

ACADEMIC ADVISEMENT RESOURCES

General Advisement

Advising Center

Location: Bell Tower, Room 1595

Telephone: (805) 437-8571

Fax: (805) 437-8857

Office Hours: Monday–Thursday, 8:30 a.m.-6:00 p.m.;

Friday, 8:00 a.m.-5:00 p.m.

<http://www.csuci.edu/academics/advising/index.htm>

Advising Center Staff:

Sue Saunders, Director of Academic Advising & Learning Support Services

Barbara Duffin, Assistant Director of Academic Advising
Advisors: Sara Alcalá, Sarah Johnson, Emily Pack, and Todd Oberson

Monica Rivas, Special Populations Coordinator

Advising Center Support Coordinator: Beth Williams

At CI, the role of advising is shared by faculty advisors and professional academic advisors. Academic advising is a continuous process that supports students throughout their academic journey at the University. Students are ultimately responsible for their educational planning and meeting all graduation requirements. Students need to be familiar with the University Catalog policies, as well as major and degree policies. In order to ensure academic success and remain on course, students are encouraged to maintain regular contact with academic and faculty advisors.

Students may stop by the Advising Center check-in counter to schedule an appointment with one of our professional academic advisors. Academic advisors are busiest during registration periods and the first few weeks of the semester. Students are encouraged to schedule advising sessions during the non-peak times. Major faculty advisors are available on a walk-in basis or by appointment. Each semester, office locations, hours and phone numbers of major faculty advisors are posted in the display case outside the Advising Center.

New Transfer Students

Students will receive information about advising workshops, registration procedures, and Island View Orientation by invitation after officially being admitted to the University. At CI, a student's first experience with academic advisors will take place through group advisement workshops. All newly admitted transfer students will be invited to attend a new student advisement workshop. Workshops will be offered for each major, but general workshops will also be offered for students unable to attend the scheduled workshop for their particular major. The following dates are scheduled for advisement workshops:

January 9-13

Workshops will include information about how advising takes place at CI, as well as information about general education, graduation and major requirements. Advisors will provide assistance for interpreting the University catalog, schedule of classes and will provide helpful tips for first semester course planning. Students will receive important materials such as major checklists, class listings, and the University Catalog. During the workshop students will receive registration procedures and instructions for registering on-line. Once students receive their

invitation from the Admissions & Recruitment, they can RSVP on-line. For additional information visit http://www.csuci.edu/academics/advising/csuci_info.htm or call 805-437-8571.

Transfer Student Registration

After attending a new student advisement workshop, students will register on-line. Based on the workshop attended, students will be assigned one of the following on-line registration dates:

January 13

Course Scheduling and Technology Assistance

After attending an advising workshop, students experiencing difficulty with course scheduling or course selection may contact the Advising Center at (805) 437-8571 for assistance. Students experiencing technical difficulties with the on-line registration process may contact Academic & Information Technology at (805) 437-8552.

Transfer Island View Orientation (Transfer Students)

Transfer students are encouraged to attend Transfer Island View Orientation (IVO) coordinated by the Division of Student Affairs. Students will receive additional information for IVO via the Dolphin VIP page. Questions regarding orientation can be directed to New Student, Orientation & Transition Programs at (805) 437-3160 or by visiting the website at <http://www.csuci.edu/nsotp/orientation/transfer.htm>. The following date is scheduled for Island View Orientation for Transfer Students:

January 20

Systemwide Placement Test Requirements

The California State University requires each entering undergraduate, except those who qualify for an exemption, to take the CSU Entry Level Mathematics (ELM) examination and the CSU English Placement Test (EPT) prior to enrollment. These placement tests are not a condition for admission to the CSU, but they are a condition of enrollment. They are designed to identify entering students who may need additional support in acquiring the basic English and mathematics skills necessary to succeed in CSU baccalaureate-level courses.

Undergraduate students who do not demonstrate college-level skills in mathematics will be placed in appropriate remedial programs and activities during the first term of their enrollment. Students placed in such programs in mathematics must complete all remediation in their first year of enrollment. Failure to complete remediation by the end of the first year may result in denial of enrollment for future terms. Students register for the EPT and/or ELM at their local CSU campus. Questions about test dates and registration materials may be addressed to Student Life located in the Bell Tower, Room 1769, (805) 437-8510.

Directed Self Placement (DSP)

Directed self placement will be the only method used on the CI campus to place students into freshman composition courses. EPT scores will not be used. Students will be given guidance in directed self placement during orientation and will select either English 105, Composition and Rhetoric, or the English 102/103 Stretch Composition sequence. Completion of either English 105 or English 102/103 satisfies the freshman writing requirement.

ACADEMIC ADVISEMENT RESOURCES, CONTINUED**University Writing Center and Learning Resource Center**

The University Writing Center and the Learning Resource Center is located on the second floor of the John Spoor Broome Library.

University Writing Center

At the University Writing Center, specialized writing tutors are available to assist students with composing a first draft, organizing their ideas, and polishing their completed work.

The University Writing Center is open to work with any student on their writing—whether it's a research paper, lab report, or application letter. The Writing Center provides individual and group tutoring, writing workshops, and other services to meet the writing needs of undergraduate and graduate students. Appointments are at least 30 minutes, and can be as long as an hour. For more information, visit the Writing Center web site at <http://www.csuci.edu/writingcenter/>. The cost of the Writing Center's services is included in your student fees—so come in and get what you've already paid for! The Center is open Monday through Thursday from 9:00 a.m. to 7:00 p.m. and Friday from 9:00–12:00 p.m.. For an appointment or more information please call (805) 437-8409.

Learning Resource Center

The Learning Resource Center offers individual and group tutoring for many general education and undergraduate courses. Trained tutors guide and assist students to develop content area knowledge and skills. Tutoring is offered for subjects such as ASL, Biology, Chemistry, Physics and Spanish. Students should contact the Learning Resource administrative assistant to obtain information regarding discipline tutoring available each semester. Students can receive extensive assistance in courses dealing with basic mathematics, geometry, statistics, calculus, as well as higher mathematics. Drop-in assistance is available throughout the semester. The Learning Resource Center is open Monday through Thursday from 9:00 a.m. to 7:00 p.m. and Friday from 10:00 a.m. to 2:00 p.m.. For more information please call (805) 437-8409.

Faculty Advisors

| Program | Faculty Advisor | Phone Number |
|--|---|--|
| Applied Physics | Prof. Ivona Grzegorzczuk Prof. Geoff Dougherty | (805) 437-8868 (805) 437-8990 |
| Art art@csuci.edu | Prof. Jack Reilly Prof. Liz King | (805) 437-8863 (805) 437-8556 |
| Biology biology@csuci.edu | Prof. Amy Denton (Last names D-K) Prof. Nancy Mazingo (Last names L-O) Prof. Nitika Parmar (Last names P-Z) Prof. Ruben Alarcon (Last names A-C) | (805) 437-8895 (805) 437-8989 (805) 437-8873 (805) 437-2634 |
| Business & Economics business&economics@csuci.edu | Prof. Minder Chen | (805) 437-2688 |
| Chemistry chemistry@csuci.edu | Prof. Simone Aloisio Prof. Phil Hampton | (805) 437-8999 (805) 437-8869 |
| Chicana/o Studies chicanostudies@csuci.edu | Prof. Jose Alamillo | (805) 437-2685 |
| Communication | Prof. Tracylee Clarke | (805) 437-3305 |
| Computer Science computerscience@csuci.edu | Prof. Peter Smith | (805) 437-8882 |
| Early Childhood Studies | Prof. Elizabeth Quintero | (805) 437-3306 |
| Multiple Subject <i>Program Coordinator</i> | Prof. Manuel Correia | (805) 437-3292 |
| Credential Advisement | Tina Torres <i>Credential Analyst II</i> | (805) 437-8953 |
| Masters-Ed Leadership | Tim Rummel <i>Coordinator</i> | (805) 437-8429 |
| Special Ed Masters | Prof. Tiina Itkonen <i>Coordinator</i> | (805) 437-3294 |
| Single Subjects education@csuci.edu | Prof. Jeanne Grier <i>Coordinator</i> | (805) 437-8987 |
| Special Education level 1 | Prof. Jill Leafstedt | (805) 437-2792 |
| English: Literature & Writing english@csuci.edu | Prof. Jacque Kilpatrick <i>Chair</i> , (English Edu) Prof. Brad Monsma (Multicultural & Literature) Prof. Joan Peters (Creative Writing) | (805) 437-8865 (805) 437-8948 (805) 437-8448 |
| Environmental Science & Resource Management esrm@csuci.edu | Prof. Don Rodriguez Prof. Sean Anderson Prof. Chris Cogan | (805) 437-8494 (805) 437-8984 (805) 437-3319 |
| History history@csuci.edu | Prof. Frank Barajas | (805) 437-8862 |
| Liberal Studies liberal.studies@csuci.edu | Prof. Robert Bleicher <i>Coordinator</i> | (805) 437-8508 |
| Mathematics math@csuci.edu | Prof. Ivona Grzegorzczuk Prof. Jorge Garcia (Freshmen Math Placement) Prof. Cynthia Wyels (Graduate) | (805) 437-8868 (805) 437-2769 (805) 437-3260 |
| Nursing nursing@csuci.edu | Prof. Karen Jensen Barbara Thorpe (RN to BSN) | (805) 437-3150 (805) 437-8421 |
| Performing Arts performingarts@csuci.edu | Prof. Ludvika Popenhagen Prof. Jack Reilly <i>Chair</i> | (805) 437-3187 (805) 437-8863 |
| Psychology psychology@csuci.edu | Prof. Michelle Moon (Fall) Prof. Kimmy Kee-Rose (Spring) | (805) 437-2752 (805) 437-3276 |
| Political Science politicalscience@csuci.edu | Prof. Scott Frisch | (805) 437-2770 |
| Sociology sociology@csuci.edu | Prof. Elizabeth Hartung | (805) 437-3274 |
| Spanish spanish@csuci.edu | Prof. Stephen Clark | (805) 437-3317 |

CSU Channel Islands Academic Planning 2012

| Class # | Dept./Catalog # | Units | Day/Time |
|---------|-----------------|-------|----------|
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Total Units: _____

Review the CSU Channel Islands Schedule of Classes and complete the semester planner above. When planning your schedule, consider time for tutoring, library work, labs, the best time to attend classes, your work schedule, study habits and a realistic assessment of your ability and interests.

After completing your class schedule, in the table below, indicate the requirement each course will fulfill.

| Semester: | Year: | | |
|--------------|--------|-------|----------|
| Prerequisite | Gen Ed | Major | Elective |
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The academic advisors at CI are looking forward to guiding you through the academic waters of CSU Channel Islands!

| Semester Time Management Schedule | | | | | | |
|-----------------------------------|----------|---------|-----------|----------|--------|----------|
| Hour | Semester | | | | | Year |
| | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
| 8:00 a.m. | | | | | | |
| 9:00 a.m. | | | | | | |
| 10:00 a.m. | | | | | | |
| 11:00 a.m. | | | | | | |
| 12:00 p.m. | | | | | | |
| 1:00 p.m. | | | | | | |
| 2:00 p.m. | | | | | | |
| 3:00 p.m. | | | | | | |
| 4:00 p.m. | | | | | | |
| 5:00 p.m. | | | | | | |
| 6:00 p.m. | | | | | | |
| 7:00 p.m. | | | | | | |
| 8:00 p.m. | | | | | | |
| 9:00 p.m. | | | | | | |

Balance your schedule! A typical academic schedule is 12 to 15 units of coursework. Strive to achieve a balance of classes consistent with the demands on your time and your personal lifestyle.