

CREDENTIAL OFFICE

Location: Bell Tower East, Third Floor, Room 2805
Telephone: (805) 437-8953
<http://education.csuci.edu/>

The Credential office is responsible for facilitating admission to all credential programs. Advising services are available with the goal of supporting individuals interested or engaged in the teaching profession. Information meetings are conducted once a month to provide admissions assistance and an overview of the teaching field. To reserve a seat for one of the information meetings please go online <https://ciapps.csuci.edu/credential> to select the date you would like to attend. To schedule an appointment for advising please call (805) 437-8953.

PLEASE NOTE: Credential application deadline for Spring 2012 is October 27, 2011. Deadline for Fall 2012 is April 18, 2012. Applications are available online at <https://ciapps.csuci.edu/credential>

myCI

myCI is the single point of access for major campus applications, including CI Learn, CI Records, Dolphin Email, and Dolphin Files.

Students can use myCI to:

- access CI Learn, CI Records, Dolphin Email, and Dolphin Files using a single user name + password
- recover their Dolphin Password automatically (in case it is forgotten).

Logging in to **myCI**:

Dolphin Name: firstname.lastname + 3 digits (example: pat.smith123)

Your Dolphin Password is activated from the activation form located on the **myCI** page. If you have forgotten your password, you can reset it from the **myCI** home page.

CI Learn is a web-based course management program that enables instructors to present course content and interact with their students via the Web.

If you are new to CI, your CI Learn courses will be created once you have completed the registration process.

CI Learn courses are created automatically using the Registrar's data. If you do not see your courses appear, it may mean that your course instructor has not made the course available yet, or has chosen not to use CI Learn for the course.

Help with CI Learn can be found at: <http://www.csuci.edu/ats/irs/blackboard.htm>

Dolphin Files is a web-based file storage system that allows you to store files that can be accessed from anywhere.

YOUR DEGREE PROGRESS REPORT IS A CLICK AWAY!

Go to the Student Center in **myCI** to View your:

- General Education Requirements
- Graduation Requirements
- Major and Minor Requirements
- Transfer Credit and Test Credit
- Unofficial Transcript
- Approved Course Substitutions

All on this easy to use report!

Undeclared?

Use the What-If Option to search for a new Major

Instructions located at <http://www.csuci.edu>
Keyword search: **Degree Progress Report**

For assistance interpreting your DPR contact the Advising Center. If you believe your DPR is inaccurate, file a discrepancy form available, on the website or email records.registration@csuci.edu.