

ACADEMIC PROGRAM CHAIRS MEETING

Notes

Tuesday, December 2, 2008
9:00-10:30 AM, Dean's Conference Room

Members: Simone Aloisio, Harley Baker, Bill Cordeiro, Amy Denton, Scott Frisch, Marie Francois, Ivona Grzegorzczuk, Beth Hartung, Joan Karp, Jackie Kilpatrick, Jack Reilly, Don Rodriguez, Dan Wakelee, Amy Wallace, Bill Wolfe

1. Approval of Notes

- a. Correction to #3 on notes

2. Announcements from the Dean's Office

- a. Academic Affairs Luncheon Change – December 10th in Malibu Hall
- b. Ashish needs input for the “Academic By-Laws & Strategic Planning” as discussed during the last Academic Senate meeting
- c. Spring Registration began November 30th
 - i. There have been issues since new settings/filters were implemented into the system
 1. If issues continue (i.e. PreReq or other error message), please get student info and as much info on what course they were trying to register for as well as the error message they may have received
 2. Once issue is verified, we can check from the programming side to see if there is a problem
 - ii. The question was raised on whether a permission number would be able to override this

3. CSU Enrollment & Solutions

- a. Meeting with the Chancellor on December 1
 - i. Ashish, Dan, Dawn and Jane Sweetland attended.
- b. Mid-Year cuts estimated at \$98M
- c. How does CSUCI enroll down for 09-10? And are there factors to consider?
 - i. The premise that the CSU campus(es) can operate despite being 10,000 FTES over is flawed
 1. Resources will not allow continued operation with over-capacity
 - ii. How do we go about maintaining within a 1% flexibility?
 1. If we are over by 2% in the fee revenue, the campus will lose these funds
 - a. This may not have happened in the past, but is likelier given the budget situation
 - iii. International students do not count in the FTES analysis
 1. How will International students be addressed?
 - iv. CSU will/may need to begin strong collaboration across campuses ---
 1. CSUCI was/is grouped with Monterey Bay & San Luis

- d. CSU will be initiating system-wide impaction
 - i. Each campus will decide on whether to declare impaction or not
 - ii. Ashish & Dan will also discuss the content of this meeting during the next EMSCC meeting on Thursday, 12/04, as well as what impaction would mean for CSUCI
- e. The Golden Four and The Forbidden Four
 - i. The Golden Four will not save the campus
 - 1. CSUCI has already installed barriers on enrollment criteria and the campus is still over-capacity
 - ii. The Forbidden Four will/may alleviate the current situation
 - 1. Those seeking a 2nd B.A.
 - 2. Lower Division Transfers
 - 3. Transfers who have not completed their Golden Four
 - 4. Undeclared Post-Baccalaureate
 - 5. Special Admits
 - a. E.O.P. --- is separate
 - b. Veterans --- need to qualify
- f. Impaction Criteria & Implications
 - i. By GPA? By Index? By Various Grouped Criteria?
 - ii. By Local Service Area?
 - 1. Does CSUCI need to address describing and/or defining the local service area?
 - iii. By Program?
 - 1. If program already exists, then no impaction necessary?
 - 2. If program does not have a chair, then impaction?
 - 3. If program begins during this period, then impaction?
 - iv. Re-examine sections & schedule?
 - v. Research impact of students beyond the 200 unit graduation requirement
 - 1. Should students know/cite what it is they are majoring in once they apply and/or get on campus?
 - 2. Should students be penalized (declined admittance) for being “undeclared”
 - a. Is there data on the ratio of undeclared students and % of students beyond the 200 unit graduation cap?
 - 3. Would proactively advising students on what requirements they need to take for their major (aside from GE) alleviate over-capacity?
 - vi. Exemptions? Exceptions?
 - 1. Nursing should continue to be exempt
 - 2. Currently enrolled are exempt
 - vii. If impaction occurs, would there be a need for Spring Open House?
 - viii. Community Colleges will get the influx if impaction occurs, but the effect would be CCs would cut sections which would prolong students on their academic path

4. Academic Program & Chair Assigned Time Support

- i. Chair creation & criteria
- ii. Chair Assigned Time
 - 1. Ashish would like to go over this data/chart with Dawn in Spring 2009 and would like input in the meantime
 - 2. CSUCI's model is based on San Marcos. Other models considered were Fullerton and Dominguez Hills.

- iii. 12 Month vs AY chair
 - 1. Will there be triggers for 12M going to AY or AY going to 12M?
- iv. Advising Assigned Time
 - 1. Since advising also drives the Chair's workload, shouldn't the advising assignment time be accounted for in the Chair's assigned time?
- v. Other Factors
 - 1. Departments such as ESRM involve requirements/units from other areas
 - a. How will/should this be gauged?