

## DIVISION OF STUDENT AFFAIRS

Please consult the University Catalog, Student Guidebook, or <http://www.csuci.edu> for more information on the following areas.

### Mission of the Division of Student Affairs

Placing students at the center of *their* educational experience, the Division of Student Affairs supports and enhances learning and the University community through quality co-curricular programs, activities, facilities, and services.

### VICE PRESIDENT FOR STUDENT AFFAIRS

The purpose of the Vice President for Student Affairs' office is to recommend policies, guidelines, and procedures that will ensure a coordinated delivery and assessment system of student services throughout the Division of Student Affairs (DSA), which includes Enrollment Services, Student Life, Housing & Residential Education, and Associated Students Incorporated.

The Vice President for Student Affairs office ensures a comprehensive clearing system which tracks and reports budgets and expenditures; implements, coordinates and/or manages special projects; produces and distributes internal and external student communication materials; hires, trains and provides staff development; provides co-curricular education initiatives; and coordinates program assessment and evaluation for all units within the Division.

### ASSOCIATED STUDENTS INCORPORATED

All currently registered students are members of Associated Students Incorporated (ASI) and pay both an associated student fee and a student body center fee as part of their registration fees. ASI is a non-profit corporation which has a Board of Directors that oversees the allocation of the ASI student fees, hires a professional and student staff to manage the Student Union, and creates opportunities for leadership development.

ASI has four student organization 'entities' that include Student Government (SG), Student Programming Board (SPB), the *CI View* student newspaper, and *The Nautical* yearbook. The SG President, SPB President, *CI View* Editor-in-Chief and *The Nautical* Editor-in-Chief serve on the ASI Board of Directors along with five additional students, one faculty member, three University administrators, and one community member. The ASI Board meets the first Thursday of every month in the Student Union Conference Room at 8 a.m.

### ENROLLMENT SERVICES

All offices in Enrollment Services, including Admissions & Recruitment, Financial Aid, and Records & Registration can be reached through the "one stop" Enrollment Center in Sage Hall. Students' questions concerning admission, graduation, degree audit, scholarships, federal work study, veterans' benefits, and California residency eligibility may be answered in the Enrollment Center or by calling (805) 437-8500.

### Associate Vice President for Student Affairs – Enrollment Management

The purpose of this office is to coordinate a wide range of campus initiatives relative to student access, retention and success. Working closely with both Student and Academic

Affairs, the office seeks to develop, implement and assess policies, processes and comprehensive programs that support students and the mission of the University.

### Financial Aid

The Financial Aid office assists students in obtaining financial aid resources to meet their educational costs. Students interested in financial aid must complete a Free Application for Federal Student Aid (FAFSA) through the online application at <http://www.fafsa.ed.gov>. A variety of financial aid resources are available to students, including grants, loans, federal work study, and scholarships. Students must complete and submit the FAFSA to be considered for federal and state grants and loans. CSU Channel Islands' federal Title IV School Code is 039803.

Important Financial Aid web sites:

- Apply for Aid: <http://www.fafsa.ed.gov>
- Federal Grant Programs: <http://www.studentaid.ed.gov>
- State Grant Programs: <http://www.csac.ca.gov>
- Federal Loan Programs: <http://www.studentaid.ed.gov>

### Records & Registration

Records & Registration maintains timely and accurate records on enrollment, and the academic progress and accomplishments of its students, while maintaining the privacy and security of those records.

### Registration

Registration activities for new and continuing students include eligibility for registration and assignment of registration appointments. Students enroll via the Internet at *myCI* (<http://my.csuci.edu>). Assistance in registering for classes is available on the Records & Registration Web page located at <http://www.csuci.edu/records-registration/>.

### Graduation

Verification of degree requirements is a function of Records & Registration. Students must file for graduation for the term in which they will have completed all requirements. Application for graduation must be made by the published deadlines: Spring – September 15; Summer – November 15; Fall – February 15.

### Veterans Affairs

CI supports the California Veterans Education Opportunities Partnership (VEOP). Students who are eligible for benefits as a veteran, dependent or reservist should contact the V.A. specialist in Records & Registration for assistance in applying for educational benefits and education certification. Required paperwork must be completed each semester.

### HOUSING & RESIDENTIAL EDUCATION

On-campus living at CI is unique in concept and design. Each residential Village offers a distinct living style and community amenities which are made available to all residents regardless of the Village they live in. In addition to some of the newest and best facilities available, we offer a complete program with trained staff to support student success and full engagement in the CI educational experience. Additionally, all residents participate in the residential dining plan, which allows for students to enjoy meals at Islands Café or use their "flex cash" to dine at any of the other eateries on campus.

**Santa Cruz Village**

Santa Cruz Village (SCV) opened in fall 2007 and is home to more than 450 freshmen and sophomores. SCV is comprised of two-bedroom, one-bathroom, furnished semi-suites shared by four to five students. SCV has excellent activity and co-curricular space for students such as a television lounge, two game rooms, an exercise room, ballet and art studios, sound resistant practice rooms, and study and computer lounges. Each student room has cable TV and wireless Internet access.

**Anacapa Village**

Anacapa Village (AV) is comprised of 87 four-bedroom, two-bathroom apartments. These apartments are shared by four to six students. Each apartment is fully furnished and includes living and dining room furniture. AV also offers a variety of common areas, including study rooms and a swimming pool and hot tub, where students may relax or study.

*The programs and services of Housing & Residential Education are governed by the California Code of Regulations, Title V: Education, Division 5: Board of Trustees of the California State University, Chapter 1: California State University, Sub Chapter 5: Administration, Articles 5 & 6: Housing and Meals.*

**STUDENT LIFE**

Student Life serves as a first point of contact for students seeking involvement opportunities on campus and provides proactive learning experiences aimed at preparing students to serve as effective leaders and members of diverse cultures and communities.

Student Life supports the educational mission of the University through the following co-curricular programs: Student Leadership Programs, Career Development Services, Personal Counseling and Student Health Services, Campus Recreation, Disability Resource Programs, Multicultural Programs, New Student, Orientation & Transition Programs, Educational Opportunity Program, University Outreach, Student Support Services Program, Veterans Affairs, and Judicial Affairs.

**Associate Vice President for Student Affairs - Dean of Students**

The purpose of this office is to serve as a central role in student learning and development at CI, while advancing the University's mission by fostering academic and social networks through which students develop as intentional learners and global citizens. This office creates opportunities to involve students, faculty and staff in diverse learning communities and provides a critical support structure for enriching the overall student experience.

**Judicial Affairs**

The purpose of Judicial Affairs is to: provide a fair process for accountability of student conduct; promote the development of individual integrity; protect the rights of members of the campus community; uphold the rules, regulations and integrity of the University; provide learning opportunities for students who participate in the student judicial process; and provide personal accountability.