) and pay the appropriate fees for graduation application by the published deadline for the term in which you wish to graduate. The graduation fee covers the cost of the graduation check, the diploma, and participation in the annual commencement ceremony. *(The fee does not include cap and gown purchase, which is handled separately by The Cove Bookstore).* Student Business Services sends the *Application for Degree and Diploma*, and certification of payment to Graduation Evaluations in the Records & Registration office.
- If the *Application for Degree and Diploma* is filed by the published deadline (see current semester schedule for filing dates and deadlines), a completed degree evaluation will be emailed before the end of the add/drop period in a student's last semester. The graduation evaluation confirms remaining requirements for graduation. *The actual date of graduation will be the end of the semester in which all requirements have been met.*
- The Degree Progress Report will display your Graduation Status:
 - Applied for Graduation indicates that your *Application for Degree and Diploma* has been received
 - Needs to Finish Pending Work indicates that a Degree Check has been completed
- Participate in the commencement ceremony held at the end of the spring semester if eligible (see policy on Commencement Participation).
- Students not completing the requirements by expected date of graduation must submit a change of graduation term form to the Student Business Service and pay the fee.
- After Graduation Evaluators verify completion of all degree requirements, a diploma is normally available within four months of final clearance. Proof of graduation is available by requesting official transcripts from Records & Registration.
- Students may visit the Records & Registration website for more information regarding graduation at: <http://www/records-registration/GradFAQ.htm>.

Degree Progress Report

The Degree Progress Report (DPR) contains customized degree progress information, which can assist you in planning your course of study. The DPR outlines general education, graduation, major and minor (if applicable) requirements. It is student specific and will display requirements you have met and requirements you have yet to meet using internal credit (CI courses) and external credit (transfer and test credit). When you have not met a requirement, the report will list course options that will meet the requirement. To ensure timely graduation, always work with your academic advisor. Review your transfer credit report for accuracy. Several tutorials and the How to View Your Degree Progress Reports document are available. These documents will guide you through the steps to access your report, as well as allow you to request updates to your DPR. For more information about the Degree Progress Report visit http://www.csuci.edu/studentaffairs/progress_of_degree.htm.

Commencement and Honors Convocation

Commencement and Honors Convocation are held each year in the spring, bringing together local community members to celebrate the accomplishment of our students.

University Honors

To receive honors at graduation at CI, a student must:

1. Complete a minimum 30 units of courses taken at CI for a letter grade.
2. Earn a grade point average of 3.50 or above in all work taken at CI.
3. Earn the following cumulative grade point average in all undergraduate courses, including transfer work:

Summa Cum Laude - this honor is awarded to all students who earn a grade point average of 3.90 - 4.0.

Magna Cum Laude - this honor is awarded to all students who earn a grade point average of 3.75 - 3.89

Cum Laude - this honor is awarded to all students who earn a grade point average of 3.50 - 3.74.
(SP 03-24)

Commencement Ceremonies, Participating in

Students who have completed degree or credential requirements the previous summer or fall terms are eligible to participate in the ceremony along with those who plan to complete their work in the spring or subsequent summer and have filed an *Application for Degree and Diploma*. Names of graduates and degree candidates who have applied for graduation by the published deadline will be published in the Commencement Program unless a student has requested otherwise by filing a *Withhold Directory Information* (FERPA) form with Records and Registration.
(SA.16.002) (SP07-05)

Graduate Student Degree Requirements:

Refer to Graduate Studies Section of the catalog for details.