

ACADEMIC PROGRAM CHAIRS MEETING

Notes

Tuesday, November 4, 2008
9:00-10:30 AM, Dean's Conference Room

Members: Simone Aloisio, Terry Ballman, Harley Baker, Bill Cordeiro, Amy Denton, Scott Frisch, Marie Francois, Ivona Grzegorzcyk, Beth Hartung, Karen Jensen, Joan Karp, Jacque Kilpatrick, Jack Reilly, Don Rodriguez, Dan Wakelee, Amy Wallace, Bill Wolfe

1. Approval of Notes
2. Announcements from the Dean's Office

Thank you for attending CSUCI@Ventura County Day. We will be scheduling a debriefing meeting. This was a great start to a long term partnership with the County.

Accelerated College - The Announcements from the Dean's Office includes an e-mail from Provost Neuman regarding the status of the Accelerated College. Currently there is no funding for these courses. In the future there will be a Brown Bag meeting to discuss the courses and possible an agenda item on the Dean's Faculty meeting. An option to consider for these courses is part of the GE revision process.

Amy Wallace commented that there already great courses that could be expanded. Instead of creating something new we need to build on what we currently have.

Ivona stated that we need to wait until the campus can grow again and have suitable funding for existing courses before considering new courses.

A team of faculty attended the CUR Workshop at the end of October. We have scheduled a debriefing meeting; after they meet, Joan Karp will inform the Chairs.

Faculty Student Research Forum-A group of faculty have began working on the event. The event will be scheduled during ACE week (May).

UNIV 498-did not receive as many requests, will review. If they received one last year, they can apply determining on the requests

3. Major Fair-Sue Saunders 9:20am

Sue Saunders, Marie Francois and Amber Weir have been planning the Major Fair. It is scheduled on Nov. 17th between 11:00-2:00pm. To make it successful all majors need to be present. There will be workshops during the fair about choosing a major and advisors will be available for questions. Please promote it in your classes, especially lower division courses.

The Registrar's office will be available to inform students of their current major and have forms for changing major/minor.

4. Program Budgets-PT Pools

The current budget of the campus does not take into account the \$1 million of student fee revenue due to the increased FTES. Provost Neuman in an e-mail to Academic Affairs stated that ARC will not be used this year. She will be consulting with Fiscal Policy Committee and the Provost Council. Dean's Budget Call will go out later this month. Will be looking for reallocations across programs due to under spending in 07-08 especially O&E. There will be no new enrollment targets.

EMSSC Targets for 09-10

800 FTES for new students

50/50 Freshmen and Transfers

EMSSC has been requesting limiting majors. Ivona questions why are we not requesting impaction. Ashish stated that we are not at capacity for the campus.

In 08-09 Budget there were Reoccurring Expenses that needed be part of the budget and not be from one-time funds.

Dean's Reallocations							
Reoccurring Budget Transfers							
				Salary	Benefits	Total	Remaining Salary
820	Open Faculty Position			(55,631)	(20,973)	(76,604)	0
715	Open Faculty Position			(4,810)	(1,813)	(6,623)	87,190
720	Open Faculty Position			(10,000)	(3,770)	(13,770)	75,000
730	Open Faculty Position			(20,950)	(7,898)	(28,848)	54,050
	ST			(91,391)	(34,454)	(125,845)	

	Equity					44,520	
	Promotion					42,208	
	Range Elevation					4,662	
	Benefits					34,454	
	Total					125,844	

In 09-10 there will be additional reoccurring expenses that need to be funded including Post Promotion Merit program, about \$80,000.

UPACC-Dawn discussed very strongly about the importance about instruction, scholarship and creative activities. She also stressed how much time faculty are pulled away doing committee/university work. She also emphasized the need to support the library.

5. Infrastructure Project-Solano Hall

May 17th through August Malibu and Bell Tower (West, Main and East -1st Floor) will be vacated. Those faculty with 12 month contracts and staff will be relocated. If there are faculty with summer commitments that are not on 12 month contracts please inform the Dean's Office as soon as possible.

BTE 2nd floor- there will be 3 or 4 days of relocation, however occupants will not need to move out.

University Hall will be moving out Dec. 15th-May 15th into Solano and Lindero.

6. Items from the Chairs

Ivona-how are we hiring the Athletic Director?

Bob Goin has been hired as a special consultant to assist with finding an Athletic Director. The Director has been classified as a MPP that will report to the President. When there are qualified candidates there will be a forum to meet them.

Harley Baker-24 Psychology students have been accepted to the SCCUR conference.

Library received a Target grant for Children Reading Celebration.

Marie Francois-By-laws how did programs deal with other majors with in a program for example, Chicano Studies. It was suggested that we have a meeting so that programs could brainstorm about this.

Joan is seeking guidance on response to the Records office. Who signs off on equivalent courses: discipline or major or both?

The Dean's Office will poll chairs to get additional information.