



<http://www.csuci.edu/ira/index.htm>

Application
Instructionally Related Activities Funds Request
2009-2010 Academic Year
DEADLINE: Fall and Academic Year 3/15/09
Spring 10/15/10

Applications must first be sent to the appropriate program chair. Chairs will then recommend and route them to the Dean's Office for review and authorization. The Dean's Office will then forward them to the IRA Committee for consideration.

Activity Title: Teacher Diversity Project

Project Sponsor/Staff (Name/Phone): Patti Pulido (805) 437-8936 Joan Karp (805) 437-8871

Activity/Event Date(s): Ongoing Teacher Recruitment Project

Date Funding Needed By: Spring 2010

**Please Note that for Fall Requests the earliest that you will be notified of funding availability will be early June 2008 and for Spring Requests early January 2009.

Please check if any of the following apply to your IRA:

- | | |
|---|---|
| <input type="checkbox"/> Equipment Purchase | <input type="checkbox"/> Field Trip |
| <input type="checkbox"/> Event | <input type="checkbox"/> Participant data collection for public dissemination, i.e. interviews/surveys that result is a journal/poster session/newsletter |
| <input type="checkbox"/> IT Requirements | |
| <input type="checkbox"/> International Travel | |
| <input type="checkbox"/> Space/OPC Requirements | <input type="checkbox"/> Risk Management Consultation |
| <input type="checkbox"/> Infrastructure/Remodel | <input type="checkbox"/> Late Submission (Passed Deadlines: Fall 3/15, Spring 10/15) |
| X Other _____ | |

Previously Funded: YES NO Yes, Request # _____

Does your proposal require IRB (Institutional Review Board) approval: Yes No

Assessment submitted for previously Funded Activity: YES NO

Academic Program or Center Name and Budget Code: 745

Date of Submission: October 22, 2010

Amount Requested: \$10,000
 (Should match item 2. E. on page 4)

Estimated Number of Students Participating: 150

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Conditions and Considerations

Equipment Purchase-If requesting large equipment, Project Sponsor must show proof of correspondence with OPC Administration. In addition, all other purchases must follow Procurement Guidelines

Events-Attach copy of Events and Facilities Use Request Form (Public Folders-Events & Facilities folder) Consider time frame for set-up and take down.

Participant Data Collection for Public Dissemination-If Project Sponsor proposes to conduct research with human participants then it may be subject to IRB (Institutional Review Board for the Protection of Human Subjects) review. It is the Project Sponsor's responsibility to inquire with the IRB **prior** to IRA application submission to determine if the project is exempt from IRB review so that funding is not delayed. Please indicate on the cover page if your project is exempt from IRB review.

Field Trip-If approved, Identified Risks of Participation and Release Agreement must be submitted for each student to the Program Office (Public Folders-HR Forms).

IT Requirements-Requires proof of correspondence and approval from IT Administration

International Travel-Requires International Travel application be submitted to Center for International Affairs.

Risk Management Consultation-Requires proof of correspondence with Risk Management.

Space/OPC Requirements, Infrastructure/Remodel-Requires proof of correspondence with OPC Administration.

Late Submission (Deadlines: Fall 3/14, Spring 10/15)-Requires explanation for emergency funding.

Fiscal Management: Project Sponsor's program will be responsible for all costs incurred over and above what is funded through the IRA award and will be responsible for seeing that any revenue that is intended to offset the amount of the IRA award is transferred accordingly.

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Requirements and Signatures

Please provide the following in your application:

1. **Brief Activity Description.** Describe the activity and its relationship to the educational objectives of the students' program or major.

For the past two years the Teacher Diversity Project has received \$30,000 each year from the Chancellors office general lottery fund to support the project, we have been able to assist over 300 students. This year due to budget constraints the Teacher Diversity Project was reduced by \$20,000 in order to support other services on campus.

The Teacher Diversity Project aims to identify, recruit and support students who are ethnically, racially, linguistically, and culturally underrepresented in the teaching profession who might be interested in exploring careers in education, particularly in the areas of Science, Mathematics and Bilingual education. This includes students with special needs and students from low-income backgrounds. The goal of the project is to recruit and prepare teachers who "mirror" the diverse student population in the schools we serve in the local communities around CSUCI.

The Teacher Diversity Project works to attract future K-12 teachers from environments where teaching has not been a common career goal and that make California's teaching workforce more inclusive. We are seeking IRA funds to offset the expenses that are required for potential candidates to enter a credential program. The expenses involved for students typically average close to \$800 after the students pay for three subtests of the required subject matter test, one basic skills test, fingerprinting and clearance by the Department of Justice and Federal Bureau of Investigation. The non existence of financial aid for students in a credential program discourages individuals who might consider teaching as a career. We would like to use these funds and encourage individuals from underrepresented groups and in high need areas to go into teaching.

As a participant in the Teacher Diversity Project the students are eligible to receive funding assistance towards the following:

1. Borrowing CBEST, CSET and RICA study booklets
2. Receiving tuition waivers for Ventura County Office of Education CBEST and CSET test preparation classes
3. Receiving CBEST, CSET and BCLAD test fee waivers
4. Accessing 3-day library reserve to check out BCLAD and some Liberal Studies course textbooks
5. Receiving Live Scan fingerprint fee waivers

2. **Relation to IRA to Course Offerings.** All IRAs must be integrally related to the formal instructional offerings of the University and must be associated with scheduled credit courses. Please list all classes that relate to the program proposed.

Students applying to the Teacher Diversity Project are currently enrolled or planning to enroll in one or more of the following pre-requisite credential courses:

ENGL 475 Language in Social Context
EDUC 510 Learning Theory and Development Applied in Multicultural Education
Contexts
EDUC 512 Equity, Diversity and Foundations of Schooling
SPED 345 Individuals with Disabilities in society
EDUC 520 Observing and Guiding Behavior in Multilingual/Multicultural and Inclusive
Classrooms
EDUC 521 Field Experience
EDUC 445 Chicano Child and Adolescent
EDSS 515 Adolescent Development for Secondary Educators

3. **Activity Assessment.** Describe the assessment process and measures that the program will use to determine if it has attained its educational goals. **Please note a report will be due at the end of the semester.**

We will report the number of students who have received Teacher Diversity Project funds and benefited from the test prep workshops as evidenced by a passing score on California Basic Skills and Subject Matter Specific tests. We will report on the number of students who have benefited by financial assistance for Livescan fingerprinting, Book loans and Test fee waivers. We will report on each of the five categories that students are eligible to receive funding assistance on.

4. **Activity Budget.** Please enclose a complete detailed budget of the entire Activity **bold** specific items of requested IRA funding. (Page 4)
5. **Sources of Activity Support.** Please list the other sources of funding, and additional support for the activity.
7. **Acknowledgment.** Project Sponsor and Program Chair acknowledge that they have reviewed and accepted the Conditions and Considerations detailed on page 2.

Signatures and Dates

Joan M. Karp

Project Sponsor

DJ

Date

Joan M. Karp

Program Chair/Director

Date

A-h Vaidya

Dean

10/22/09

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ACTIVITY BUDGET FOR **2009-2010**

I. Operating Expense Budget

- A. Supplies _____
- B. Vendor Printing _____
- C. In-State Travel _____
- D. Out-of-State Travel _____
- E. Equipment Rental _____
- F. Equipment Purchase _____
- G. Contracts/Independent Contractors _____
- H. Honorarium _____
- I. OPC Chargeback _____
- J. Copier Chargeback _____
- K. Other (Please Specify)

Based upon past data the number of students may vary, but estimates are provided below:

BCLAD and TEST Prep books **\$810**

Livescan fingerprinting fees 75 students

@ \$71 each **\$5325**

CBEST Test 94 @ \$41 each **\$3854**

CSET Test 130 @ \$71 each **\$9230**

BCLAD Test 11 @ \$71 each **\$781**

Test prep workshops 50 @ \$200 **\$10,000**

TOTAL Expenses **\$30,000**

2. Revenue

A. Course Fees

B. Ticket Sales

C. Out of Pocket Student Fees
(exclusive of course fees)

D. Additional Sources of
Funding
(Please specify
And indicate source)

Math and Science Grant \$10,000

CSU General Lottery Fund \$10,000

**E. Requested Allocation
from IRA**

\$10,000

Total Revenue

\$30,000

Devins, Mary

From: Karp, Joan
Sent: Friday, February 05, 2010 9:13 AM
To: Devins, Mary
Subject: IRA funding for Teacher Diversity Project

The funding for the Teacher Diversity Project is an instructionally related activity because in order for students to work in local schools for courses in which there are observations or student teaching they must have their fingerprints taken (e.g., EDUC 521, ECS 521, 561, EDMS 562, 565, 575, EDSS 575, 585, SPED 562, 570, 580). In order to apply for entry into other classes and the Credential Program they must pass tests like the CSET and CBEST. The costs for fingerprinting and the tests are over and above what students pay for university fees.

Students are selected for the Teacher Diversity Project based on the following:

- #1. An expressed intent in entering CSU Channel Islands Credential program
- #2 An expressed interest in a teaching career in a high need area. For example, Math, Science, Low Performing Schools, Bilingual, Special Education or Low income area of teaching.
- #3 Students who show financial need
- #4 Students currently in the Mini-Corp program which serves students whose families are or have been migrant workers
- #5 Students who are active members of MECHA
- #6 Students who are active members of Tomorrow's Teachers

There are no other known sources for students to get their test fee's paid for other than the Teacher Diversity Program. The estimate of 150 students is based upon past years in which this program was funded by Lottery funds. The Teacher Diversity Program's Lottery funds were cut this year from \$20,000 to \$10,000. We fund students until the money runs out each year. We always have more students who request this funding than the funds we have been allocated account for.

In order to get a livescan fee waiver the students must arrange to have their livescan completed on campus. The campus police are in charge of the fee. We requested a fee waiver several years ago when campus police began live scan and they indicated that it was not possible due to the costs they incur for providing this service.

Joan Karp & Patti Pulido

Joan Karp, Ph.D.
Senior Associate Dean and Director
School of Education
California State University Channel Islands
805-437-8871
joan.karp@csuci.edu

From: Devins, Mary
Sent: Wednesday, February 03, 2010 1:02 PM
To: Karp, Joan
Subject: IRA funding for Teacher Diversity Project

Joan,

The Student Fee Advisory Committee recently met to review proposals for IRA funding this semester. They had additional questions about your proposal for supplemental funding for the Teacher Diversity Project.

The committee would like more information about how this would be considered an instructionally related activity. Additionally, they would like to know how the students are selected and what the basis was for the 150 students that would participate in this activity. Are there other sources available to the students for fee waivers on these exams and is it possible to have the fee waived for students who obtain their fingerprints on campus to have the fee waived?

If you could send me an email providing the additional information, I could share that with the committee at our next meeting, which is scheduled for Monday morning February 8th. Please let me know if you have any questions or need additional information.

Thank you,

Mary Devins

Faculty Support Coordinator

Communication, ESRM, Spanish/Languages and IRA

Bell Tower West 1165

(805) 437-3253

Fax (805) 437-3253

Unpaid furlough days are taken on the second and fourth Fridays of each month, through June 2010