



<http://www.csuci.edu/ira/index.htm>

Application
Instructionally Related Activities Funds Request
2008-2009 Academic Year
DEADLINE: Fall and Academic Year 3/14/08
Spring 10/15/08

Applications must first be sent to the appropriate program chair. Chairs will the recommend and route them to the Dean’s Office for review and authorization. The Dean’s Office will then forward them to the IRA Committee for consideration.

Activity Title:

Project Sponsor/Staff (Name/Phone): Center for Community Engagement/Pilar Pacheco/8851 - Andrea Grove/3124 – Trudy Milburn /3128

Activity/Event Date(s): Wednesday, September 17, 2008

Date Funding Needed By: June 15, 2008

**Please Note that for Fall Requests the earliest that you will be notified of funding availability will be early June 2008 and for Spring Requests early January 2009.

Please check if any of the following apply to your IRA:

- | | |
|---|---|
| <input type="checkbox"/> Equipment Purchase | <input type="checkbox"/> Field Trip |
| <input checked="" type="checkbox"/> Event | <input type="checkbox"/> Participant data collection for public dissemination, i.e. interviews/surveys that result is a journal/poster session/newsletter |
| <input type="checkbox"/> IT Requirements | <input type="checkbox"/> Risk Management Consultation |
| <input type="checkbox"/> International Travel | <input type="checkbox"/> Late Submission (Passed Deadlines: Fall 3/14, Spring 10/15) |
| <input type="checkbox"/> Space/OPC Requirements | |
| <input type="checkbox"/> Infrastructure/Remodel | |
| <input type="checkbox"/> Other _____ | |

Previously Funded: YES NO Yes, Request # _____

Does your proposal require IRB (Institutional Review Board) approval: Yes No

Assessment submitted for previously Funded Activity: YES NO N/A

Academic Program or Center Name and Budget Code: Center for Community Engagement/824

Date of Submission: March 14, 2008

Amount Requested: \$6850.00
(Should match item 2. E. on page 4)

Estimated Number of Students Participating: Approx. 200 plus

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Conditions and Considerations

Equipment Purchase-If requesting large equipment, Project Sponsor must show proof of correspondence with OPC Administration. In addition, all other purchases must follow Procurement Guidelines

Events-Attach copy of Events and Facilities Use Request Form (Public Folders-Events & Facilities folder) Consider time frame for set-up and take down.

Participant Data Collection for Public Dissemination-If Project Sponsor proposes to conduct research with human participants then it may be subject to IRB (Institutional Review Board for the Protection of Human Subjects) review. It is the Project Sponsor's responsibility to inquire with the IRB **prior** to IRA application submission to determine if the project is exempt from IRB review so that funding is not delayed. Please indicate on the cover page if your project is exempt from IRB review.

Field Trip-If approved, Identified Risks of Participation and Release Agreement must be submitted for each student to the Program Office (Public Folders-HR Forms).

IT Requirements-Requires proof of correspondence and approval from IT Administration

International Travel-Requires International Travel application be submitted to Center for International Affairs.

Risk Management Consultation-Requires proof of correspondence with Risk Management.

Space/OPC Requirements, Infrastructure/Remodel-Requires proof of correspondence with OPC Administration.

Late Submission (Deadlines: Fall 3/14, Spring 10/15)-Requires explanation for emergency funding.

Fiscal Management: Project Sponsor's program will be responsible for all costs incurred over and above what is funded through the IRA award and will be responsible for seeing that any revenue that is intended to offset the amount of the IRA award is transferred accordingly.

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Requirements and Signatures

Please provide the following in your application:

1. Brief Activity Description. Describe the activity and its relationship to the educational objectives of the students' program or major.

The Center for Community for Community Engagement has an exciting opportunity to host nationally recognized author and speaker Paul Loeb on September 17, 2008. Paul Loeb has spent over thirty years researching and writing about citizen responsibility and empowerment--asking what makes some people choose lives of social commitment, while others abstain. He has written five widely praised books including, *The Impossible Will Take a Little While*, *Soul of a Citizen*, and *Generation at the Crossroads*, lectured at 400 colleges and universities around the country--including Harvard, Stanford, Dartmouth, Chicago, Michigan, MIT, Yale, Cornell, Duke, Wisconsin, and Columbia--and been a lead speaker at numerous conferences. His January 2002 talk to the annual provost's conference of the American Association of State Colleges & Universities inspired the Association's American Democracy Project, now involving 200 campuses, including California State University Channel Islands. For more information see www.paulloeb.org

Loeb's campus visit will serve two purposes, curricular and co-curricular:

1). He will conduct up to four classroom workshops for University 110 students speaking about the barriers to citizen involvement; why students hesitate to act on America's most critical public issues, and how they can get past their hesitations to effectively take a stand, as well as public issues in the news. His classroom visit will also include ways students in service projects can balance their desires to help in concrete, one-on-one ways, while addressing root social structures that cause problems like hunger, illiteracy, and homelessness. To prepare University 110 students for his visit Loeb's book, *Soul of a Citizen*, will be required course reading.

Recently University 110 courses have been redesigned to integrate the University mission. Loeb's themes of civic involvement support elements of the University's mission statement and its commitment to engage students in their local and global communities.

2). His visit will also be woven into "Be a Part From the Start," a ten week event dedicated to the development of the "whole student" by featuring activities to help students connect their educational experiences with their career goals and a healthy and fulfilling lifestyle. As a part of this celebration the Center for Community Engagement will celebrate Citizenship Week, September 15-19, with events designed to promote the concepts of social justice, leadership, political action, and service.

On September 17, 2008 Loeb will also give a lecture to the campus and community at large that will combine the themes of his last three books, *The Impossible Will Take a Little While*, *Soul of a Citizen*, and *Generation at the Crossroads*. Loeb's talk will focus on themes of hope and

persistence and on how ordinary citizens can make their voices heard and actions count. In addition, he will speak about how people get involved in larger community issues and what stops them from getting involved; how they burn out in exhaustion or maintain their commitment for the long haul; how involvement can give them a sense of connection and purpose rare in purely personal life. Attendance at his presentation will be an assignment for students enrolled in University 110 courses. Students will also be asked to write a reflection paper about his presentation. Attendance for this event will also be open to the public.

Paul Loeb's visit and themes of social and civic responsibility and engagement reflect elements of the University mission, the Center for Community Engagement's mission and characteristics of a CSUCI graduate; dedicated to maintaining the principles of intellectual honesty, democracy, and social justice, and to participating in human society and the natural world as socially responsible individual citizens. His classroom workshop and campus lecture will provide curricular and co-curricular activities; offering rich exposure to the topic of citizen involvement and empowerment in bringing about social change.

2. Relation to IRA to Course Offerings. All IRAs must be integrally related to the formal instructional offerings of the University and must be associated with scheduled credit courses. Please list all classes that relate to the program proposed.

Up to three University 110 courses.

3. Activity Assessment. Describe the assessment process and measures that the program will use to determine if it has attained its educational goals. **Please note a report will be due at the end of the semester.**

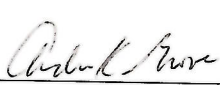
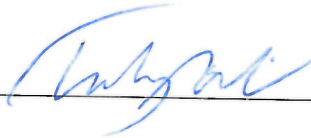


Qualitative and quantitative data will be collected using student reflection assignments/journals and a survey to assess student benefits and impact.

4. Activity Budget. Please enclose a complete detailed budget of the entire Activity **bold** specific items of requested IRA funding. (Page 4)

5. Sources of Activity Support. Please list the other sources of funding, and additional support for the activity.

6. Acknowledgment. Project Sponsor and Program Chair acknowledge that they have reviewed and accepted the Conditions and Considerations detailed on page 2.

Signatures and Dates

		<u>3-11-08</u>
Project Sponsor		Date
		<u>3-13-08</u>
Program Chair/Director		Date
		<u>3-17-08</u>
Dean		

RECEIVED
MAR 14 2008
Dean's Office

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ACTIVITY BUDGET FOR 2008-2009

1. Operating Expense Budget

A. Supplies	\$650.00 = purchase of the Loeb's book Soul of a Citizen for University 110 students (approx. 25 students x 3 courses x \$8.00 a book)
B. Vendor Printing	
C. In-State Travel	
D. Out-of-State Travel	\$1200.00 = RT travel to Portland-LAX/hotel for two night/car for two days/ plus misc expenses
E. Equipment Rental	_____
F. Equipment Purchase	_____
G. Contracts/Independent Contractors	_____
H. Honorarium	\$5000.00 =up to four student workshops plus one main lecture.
I. OPC Chargeback	
J. Copier Chargeback	_____
K. Other (Please Specify)	_____
 TOTAL	 Expenses
	\$6850.00 _____

2. Revenue

A. Course Fees	_____
B. Ticket Sales	_____
C. Out of Pocket Student Fees (exclusive of course fees)	_____
D. Additional Sources of funding (Please specify And indicate source)	_____
E. Requested Allocation from IRA	\$6850.00
 Total Revenue	 \$6850.00 _____

~~35,000~~
55,000