

ACADEMIC PROGRAM CHAIRS MEETING

Notes

Tuesday, July 15, 2008
8:30-10:30 AM, Dean's Conference Room

Members: Simone Aloisio, Terry Ballman, Harley Baker, Bill Cordeiro, Scott Frisch, Marie Francois, Ivona Grzegorzcyk, Beth Hartung, Karen Jensen, Joan Karp, Jacque Kilpatrick, Jack Reilly, Don Rodriguez, Dan Wakelee, Amy Wallace, Ching-Hua Wang, Bill Wolfe

1. Approval of notes

2. Welcome Dawn Neuman

Provost Neuman expressed her excitement at being at CSUCI. She mentioned her support for shared governance with faculty and also publicizing programs through branding and making them understandable to the general public. Also she is interested in reviewing the updated Strategic Plan for the University. She also would like to look at the Academic Affairs Master Plan in light of the budget cuts.

She would be happy to share information from system-wide meetings.

3. Announcement

Currently we are at 2500 FTES. The Dean's Office has already worked with chairs to open 8 sections for the Dean's Pool. Dan will continue to work closely with chairs during the freshman orientations.

Strategic Priorities for 08/09 for Dean's Office – add to announcements

Fund Balance 07/08

Academic Affairs was under spent by \$1 million. As discussed before this will be put aside as reserve for 2009-2010.

The Chairs requested information on the other division fund balances. During the coming year the Dean's Office will be assessing program budget.

4. Chair and Support Coordinator Retreat

The Planning group will be convening very soon. Please e-mail suggestions to Bill Cordeiro, Jacque or Beth.

5. Faculty Meeting

The schedule for Faculty Orientation and the Faculty meeting will be sent out to new and returning faculty members during the first week of August. Some highlights are: active shooter training by Police Chief Reid, Campus Updates from Greg Sawyer and Deborah Wylie, STEM workshop and the Annual Library Reception.

6. Major Fair and Letters

The Chairs are interested in having a major fair in the beginning of Nov. The Dean's Office will convene Amber Weir, Sue Saunders and Faculty representatives to plan this event.

7. Items from Chairs

- Amy Wallace has secured funds for the following projects, any faculty that are interested please contact her
 - Information Literacy
 - Working with UDI-GE professors to assess literacy
 - Creating digital collections

- Terry Ballman reminded all the chairs about the various Parent Socials that will be part of Island View Orientation. If you are available, please attend.