



Channel Islands

CALIFORNIA STATE UNIVERSITY

DIVISION OF ACADEMIC AFFAIRS

Enrollment Management

Requesting a Review of Residence Classification for New Students

An initial residence determination is made based on the information provided on the admission application. Students not assigned a residence classification or those who believe to be incorrectly classified as a nonresident, may submit the CSU Residence Questionnaire and supporting documents to have their residence classification reviewed.

Residency is a combination of several factors, including physical presence, intent to remain indefinitely in California, and if applicable, valid immigration status. All these factors are required one full year prior to the Residence Determination Date for the term in which you are seeking a change to your residence classification.

The Residence Determination Date are as follows:

Fall – September 20

Spring – January 25

To have your residence classification reviewed, you must submit the following:

1. Complete and sign the CSU Residence Questionnaire. *Incomplete questionnaires will not be processed.*
 - Adult students: Answer all questions and at the bottom of the questionnaire sign, date, and include the city and county.
 - Minor students under the age of 19 by the residence determination date: Answer questions 2-16 as they pertain to the parent with whom you reside, and the student will need to sign, date, and indicate the city and county at the bottom of the questionnaire.
2. Provide a copy of your California driver's license or California identification card.
 - Minor students: Submit a copy of your parent(s) driver's license or state issued identification card.
3. Provide a clear copy of documents that support your residency claim in California. Minor students must submit supporting documents for their parent(s). You may attach as many documents as you feel necessary. Documents must be dated one year prior to the Residence Determination Date. You may be required to submit additional documents should you not submit sufficient documentation supporting your residency claim.
 - Current and most recently expired California vehicle registration
 - California voter registration and proof of voting
 - California state income tax forms from the most recent tax year
 - Federal income tax return from the most recent tax year
 - W-2 form and/or pay stubs
 - California lease agreement
 - California property title/mortgage documents



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- Statements from the past year of active bank account in California
 - Permanent Military Address or Home of Record in California
 - Military leave and earning statements showing California as legal residence
4. If you are a citizen of another county (applies only to student) – provide paperwork of your current immigration status such as I-94, Visa, or I-551 Permanent Resident Card.
 5. If attended a public out-of-state college for the last fall and/or spring semester – provide proof of paying nonresident fees.
 6. Documents can be submitted using one of the following options:

Mail to: CSU Channel Islands
Enrollment Management
One University Drive
Camarillo, CA 93012

In person to: Enrollment Center
Sage Hall, Room 1020

Faxed documents will not be accepted.

If you have any questions, contact the Registrar's Office at records.registration@csuci.edu or (805) 437-8500.

Please be sure to include your CSU Channel Islands student ID number on all documents submitted. Your documents will be processed within 7 business days from the date sufficient documentation has been received.