



<http://www.csuci.edu/ira/index.htm>

Application
Instructionally Related Activities Funds Request
2009-2010 Academic Year
DEADLINE: Fall and Academic Year 3/15/09
Spring 10/15/10

Applications must first be sent to the appropriate program chair. Chairs will recommend and route them to the Dean's Office for review and authorization. The Dean's Office will then forward them to the IRA Committee for consideration.

Activity Title:

Project Sponsor/Staff (Name/Phone): Dr. Luda Popenhagen, Associate Professor of Performing Arts, Tel: 437-3187

Activity/Event Date(s): PA 391 Production, *Heidi Chronicles*, April 14-18, 2010

Date Funding Needed By: February 1, 2010

**Please Note that for Fall Requests the earliest that you will be notified of funding availability will be early June 2008 and for Spring Requests early January 2009.

Please check if any of the following apply to your IRA:

Equipment Purchase

Field Trip

Event

Participant data collection for public dissemination, i.e. interviews/surveys that result is a journal/poster session/newsletter

IT Requirements

International Travel

Space/OPC Requirements Risk Management Consultation

Infrastructure/Remodel

Late Submission (Passed Deadlines: **Fall 3/15, Spring 10/15**)

Other _____

Previously Funded: YES NO Yes, Request # _0276_____

Does your proposal require IRB (Institutional Review Board) approval: Yes No

Assessment submitted for previously Funded Activity: YES NO

Academic Program or Center Name and Budget Code: PA Code # 731

Date of Submission: October 12, 2009

Amount Requested: \$18,715

(Should match item 2. E. on page 4)

Estimated Number of Students Participating: 400 students

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Conditions and Considerations

Equipment Purchase-If requesting large equipment, Project Sponsor must show proof of correspondence with OPC Administration. In addition, all other purchases must follow Procurement Guidelines

Events-Attach copy of Events and Facilities Use Request Form (Public Folders-Events & Facilities folder) Consider time frame for set-up and take down.

Participant Data Collection for Public Dissemination-If Project Sponsor proposes to conduct research with human participants then it may be subject to IRB (Institutional Review Board for the Protection of Human Subjects) review. It is the Project Sponsor's responsibility to inquire with the IRB **prior** to IRA application submission to determine if the project is exempt from IRB review so that funding is not delayed. Please indicate on the cover page if your project is exempt from IRB review.

Field Trip-If approved, Identified Risks of Participation and Release Agreement must be submitted for each student to the Program Office (Public Folders-HR Forms).

IT Requirements-Requires proof of correspondence and approval from IT Administration

International Travel-Requires International Travel application be submitted to Center for International Affairs.

Risk Management Consultation-Requires proof of correspondence with Risk Management. *Please see attached email.*

Space/OPC Requirements, Infrastructure/Remodel-Requires proof of correspondence with OPC Administration .

Late Submission (Deadlines: Fall 3/14, Spring 10/15)-Requires explanation for emergency funding.

Fiscal Management: Project Sponsor's program will be responsible for all costs incurred over and above what is funded through the IRA award and will be responsible for seeing that any revenue that is intended to offset the amount of the IRA award is transferred accordingly.

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Requirements and Signatures

Please provide the following in your application:

1. **Brief Activity Description.** Describe the activity and its relationship to the educational objectives of the students' program or major.

This application is for the support of the Performing Arts **annual stage production** in conjunction with **PA 391 Production**, which is cross-listed with ART 391. It is a PA core-course scheduled for **Spring 2010**, that is required of all Performing Arts majors, offered as an elective for Art majors, and open to all students at CSUCI. PA 391 is a **vital component of the learning experience for all PA majors**. It addresses the PA Program Learning Outcomes providing students with an opportunity to collaborate with peers from a diverse range of artistic and cultural backgrounds to produce a live stage performance.

Student participation includes performing on stage before a live audience, designing scenic elements for the show, assisting the director and stage-manager, researching the performance/production history, coordinating stage-costuming and accessories, running the front-of-house, and writing programs and publicity. Students work on the technical preparation, rehearsal, and performance of a stage play that culminates in public presentations for **CSUCI students, faculty, staff, and the general community**.

The **objective** of the Spring 2010 PA 391 Production course is to place **students at the centre of the learning experience**. This project will feature the work of CSUCI students through their designs, performances, and other production work vital to the show's success. Capstone students from the Art program will design and paint a backdrop, PA majors, minors, and other CSUCI students will act on stage, and others will run lights and sound during the show, as well as supervise seating and ticket sales for each performance. During the **current budgetary crisis**, and in an attempt to **reduce overall costs**, monies acquired from the IRA will be used for equipment, independent contractors, and supplies that are essential for the students to carry out their work.

This year PA 391 will stage *Heidi Chronicles*, written by **Wendy Wasserstein**. This contemporary American play, which has won the Pulitzer Prize, the Tony Award, and numerous other prizes, is a witty comedy examining American society, especially women's rights, from the sixties to the eighties. The **size of the cast is flexible**. There are twenty-two acting parts, all of which can be performed by as few as eight actors who play multiple roles, or there can be one actor for each different part. In spring 2010 the director for this play will be Dr. Luda Popenhagen, who will be collaborating with other faculty (Art, Business, Computer Science, English, and PA) to **advise and guide students on this project**.

2. **Relation to IRA to Course Offerings.** All IRAs must be integrally related to the formal instructional offerings of the University and must be associated with scheduled credit courses. Please list all classes that relate to the program proposed.

Students from the following courses will be directly involved in this project:

PA 391	Production
PA 494	Independent Studies
PA 499	Performing Arts Capstone
ART 499	Art Capstone Project

Students from the following classes relate to the proposed project:

PA 101	Introduction to the Performing Arts
PA 292	Internship in the Performing Arts
PA 335	Business and the Performing Arts
ART/PA 383	Scenic Design
PA 490	Special Topics: Entertainment
PA 491	Lecture Series in Entertainment
PA 492	Internship in the Performing Arts
PA 494	Independent Study
PADA 151	Conditioning for Dancers
PADA 353	Jazz Dance I
PADA 354	Modern Dance II
PADA 458	Dance Ensemble
PAMU 100	Music Appreciation
PAMU 200	History of Rock
PAMY 202	Group Guitar Lessons
PAMU 243	Teaching Music to Children
PAMU 261	Music Theory
PAMU 307	University Chorus
PAMU 330	Jazz in America
PATH 281	Play Analysis
PATH 343	Teaching Drama to Children
PATH 338	Theatre in History
PATH 380	Acting II
PATH 410	Shakespeare's Plays
SOC/EDUC/ENGL 322	Sociology of Popular Culture

3. **Activity Assessment.** Describe the assessment process and measures that the program will use to determine if it has attained its educational goals. **Please note a report will be due at the end of the semester.**

The following assessment and evaluation tools will be used: the **formal student evaluations** (SETEs), the **IRA student evaluation** forms and reports, and **attendee lists** will be submitted. As part of the course requirements for PA 391, students will be required to write **reflection papers** summarizing their **learning experience** for this project. Samples of these papers will be submitted, and the remainder made available upon request.

4. **Activity Budget.** Please enclose a complete detailed budget of the entire Activity **bold** specific items of requested IRA funding. (Page 4)

This student-centered project will focus on providing services and supplies which will **enhance the student learning experience**. This will **reduce overall production costs** as the students will constitute the majority of the design and production teams necessary to realize a stage production. The IRA funding requested in this application will cover the costs of supplies and equipment so students may engage in this project to the **best of their abilities**.

The **overall expenditure** projected for the upcoming spring production will be significantly less than those acquired from multiple sources in the previous year. Last year's very successful production which received IRA funding for \$7,400 also obtained assistance from Advancement and the generous support of the M.V. Smith School of Business and Economics. In Spring 2010 all funding is **totally reliant** on financial **assistance from IRA funds**.

In Spring 2010 PA 391 will be taught (rehearsed and performed) inside the PA classroom/teaching space, **MA 140**. There will be no need to request OPC to set up chairs for this event, as the **seats** and the **risers** (already purchased) will be **in place**. The scenic elements for this show will be designed and executed by Art capstone students. There will be no major construction or building of the stage set, and furniture (chairs, tables, etc.) will draw on the PA program's existing supply of such items.

Painting supplies needed by students to paint the stage backdrop and floor for this project are estimated to be \$2,000. **Posters and programs** will be designed by other Art capstone students. Printing costs are estimated to be \$850. The purchase of **stage props** and specific items/**objects integral to the play** will be \$500.

Costumes will be rented for a total of \$2,500 for the twenty-two characters in the play. This includes sewing supplies necessary for any **adjustments and dry-cleaning** before the costumes are returned. Cleaning supplies for costume **maintenance** will be \$50. Costume **accessories** are estimated to cost \$200. **Make-up** and **hair-styling** products purchased for the use of each student performing one of twenty-two characters on stage is estimated at \$350.

For the lighting of the show, in addition to the existing **lighting equipment** already owned by the PA Program, the following equipment will be necessary: \$1,000 for rental of lighting **instruments and cables**, \$50 for the purchase of lighting **color gels**, and \$2,500 for the rental of an **overhead truss** and its installation. Assistance from **OPC** will cost \$300 (estimate) to re-install the **electric cable** into MA 140 which will allow the lighting and **sound equipment** to draw up to 120 amperes of power when the show is in progress.

The **royalty fee** for the play, *Heidi Chronicles*, is \$75 per show. It is projected that there will be **5 performances**. **Ticket prices** will be: *gratis* for CSUCI students, \$5.00 for all other students with ID, \$10.00 for CSUCI faculty and staff, and \$15.00 for members of the general public. In MA 140 there will be seats for approximately 100 spectators for each performance. Out of a possible overall total of **500 spectators**, and given that more than half will be **CSUCI students (free admission)**, estimated revenue from ticket sales is \$1000. Also, the **ticket agency** (Brown Paper tickets) now charges a flat fee of \$1.99 for each ticket. So for the processing of a possible total of 500 tickets, the cost will be \$1,990.

As there is **very little infrastructure** at CSUCI to support the creation of a stage production, it will be necessary to engage **specialized theatre personnel**. Their expertise is beyond the knowledge and skills of our existing students, and will contribute to the **learning experience of our students**. These experts include part-time faculty on campus, e.g., the lighting designer, John Price, in Computer Science, and self-employed stage-managers/technical directors (TBD) currently working in Ventura County. The total cost of their **honoraria and stipends** for assisting and enhancing the production will be \$5,000.

Finally, an additional \$1,000 should cover any unexpected or unforeseen **miscellaneous expenses** necessary for PA 391 Production. (Please see details on page 7 of this application.)

5. **Sources of Activity Support.** Please list the other sources of funding, and additional support for the activity.

No other sources are available.

7. **Acknowledgment.** Project Sponsor and Program Chair acknowledge that they have reviewed and accepted the Conditions and Considerations detailed on page 2.

Signatures and Dates

Ludishe M. Populheger Oct 12, 09
Project Sponsor Date

Daquelyn Kilpatrick 10/13/09
Program Chair/Director Date

A-h Vaizya 10/14/09
Dean

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ACTIVITY BUDGET FOR **2009-2010**

1. Operating Expense Budget

A. Supplies	\$3,100 (<u>paints, canvases, props, costume accessories, make-up, etc.</u>)
B. Vendor Printing	\$850_____
C. In-State Travel	N/A_____
D. Out-of-State Travel	N/A_____
E. Equipment Rental	\$6,000 (<u>lighting instruments &truss, costumes</u>)
F. Equipment Purchase	\$50_____
G. Contracts/Independent Contractors	\$4,000_____
H. Honorarium	\$1,000_____
I. OPC Chargeback	\$300 (estimate)_____
J. Copier Chargeback	\$50_____
K. Other (Please Specify)	\$1,990 (<u>ticket fee</u>)
	\$375 (<u>royalties</u>)
	\$1,000 (<u>miscellaneous</u>)
TOTAL Expenses	\$18,715_____

2. Revenue

A. Course Fees	N/A_____
B. Ticket Sales	\$1000_____
C. Out of Pocket Student Fees (exclusive of course fees)	N/A_____
D. Additional Sources of funding (Please specify And indicate source)	None_____
E. Requested Allocation from IRA	\$18,715
Total Revenue	\$19,715_____

Popenhagen, Luda

From: Popenhagen, Luda
Sent: Monday, October 12, 2009 1:22 PM
To: Kupfer, Bill
Subject: IRA application enquiry

Dear Bill,

I am applying for an IRA grant for the PA Spring production this coming April, 2010. There will be 5 performances inside MA 140. Is there any Risk Management Procedure I need to look into?

Thanks,

Luda

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*Luda Popenhagen, Ph.D.
Associate Professor of Performing Arts
Performing Arts Program Advisor
California State University Channel Islands
One University Drive
Camarillo CA 93012*

*Office: Bell Tower East 2786
Tel. (805) 437-3187*



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 11440 Sheldon Street · Sun Valley · CA · 91352
 800.622.6628 · 818.769.9800 · Fax 818.769.2100
 www.elslights.com Contractor #: 850264

331

SALES ORDER

Order Number: 0000043741
Type: Sales

Sold To

California State Univ. Channel Islands
 1 University Drive
 Camarillo, CA 93012 USA

Ship To

California State Univ. Channel Islands
 1 University Drive
 Camarillo, CA 93012 USA

Customer: 411957
 Customer PO: AMEX
 Order Date: 3/23/2010
 Requested Date: 3/23/2010
 Quote #: 0000043741
 Ship Via: CPU
 Salesperson: rgarcia
 Contact Luda Popenhagen
 Phone: (805) 437-8916

Order Desc: Clamps, Sandbags, 8' Pipe, Fix Cheese, Gaff, Tie
Job #/ Desc: 0000043741 /
Comments:

Terms Prepayment required
 F.O.B SO Source

Ln	Item ID	Item Description	Quantity			UOM	Net	
			Ordered	Shipped	BO		Unit Price	Amount
1	E306412	Sandbag, Saddle Type, Black 35Lb, Filled	10	0	0	Each	25.00	250.00
2	E165070	American DJ - Heavy Duty Black C-Clamp for over 10 lbs.	18	0	0	Each	6.00	108.00
3	E164360	Pipe 1.5" Id 8Ft Threaded Black	2	0	2	Each	25.92	51.84
4	E310955	Cheeseboro 90° Rigid 1-1/2 I.D.	4	0	0	Each	22.00	88.00
5	E303010	Pro-Gaff 2" Black Gaffers Tape (2" X 60 Yds.) (replaced Permacef)	2	0	0	Roll	14.62	29.24
6	E305092	Tie Line Black 48' Hank #4 1/8	2	0	0	Each	3.52	7.04

ENTERTAINMENT SERV
 11440 SHELDON ST
 SUN VALLEY, CA 91352
 818-769-9800

TERMINAL I.D.: 72095161
 MERCHANT #: 559522271900

AMEX
 *****1000*
 SALE
 BATCH: 000201 INU: 000011
 RRN: 008223201816 AUTH: 199008
 CUV RESPONSE: N
 AUS: V

371

8
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 546

MAR 23 10 16:02
TOTAL \$578.18

Nontaxable 0.00
 Taxable Subtotal: 534.12
 Freight: 0.00
 Sales Tax: 44.06
Total: 578.18
 Less Deposit/Payment: 578.18
Balance: 0.00

Paid In Full

Invoice to Follow

Order Number: 0000043741

CUSTOMER COPY

Date/Time: 03/23/2010 / 11:54:28AM

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