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Dean's Office

http://www.csuci.edu/ira/index.htm

Application
Instructionally Related Activities Funds Request
2009-2010 Academic Year
DEADLINE: Fall and Academic Year 3/15/09
Spring 10/15/10

Applications must first be sent to the appropriate program chair. Chairs will the recommend and route them to the Dean's Office for review and authorization. The Dean's Office will then forward them to the IRA Committee for consideration.

Activity Title:

Project Sponsor/Staff (Name/Phone): Minder Chen (805) 437-2683

Activity/Event Date(s): March 21-24, 2010

Date Funding Needed By: Sept 20, 2010 -?

\*\*Please Note that for Fall Requests the earliest that you will be notified of funding availability will be early June 2008 and for Spring Requests early January 2009.

Please check if any of the following apply to your IRA:

- Equipment Purchase
Event
IT Requirements
International Travel
Space/OPC Requirements
Infrastructure/Remodel
Other
Field Trip
Participant data collection for public dissemination...
Risk Management Consultation
Late Submission (Passed Deadlines: Fall 3/15, Spring 10/15)

Previously Funded: YES NO Yes, Request #

Does your proposal require IRB (Institutional Review Board) approval: YES NO

Assessment submitted for previously Funded Activity: YES NO

Academic Program or Center Name and Budget Code: M.V.S. School of Business and Economics (715)

Date of Submission: 8/25/09

Amount Requested: (Should match item 2. E. on page 4) \$9,792.00

Estimated Number of Students Participating: 20

**Application**  
**Instructionally Related Activities Funds Request**  
**2009-2010 Academic Year**

**Conditions and Considerations**

**Equipment Purchase**-If requesting large equipment, Project Sponsor must show proof of correspondence with OPC Administration. In addition, all other purchases must follow Procurement Guidelines

**Events**-Attach copy of Events and Facilities Use Request Form (Public Folders-Events & Facilities folder) Consider time frame for set-up and take down.

**Participant Data Collection for Public Dissemination**-If Project Sponsor proposes to conduct research with human participants then it may be subject to IRB (Institutional Review Board for the Protection of Human Subjects) review. It is the Project Sponsor's responsibility to inquire with the IRB **prior** to IRA application submission to determine if the project is exempt from IRB review so that funding is not delayed. Please indicate on the cover page if your project is exempt from IRB review.

**Field Trip**-If approved, Identified Risks of Participation and Release Agreement must be submitted for each student to the Program Office (Public Folders-HR Forms).

**IT Requirements**-Requires proof of correspondence and approval from IT Administration

**International Travel**-Requires International Travel application be submitted to Center for International Affairs.

**Risk Management Consultation**-Requires proof of correspondence with Risk Management.

**Space/OPC Requirements, Infrastructure/Remodel**-Requires proof of correspondence with OPC Administration .

**Late Submission (Deadlines: Fall 3/14, Spring 10/15)**-Requires explanation for emergency funding.

**Fiscal Management:** Project Sponsor's program will be responsible for all costs incurred over and above what is funded through the IRA award and will be responsible for seeing that any revenue that is intended to offset the amount of the IRA award is transferred accordingly.

Application  
Instructionally Related Activities Funds Request  
2009-2010 Academic Year

**Requirements and Signatures**

Please provide the following in your application:

1. **Brief Activity Description.** Describe the activity and its relationship to the educational objectives of the students' program or major.
2. **Relation to IRA to Course Offerings.** All IRAs must be integrally related to the formal instructional offerings of the University and must be associated with scheduled credit courses. Please list all classes that relate to the program proposed.
3. **Activity Assessment.** Describe the assessment process and measures that the program will use to determine if it has attained its educational goals. **Please note a report will be due at the end of the semester.**
4. **Activity Budget.** Please enclose a complete detailed budget of the entire Activity **bold** specific items of requested IRA funding. (Page 4)
5. **Sources of Activity Support.** Please list the other sources of funding, and additional support for the activity.
7. **Acknowledgment.** Project Sponsor and Program Chair acknowledge that they have reviewed and accepted the Conditions and Considerations detailed on page 2.

Signatures and Dates

<i>Minder Chen</i>	<i>8/25/2009</i>
Project Sponsor	Date
<i>L P Galeno</i>	<i>8-25-09</i>
Program Chair/Director	Date
<i>A Krishna</i>	<i>11/17/09</i>
Dean	

Application  
Instructionally Related Activities Funds Request  
2009-2010 Academic Year

ACTIVITY BUDGET FOR 2009-2010

1. Operating Expense Budget

A. Supplies	_____
B. Vendor Printing	_____
C. In-State Travel	\$ 2,380.00
D. Out-of-State Travel	\$ 5,312.00
E. Equipment Rental	_____
F. Equipment Purchase	_____
G. Contracts/Independent Contractors	_____
H. Honorarium	_____
I. OPC Chargeback	_____
J. Copier Chargeback	_____
K. Other (Please Specify)	Theatre \$ 2,100.00
TOTAL Expenses	\$ 9,792.00

2. Revenue

A. Course Fees	_____
B. Ticket Sales	_____
C. Out of Pocket Student Fees (exclusive of course fees)	_____
D. Additional Sources of funding (Please specify And indicate source)	_____
<b>E. Requested Allocation from IRA</b>	\$ 9,792.00
Total Revenue	_____

75010 = 7,344

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1) Will the students be enrolled in a course? We have created UNIV 391 for domestic travel experiences.

**We will create a one-unit UNIV 391 course on Service Management and Innovation based on domestic travel experience as proposed. A pre-trip lecture will be given prior to the trip and readings will be assigned. A post-trip report needs to be submitted for successful completion of the course. The course will be co-teach by Smith School faculty members.**

2) What are the course objectives of the field trip?

**The UNIV course on Service Management and Innovation which has the following objectives:**

**This course is designed to give students field experience of service industries including financial service, entertainment, and e-commerce. The service sector contribution to GDP in US is close to 80% and is fast growing. This course emphasizes the creation and management of customer experiences in service industries. The field experience in this course allows students to explore the dimensions of successful service firms. Outstanding service organizations will be visited during this trip and students will have chances to interact with management and frontline employees from these firms to identify critical success factors for service firms. Beginning with the service encounter, service managers must blend marketing, technology, people, and information to achieve a distinctive competitive advantage. This course studies service management from an integrated viewpoint with a focus on customer satisfaction, service operations, service marketing, strategy, information technology, and organizational issues. We choose Las Vegas as one of the destination because we want to visit Zappos.com, a well-known e-commerce firm powered by service, in Henderson, Nevada, near Las Vegas.**

3) IRA will only fund up to 75% of the cost of the trip. We will adjust the request. To collect the additional 25% a course fee will need to be set up or if there is no course students will need to pay out of pocket the additional amount.

**Students can pay a course fee to cover 25% of the cost of the trip.**



TO: Mary Devins  
IRA Committee

FROM: Joseph Massimini

RE: March 21-24, 2010 Los Angeles and Las Vegas Field Trip

## PROPOSAL FOR FUNDS REQUEST

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Purpose of Trip: To visit businesses and cultural institutions so that students can gain perspective of future career interests and explore fine arts of two major U.S. cities. The course for this trip will be titled Service Innovation and Management. The businesses visited are all service industry oriented and pioneers or leaders in their respective fields.

Places to visit:

### **Business Oriented**

Goldman Sachs  
Caruso Affiliated  
American Apparel  
Union Rescue Mission  
Ritz Carlton  
Zappos.com  
Harrah's Entertainment

### **Culture Oriented**

Getty Center  
Ahmanson Theatre  
Phantom of the Opera

## Business

### Goldman Sachs – Investment Banking and Asset Management

Question and answer with an executive to learn about the business mission, values, goals, strategy, finances, and career options. Goldman Sachs is often recognized for having the smartest employees in the finance industry who outperform their peers with uncanny ability.

### Caruso Affiliated – Shopping Center Real Estate Developer

Question and answer with an executive to learn about the business mission, values, goals, strategy, finances, and career options. Caruso Affiliated designs and constructs shopping centers that create community centers. Due to the attractiveness of the developments, lease rates higher than competitors.

### American Apparel – Clothing Manufacturer and Retailer

Question and answer with an executive to learn about the business mission, values, goals, strategy, finances, and career options. American Apparel manufactures clothing in Downtown Los Angeles which sells around the world. American Apparel uses a vertical integration model that was first implemented by Carnegie in the steel industry.

### Union Rescue Mission – Non – Profit Charity

Question and answer with an executive to learn about the business mission, values, goals, strategy, finances, and career options. Union Rescue Mission provides assistance to the homeless in Downtown Los Angeles by providing temporary food and shelter, career counseling, and health services.

### Ritz Carlton Lake Las Vegas - Hotelier

Question and answer with an executive to learn about the business mission, values, goals, strategy, finances, and career options. Ritz Carlton has built a reputation for providing customer service beyond customer expectations and has been awarded the Malcolm Baldrige National Quality Award.

### Zappos.com – Internet Retailer

Question and answer with an executive to learn about the business mission, values, goals, strategy, finances, and career options. Zappos.com began selling shoes online in 1999 and has grown sales to a billion dollars. Founded on a progressive company culture and a desire to build customer loyalty, Zappos.com threatened competitors and was sold to Amazon in 2009.

### Harrah’s Entertainment LLC - Gaming

Question and answer with an executive to learn about the business mission, values, goals, strategy, finances, and career options. Harrah’s is the world’s largest gaming operator and was the first casino to implement a CRM system to increase customer loyalty among its properties.

## Culture

### Getty Center – March 21, 10:00 AM Group Tour

The Getty Center has an extensive collection of art ranging from sculptures, paintings, artifacts, and landscapes.

### Ahmanson Theatre – March 21, 6:30 PM

Dreamgirls, the musical, tells the rags-to-riches story of an up and coming, 1960s girl group, and the triumphs and tribulations that come with fame and fortune. This live musical was made into a 2006 feature film and will be a familiar story with students.

### Phantom of the Opera – March 23, 9:30 PM

Phantom of the Opera at The Venetian Resort tells the story of a French opera house with an “opera ghost” meddling in the performance and falling in love with the lead female actress.

## Itinerary

Date	Start Time	End Time	Location
3/21/2010	11:30 AM	12:00 PM	CSUCI
	1:00 PM	3:30 PM	Getty Center
	4:00 PM	5:15 PM	Beverly Center Food Court
	6:00 PM	9:00 PM	Ahmanson Theatre
	10:00 PM		CSUCI
	3/22/2010	7:00 AM	7:15 AM
9:00 AM		10:00 AM	Goldman Sachs
10:30 AM		11:30 AM	Caruso Affiliated
11:30 AM		1:00 PM	Lunch at Farmer's Market
1:30 PM		2:30 PM	American Apparel
3:00 PM		4:00 PM	Union Rescue Mission
5:00 PM		5:30 PM	Subway Restaurant at LAX
6:00 PM		7:55 PM	LAX Terminal
9:06 PM		9:30 PM	LAS Terminal
10:00 PM			Bill's Gamblin' Hall and Saloon
3/23/2010	7:00 AM	8:00 AM	Hotel Breakfast Buffet
	9:00 AM	10:00 AM	Ritz Carlton Lake Las Vegas
	10:30 AM	12:30 PM	Zappos.com
	1:00 PM	2:00 PM	Panera Bread near Zappos
	3:00 PM	4:00 PM	Harrah's Entertainment
	4:30 PM	6:30 PM	Hotel rooms to clean up
	7:00 PM	8:30 PM	Trattoria Reggiano in Venetian
	9:00 PM	11:00 PM	Phantom of the Opera
	11:30 PM		Hotel rooms to sleep
3/24/2010	9:00 AM	10:00 AM	Breakfast
	10:00 AM	11:00 AM	Pack luggage for plane
	11:30 AM	11:45 AM	Meet in Lobby
	12:15 PM	2:00 PM	LAS Terminal
	3:12 PM	3:45 PM	LAX Terminal
	5:00 PM		CSUCI

# Driving Directions

**Sunday, March 21, 2010**

Driving Directions

Start address: California State University 1878 S Lewis Rd Camarillo, CA 93012

End address: California State University 1878 S Lewis Rd Camarillo, CA 93012

Start at: California State University 1878 S Lewis Rd Camarillo, CA 93012

1. Head northeast on Old Lewis Rd toward S Lewis Rd - 0.7 mi
2. Turn right at S Lewis Rd - 2.0 mi
3. Turn right at Pleasant Valley Rd - 1.7 mi
4. Merge onto US-101 S via the ramp to Los Angeles - 33.1 mi
5. Take the San Diego Fwy/I-405 exit toward SANTA MONICA - 0.4 mi
6. Continue toward I-405 S/San Diego Fwy and merge onto I-405 S/San Diego Fwy - 4.2 mi
7. Take exit 59 for Getty Center Dr - 0.3 mi
8. Turn left at N Sepulveda Blvd - 0.7 mi
9. Turn right at Getty Center Dr - 0.7 mi
10. Turn right to stay on Getty Center Dr - 52 ft
11. Turn left to stay on Getty Center Dr - 0.2 mi

Arrive at: Getty Center 1200 Getty Center Drive Los Angeles, CA 90049

12. Head north on Getty Center Dr - 0.2 mi
13. Turn right toward Beverly Park Dr - 0.3 mi
14. Turn left at Beverly Park Dr - 0.3 mi
15. Turn right at N Church Ln - 0.1 mi
16. Slight left to stay on N Church Ln - 0.1 mi
17. Turn left at W Sunset Blvd - 138 ft
18. Slight right to merge onto I-405 S/San Diego Fwy - 1.4 mi
19. Take exit 55B for Wilshire Blvd E - 0.3 mi
20. Merge onto Wilshire Blvd - 2.7 mi
21. Slight left at Santa Monica Blvd - 1.1 mi
22. Turn right at Beverly Blvd - 1.4 mi
23. Turn right at N Kings Rd - 0.1 mi

Arrive at: Beverly Center Los Angeles, CA

24. Head north on S Kings Rd toward W 1st St - 0.1 mi
25. Turn right at Beverly Blvd - 2.6 mi
26. Turn left at N Rossmore Ave - 0.5 mi
27. Turn right at Melrose Ave - 1.6 mi
28. Turn right to merge onto US-101 S toward Los Angeles - 3.4 mi

29. Take exit 3A for Temple St Destination will be on the right - 0.2 mi

Arrive at: Center Theatre Group: Administrative Offices 601 West Temple St. Los Angeles, CA 90012

30. Head southeast on W Temple St toward N Hope St - 420 ft
31. Turn left at N Grand Ave - 0.2 mi
32. Turn left to merge onto Hollywood Fwy/US-101 N - 10.0 mi
33. Take the exit onto US-101 N/Ventura Fwy toward Ventura - 38.9 mi
34. Take the Pleasant Valley Rd exit - 0.3 mi
35. Turn left at Pleasant Valley Rd - 1.9 mi
36. Slight left to stay on Pleasant Valley Rd - 315 ft
37. Turn left at CA-34/S Lewis Rd Continue to follow S Lewis Rd - 2.0 mi
38. Turn left at Old Lewis Rd - 0.7 mi

Arrive at: California State University 1878 S Lewis Rd Camarillo, CA 93012

## **Monday, March 22, 2010**

### Driving Directions

Start address: California State University 1878 S Lewis Rd Camarillo, CA 93012

End address: Los Angeles Airport

Start at: California State University 1878 S Lewis Rd Camarillo, CA 93012

1. Head northeast on Old Lewis Rd toward S Lewis Rd - 0.7 mi
2. Turn right at S Lewis Rd - 2.0 mi
3. Turn right at Pleasant Valley Rd - 1.7 mi
4. Merge onto US-101 S via the ramp to Los Angeles - 33.1 mi
5. Take the San Diego Fwy/I-405 exit toward SANTA MONICA - 0.4 mi
6. Continue toward I-405 S/San Diego Fwy and merge onto I-405 S/San Diego Fwy - 9.1 mi
7. Take exit 54 toward PICO Blvd/OLYMPIC Blvd - 0.2 mi
8. Turn right at Sawtelle Blvd (signs for OLYMPIC Blvd/Sawtelle Blvd) - 0.1 mi
9. Turn right at W Olympic Blvd - 2.1 mi
10. Take the exit toward Ave of the Stars - 0.1 mi
11. Turn left at Ave of the Stars - 400 ft

Arrive at: Goldman Sachs & Co 2121 Ave of the Stars # 2600 Los Angeles, CA 90067-5050

12. Head southeast on Ave of the Stars toward Galaxy Way - 151 ft
13. Make a U-turn at Galaxy Way - 0.1 mi
14. Turn right to merge onto W Olympic Blvd - 3.0 mi
15. Turn left at S Fairfax Ave - 0.9 mi
16. Turn right at W 3rd St - 0.3 mi

17. Turn left at The Grove Dr Destination will be on the left - 0.2 mi

Arrive at: Caruso Affiliated 101 The Grove Dr Los Angeles, CA 90036

18. Head north on The Grove Dr - 10 ft
19. Continue on N Stanley Ave - 0.2 mi
20. Turn right at Beverly Blvd - 1.7 mi
21. Turn left at N Rossmore Ave - 0.5 mi
22. Turn right at Melrose Ave - 1.6 mi
23. Turn right to merge onto US-101 S toward Los Angeles - 6.1 mi
24. Take exit 1A for Seventh St - 0.1 mi
25. Turn right at E 7th St - 1.0 mi
26. Turn left at Warehouse St Destination will be on the left - 377 ft

Arrive at: American Apparel Retail Inc 747 Warehouse St Los Angeles, CA 90021-1106

27. Head northeast on Warehouse St toward E 7th St - 377 ft
28. Turn left at E 7th St - 0.6 mi
29. Turn right at S San Pedro St Destination will be on the left - 0.2 mi

Arrive at: Union Rescue Mission 545 S San Pedro St Los Angeles, CA 90013

30. Head northeast on S San Pedro St toward E 5th St - 479 ft
31. Turn left at E 5th St - 0.9 mi
32. Take the ramp onto CA-110 S - 1.5 mi
33. Continue on I-110 S - 7.2 mi
34. Take the exit onto I-105 W - 6.8 mi
35. Exit onto CA-1/S Sepulveda Blvd - 1.0 mi
36. Take the exit - 0.2 mi
37. Slight left toward W Century Blvd - 0.2 mi
38. Slight right at W Century Blvd - 0.2 mi
39. Make a U-turn at Avion Dr Destination will be on the right - 0.2 mi

Arrive at: Subway 6151 W Century Blvd # 100 Los Angeles, CA 90045-5312

40. Head west on W Century Blvd - 23 ft
41. Slight left toward World Way - 0.4 mi
42. Continue straight onto World Way Destination will be on the left - 0.6 mi

Arrive at: Los Angeles Airport

Driving Directions in Las Vegas:

Driving Directions



Start address: Mc Carran International Airport 5757 Wayne Newton Blvd Las Vegas, NV 89111-5000

End address: Bill's Gamblin' Hall & Saloon 3595 Las Vegas Blvd. South Las Vegas, NV 89109

Start at: Mc Carran International Airport 5757 Wayne Newton Blvd Las Vegas, NV 89111-5000

1. Head southeast on Wayne Newton Blvd - 1.1 mi
2. Continue straight onto Swenson St - 0.4 mi
3. Turn left at E Tropicana Ave - 1.5 mi
4. Turn right at Las Vegas Blvd S - 1.0 mi

Arrive at: Bill's Gamblin' Hall & Saloon 3595 Las Vegas Blvd. South Las Vegas, NV 89109

## **Tuesday, March 23, 2010**

### Driving Directions

Start address: Bill's Gamblin' Hall & Saloon 3595 Las Vegas Blvd. South Las Vegas, NV 89109

End address: Bill's Gamblin' Hall & Saloon 3595 Las Vegas Blvd. South Las Vegas, NV 89109

Start at: Bill's Gamblin' Hall & Saloon 3595 Las Vegas Blvd. South Las Vegas, NV 89109

1. Head north on Las Vegas Blvd S toward E Flamingo Rd - 0.2 mi
2. Turn left at W Flamingo Rd - 0.5 mi
3. Slight left (signs for I-15/Los Angeles) - 472 ft
4. Turn left to merge onto I-15 S - 3.0 mi
5. Take exit 34 to merge onto I-215 E toward Henderson - 12.2 mi
6. Continue on W Lake Mead Pkwy/NV-564 - 1.8 mi
7. Slight right at E Lake Mead Pkwy/NV-564 - 4.7 mi
8. Turn left at Lake Las Vegas Pkwy - 1.3 mi
9. At the traffic circle, take the 2nd exit and stay on Lake Las Vegas Pkwy - 0.2 mi

Arrive at: The Ritz-Carlton, Lake Las Vegas 1610 Lake Las Vegas Parkway Henderson, NV 89011

10. Head north on Lake Las Vegas Pkwy - 0.2 mi
11. At the traffic circle, take the 3rd exit and stay on Lake Las Vegas Pkwy - 0.4 mi
12. At the traffic circle, take the 2nd exit and stay on Lake Las Vegas Pkwy - 1.2 mi
13. Turn right at E Lake Mead Pkwy/NV-564 - 6.6 mi
14. Continue on I-215 W - 3.7 mi
15. Take exit 5 for Green Valley Pkwy N - 0.3 mi
16. Merge onto N Green Valley Pkwy - 0.2 mi
17. Turn left at Corporate Circle - 0.2 mi

Arrive at: Zappos.Com 2280 Corporate Cir Henderson, NV 89074

18. Head northeast on Corporate Circle toward Office Park Dr - 0.2 mi
19. Turn right at N Green Valley Pkwy - 0.4 mi
20. Turn right at Village Walk Dr - 384 ft
21. Turn left at Village View Dr Destination will be on the right - 0.2 mi

Arrive at: Panera Bread 2235 Village Walk Dr # 169 Henderson, NV 89052-5682

22. Head southeast toward Village Walk Dr - 0.2 mi
23. Turn right at Village Walk Dr - 410 ft
24. Turn left at S Green Valley Pkwy - 0.2 mi
25. Slight left toward I-215 W (signs for NV-146/I-215) - 105 ft
26. Take the ramp onto I-215 W - 4.4 mi
27. Take exit 9 for Warm Springs Rd - 0.3 mi
28. Turn left at E Warm Springs Rd - 0.9 mi
29. Turn right at Bermuda Rd - 0.2 mi

Arrive at: Harrah's Entertainment 7140 Bermuda Rd Las Vegas, NV 89119

30. Head south on Bermuda Rd toward E Capovilla Ave - 0.2 mi
31. Turn right at E Warm Springs Rd - 1.0 mi
32. Turn right at Las Vegas Blvd S/NV-604 Destination will be on the right - 3.8 mi

Arrive at: Bill's Gamblin' Hall & Saloon 3595 Las Vegas Blvd. South Las Vegas, NV 89109

## **Wednesday, March 24, 2010**

Driving Directions in Las Vegas:

Start address: Paris Bill's Gamblin' Hall & Saloon 3595 Las Vegas Blvd. South Las Vegas, NV 89109

End address: McCarran International Airport

Start at: Bill's Gamblin' Hall & Saloon 3595 Las Vegas Blvd. South Las Vegas, NV 89109

1. Head north on Las Vegas Blvd S toward E Flamingo Rd - 0.1 mi
2. Turn right at E Flamingo Rd - 0.5 mi
3. Turn right at Koval Ln - 0.9 mi
4. Turn left at E Tropicana Ave - 0.7 mi
5. Turn right at Paradise Rd - 0.6 mi
6. Slight right to stay on Paradise Rd - 207 ft
7. Turn right at Kitty Hawk Way - 0.6 mi

Arrive at: McCarran International Airport

Driving Directions in Los Angeles:

Start address: Los Angeles Airport

End address: California State University 1878 S Lewis Rd Camarillo, CA 93012

Start at: Los Angeles Airport

1. Head south on World Way toward W Way - 1.0 mi
2. Slight right at W Century Blvd - 1.5 mi
3. Take the ramp onto I-405 N - 16.8 mi
4. Take the exit onto US-101 N toward Ventura - 33.7 mi
5. Take the Pleasant Valley Rd exit - 0.3 mi
6. Turn left at Pleasant Valley Rd - 1.9 mi
7. Slight left to stay on Pleasant Valley Rd - 315 ft
8. Turn left at CA-34/S Lewis Rd Continue to follow S Lewis Rd - 2.0 mi
9. Turn left at Old Lewis Rd - 0.7 mi

Arrive at: California State University 1878 S Lewis Rd Camarillo, CA 93012

## Estimated Costs Per Person

Roadrunner Shuttle:	\$115.00
NWA Airfare to Las Vegas:	\$70.00
United Airfare to Los Angeles:	\$70.00
Bills Gamblin' Hall and Saloon:	\$60.00
Phantom of the Opera Tickets:	\$70.00
Gray Line Las Vegas Charter:	\$40.00
Ahmanson Tickets:	\$30.00
Gray Line Airport Shuttle Roundtrip:	\$12.00
Getty Parking:	\$4.00

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Total: \$471.00\*

\*This cost estimate is based on 20 students participating with two persons per hotel room. Bill's Gamblin' Hall and Saloon was chosen based on its central location on the Las Vegas Strip with proximity to various restaurants and the Phantom of the Opera theatre. The hotel price was the lowest for the highest quality in room cleanliness reviews.

\*\*Martin V. Smith Business Club also requests that IRA fund the chaperone / advisor costs for Professor Minder Chen totaling an estimated \$372.00 (\$140 for airfare, \$120 for hotel, \$70 for Phantom of the Opera, \$30 for Ahmanson, \$12 for airport shuttle). The Roadrunner Shuttle and Getty parking costs were divided by 20 to shift costs to students.

\*\*\*The airfare rates are based on airline prices August 23, 2009. These prices are the lowest available and are expected to escalate in price as the date nears. Therefore, airfare must be purchased in early September or be given allowance for higher prices.

## Total Funds Requested

20 students x \$471.00	= \$9,420.00
1 advisor x \$372.00	= \$372.00
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Total	= \$9,792.00

## Vendor Contacts

Roadrunner Shuttle and Limousine  
(805) 389-8196

NWA Airlines  
1-800-225-2525 for flight 633

United Airlines  
1-800-864-8331 for flight 87

Bill's Gamblin' Hall and Saloon Group Sales  
(702) 737-2100

Phantom of the Opera Group Sales  
(702) 785-5394

Ahmanson Theatre Group Sales  
(213) 972-7231

Gray Line Shuttle - Vegas  
(702) 739-5700

Getty Center  
Reservation Agent (310) 440-7300 for group parking \$65.00  
Education Department (310) 440-6404 for facilitated tour with museum staff

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MVS BUSINESS CLUB SPRING BREAK TRIP 2010 STUDENTS				
	Student First	Last	Email	Phone
1	Joseph	Massimini	<a href="mailto:itm0723@yahoo.com">itm0723@yahoo.com</a>	(818) 618-3998
2	James	Hubbard	<a href="mailto:jhubbard86@yahoo.com">jhubbard86@yahoo.com</a>	(805) 390-5927
3	Diana	Milan	<a href="mailto:cabodimi@yahoo.com">cabodimi@yahoo.com</a>	(661) 886-9568
4	David	Seery	<a href="mailto:dseery867@gmail.com">dseery867@gmail.com</a>	(805) 390-1160
5	Paul	Southerland	<a href="mailto:paulsouth2002@yahoo.com">paulsouth2002@yahoo.com</a>	(818) 497-2528
6	Jonathan	Neira	<a href="mailto:jonathanomarneira@gmail.com">jonathanomarneira@gmail.com</a>	(805) 889-6776
7	Chris	Whitman	<a href="mailto:cwhitman1988@hotmail.com">cwhitman1988@hotmail.com</a>	(858) 245-9124
8	<del>Brandon</del>	<del>Clark</del>	<del><a href="mailto:brandon.clark@csuci.edu">brandon.clark@csuci.edu</a></del>	<del>(805) 448-6286</del>
9	Zack <sup>ariah</sup>	Neeley	<a href="mailto:zackariah.neeley686@dolphin.csuci.edu">zackariah.neeley686@dolphin.csuci.edu</a>	(832) 725-7400
10	Rachel	Yepiz	<a href="mailto:rachel.yepiz612@dolphin.csuci.edu">rachel.yepiz612@dolphin.csuci.edu</a>	(760) 900-6374
11	Matthew	Gobuty	<a href="mailto:matthew.gobuty866@dolphin.csuci.edu">matthew.gobuty866@dolphin.csuci.edu</a>	(818) 634-5443
12	Whitney	Van Blargen	<a href="mailto:whitvb@gmail.com">whitvb@gmail.com</a>	(805) 816-4035
13	Nathan	Burbey	<a href="mailto:nburbey@gmail.com">nburbey@gmail.com</a>	(858) 442-5900
14	<del>Alisha</del>	<del>Leal</del>	<del><a href="mailto:alisha.leal@csuci.edu">alisha.leal@csuci.edu</a></del>	<del>(805) 443-0186</del>
15	Daniel	Roberts	<a href="mailto:daniroberts@gmail.com">daniroberts@gmail.com</a>	(562) 453-8721

Brett

~~Greg~~ Geyer

000482769

**Karacali, Effie**

**From:** Roadrunner Shuttle [support@rrshuttle.com]  
**Sent:** Sunday, March 07, 2010 6:58 AM  
**To:** Karacali, Effie  
**Subject:** Confirmation for Reservation # 673612

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## Roadrunner Shuttle and Limousine Service

"Transportation you can count on"  
 240 S. Glenn Dr., Camarillo, CA 93010

Visit: [www.rrshuttle.com](http://www.rrshuttle.com)

Call: (800) 247-7919

Receipt and Itinerary as of 3/7/2010 6:41 AM,  
 Customer Name: KARCALI, EFFIE Reservation #: 673612

**ITINERARY**

<b>DEPARTURE ITINERARY</b>	
Travel Date	Sunday, March 21, 2010
Number of Passengers	24
Service	Bus, Charter for 10 hours
<b>PICK-UP LOCATION</b>	
CSUCI, 1 UNIIVERSITY DR CAMARILLO - 93012	
Pickup Time	03/21/10 12:00 PM
<b>ADDITIONAL STOPS</b>	
Stops 1	GETTY VILLA 17985 PACIFIC COAST HWY LOS ANGELES - 90272 Pickup Time :03/21/10 03:30 PM
Stops 2	MUST BAR 118 W 5TH ST LOS ANGELES - 90013 Pickup Time :03/21/10 05:15 PM
Stops 3	AHMANSON THEATER 135 N GRAND AV LOS ANGELES - 90012



Pickup Time :03/21/10 09:00 PM	
<b>DESTINATION LOCATION</b>	
CSUCI, 1 UNIIVERSITY DR CAMARILLO - 93012	
Requested Arrival Time At The Destination	03/21/10 10:00 PM

<b>FARES</b>			
Departure Fee	650.00		
Departure Gratuity	97.00		
Surcharge	0.00		
Discount	0.00		
<b>NET FARE</b>	<b>747.00</b>		
<b>PAYMENT</b>			
Check			\$747.00
<b>TOTAL PAYMENTS</b>	<b>\$747.00</b>		
<b>PAYMENT STATUS</b>	<b>Scheduled</b>		

<b>FARE RULES</b>			
We will be calling you on 3/20/2010 between the hours of 3-7 pm to confirm your pick up time for the next day.			
The cancellation policy for Door-to-Door Rideshare services ,Town Cars/Prepaid Taxis and Exclusive Vans requires 8 hours advance notice. Limousines, Minibuses and Limo buses require a 72 hours notice. Refunds will be issued only if cancellations are made 8 hours in advance for Door-to-Door rideshare services, Town Cars/Prepaid Taxis and Exclusive Vans and 72 hours for Limousines, Minibuses and Limo buses. Since the baggage is never removed from the passenger's presence, a passenger's baggage remains, at all times, the responsibility of the passenger. Flight changes or delays of more than 1 hour may result in an extended wait at the airport. Please call with anticipated changes. Roadrunner Shuttle cannot assume responsibility for any claims, losses, damages, costs or expenses arising out of injury, accident or death, damage, loss or delay of property, delay or inconvenience resulting from: (a) the act of omission of any other party, (b) mechanical breakdowns, (c) traffic, (d) government actions, labor disputes and other factors beyond our control (e) rider failure to follow instructions as to pick-up points, baggage handling and check-in times. Roadrunner Shuttle reserves the right to refuse service to anyone at any time before or during a trip if his or her conduct is judged detrimental to the harmony or comfort of the trip. NO SMOKING IN THE VANS. Prices are subject to change. Passengers are required to furnish any child car seat that is required by law for the children traveling in their party. Any kind damage to the Roadrunner vehicle, excessive spillage of beverages, or any bodily fluids left inside the vehicle will result in a minimum charge of \$250 for a cleaning fee. If the damage exceeds \$250, Roadrunner will charge the full amount incurred to fix the damage caused by your party.			
<b>TRAVELER TIPS</b>			
Roadrunner Shuttle and Limousine is dedicated to making ground transportation an enjoyable experience. In our efforts to provide the best possible service to our Customer.We have provided you with some suggested Travel Tips to help ease your travel experience. Visit <a href="http://www.rrshuttle.com">www.rrshuttle.com</a> for more information. Thank you again for choosing Roadrunner Shuttle; your business is greatly appreciated.			
Roadrunner Shuttle and Limousine Reservation Department <a href="mailto:support@rrshuttle.com">support@rrshuttle.com</a> <a href="http://www.rrshuttle.com">www.rrshuttle.com</a> (800) 247-7919			

**Karacali, Effie**

**From:** Roadrunner Shuttle [support@rrshuttle.com]  
**Sent:** Sunday, March 07, 2010 7:00 AM  
**To:** Karacali, Effie  
**Subject:** Confirmation for Reservation # 673625



## Roadrunner Shuttle and Limousine Service

"Transportation you can count on"  
 240 S. Glenn Dr., Camarillo, CA 93010

Visit: [www.rrshuttle.com](http://www.rrshuttle.com)

Call: (800) 247-7919

Receipt and Itinerary as of 3/7/2010 6:52 AM,  
 Customer Name: KARCALI, EFFIE Reservation #: 673625

### ITINERARY

DEPARTURE ITINERARY	
Travel Date	Monday, March 22, 2010
Number of Passengers	24
Service	Bus, Charter for 10 hours
PICK-UP LOCATION	
CSUCI, 1 UNIIVERSITY DR CAMARILLO - 93012	
Pickup Time	03/22/10 09:00 AM
ADDITIONAL STOPS	
Stops 1	SBE RESTAURANT GROUP 8000 BEVERLY BLVD LOS ANGELES - 90048 Pickup Time :03/22/10 12:15 PM
Stops 2	HOULIHAN LOKEY 1930 CENTURY PARK WEST LOS ANGELES - 90067 Pickup Time :03/22/10 02:30 PM
Stops 3	UNION RESCUE MISSION 545 S SAN PEDRO ST LOS ANGELES - 90013



	Pickup Time :03/22/10 04:15 PM
Stops 4	BURBANK AIRPORT
	2627 N HOLLYWOOD WAY
	BURBANK - 91505
	Pickup Time :N/A
<b>DESTINATION LOCATION</b>	
CSUCI,	
1 UNIIVERSITY DR	
CAMARILLO - 93012	
Requested Arrival Time At The Destination	N/A

<b>FARES</b>			
Departure Fee	650.00		
Departure Gratuity	97.00		
Surcharge	0.00		
Discount	0.00		
<b>NET FARE</b>	<b>747.00</b>		
<b>PAYMENT</b>			
Check			\$747.00
<b>TOTAL PAYMENTS</b>			<b>\$747.00</b>
<b>PAYMENT STATUS</b>			<b>Scheduled</b>

**FARE RULES**  
 We will be calling you on 3/21/2010 between the hours of 3-7 pm to confirm your pick up time for the next day.  
 The cancellation policy for Door-to-Door Rideshare services ,Town Cars/Prepaid Taxis and Exclusive Vans requires 8 hours advance notice. Limousines, Minibuses and Limo buses require a 72 hours notice. Refunds will be issued only if cancellations are made 8 hours in advance for Door-to-Door rideshare services, Town Cars/Prepaid Taxis and Exclusive Vans and 72 hours for Limousines, Minibuses and Limo buses. Since the baggage is never removed from the passenger's presence, a passenger's baggage remains, at all times, the responsibility of the passenger. Flight changes or delays of more than 1 hour may result in an extended wait at the airport. Please call with anticipated changes. Roadrunner Shuttle cannot assume responsibility for any claims, losses, damages, costs or expenses arising out of injury, accident or death, damage, loss or delay of property, delay or inconvenience resulting from: (a) the act of omission of any other party, (b) mechanical breakdowns, (c) traffic, (d) government actions, labor disputes and other factors beyond our control (e) rider failure to follow instructions as to pick-up points, baggage handling and check-in times. Roadrunner Shuttle reserves the right to refuse service to anyone at any time before or during a trip if his or her conduct is judged detrimental to the harmony or comfort of the trip. NO SMOKING IN THE VANS. Prices are subject to change. Passengers are required to furnish any child car seat that is required by law for the children traveling in their party. Any kind damage to the Roadrunner vehicle, excessive spillage of beverages, or any bodily fluids left inside the vehicle will result in a minimum charge of \$250 for a cleaning fee. If the damage exceeds \$250, Roadrunner will charge the full amount incurred to fix the damage caused by your party.

**TRAVELER TIPS**  
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 Thank you again for choosing Roadrunner Shuttle; your business is greatly appreciated.  
  
 Roadrunner Shuttle and Limousine  
 Reservation Department  
[support@rrshuttle.com](mailto:support@rrshuttle.com)  
[www.rrshuttle.com](http://www.rrshuttle.com)  
 (800) 247-7919

**Karacali, Effie**

**From:** Roadrunner Shuttle [support@rrshuttle.com]  
**Sent:** Sunday, March 07, 2010 7:00 AM  
**To:** Karacali, Effie  
**Subject:** Confirmation for Reservation # 673633



## Roadrunner Shuttle and Limousine Service

"Transportation you can count on"  
 240 S. Glenn Dr., Camarillo, CA 93010

Visit: [www.rrshuttle.com](http://www.rrshuttle.com)

Call: (800) 247-7919

Receipt and Itinerary as of 3/7/2010 6:52 AM,  
 Customer Name: KARCALI, EFFIE Reservation #: 673633

### ITINERARY

DEPARTURE ITINERARY	
Travel Date	Wednesday, March 24, 2010
Number of Passengers	24
Service	Bus
PICK-UP LOCATION	
CSUCI,	
1 UNIIVERSITY DR	
CAMARILLO - 93012	
Pickup Time	N/A
DESTINATION LOCATION	
Airport Name :BUR	
Flight Name :Southwest Airlines 667	
Flight Time:N/A	
Requested Arrival Time At The Destination	03/24/10 04:00 PM
FARES	
Departure Fee	195.00
Departure Gratuity	25.00
Surcharge	0.00
Discount	0.00
<b>NET FARE</b>	<b>220.00</b>

<b>PAYMENT</b>	
<b>TOTAL PAYMENTS</b>	<b>\$0.00</b>
<b>PAYMENT STATUS</b>	<b>Not Paid</b>

<b>FARE RULES</b>
We will be calling you on 3/23/2010 between the hours of 3-7 pm to confirm your pick up time for the next day.
At the Burbank Glendale Pasadena Airport the Roadrunner driver will pick you up at The Orange and White signs that say Hotels and Shuttle Vans signs across the street from baggage claim.
The cancellation policy for Door-to-Door Rideshare services ,Town Cars/Prepaid Taxis and Exclusive Vans requires 8 hours advance notice. Limousines, Minibuses and Limo buses require a 72 hours notice. Refunds will be issued only if cancellations are made 8 hours in advance for Door-to-Door rideshare services, Town Cars/Prepaid Taxis and Exclusive Vans and 72 hours for Limousines, Minibuses and Limo buses. Since the baggage is never removed from the passenger's presence, a passenger's baggage remains, at all times, the responsibility of the passenger. Flight changes or delays of more than 1 hour may result in an extended wait at the airport. Please call with anticipated changes. Roadrunner Shuttle cannot assume responsibility for any claims, losses, damages, costs or expenses arising out of injury, accident or death, damage, loss or delay of property, delay or inconvenience resulting from: (a) the act of omission of any other party, (b) mechanical breakdowns, (c) traffic, (d) government actions, labor disputes and other factors beyond our control (e) rider failure to follow instructions as to pick-up points, baggage handling and check-in times. Roadrunner Shuttle reserves the right to refuse service to anyone at any time before or during a trip if his or her conduct is judged detrimental to the harmony or comfort of the trip. NO SMOKING IN THE VANS. Prices are subject to change. Passengers are required to furnish any child car seat that is required by law for the children traveling in their party. Any kind damage to the Roadrunner vehicle, excessive spillage of beverages, or any bodily fluids left inside the vehicle will result in a minimum charge of \$250 for a cleaning fee. If the damage exceeds \$250, Roadrunner will charge the full amount incurred to fix the damage caused by your party.
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Roadrunner Shuttle and Limousine Reservation Department <a href="mailto:support@rrshuttle.com">support@rrshuttle.com</a> <a href="http://www.rrshuttle.com">www.rrshuttle.com</a> (800) 247-7919



# PHANTOM

THE LAS VEGAS SPECTACULAR

PHANTOM THEATRE • THE VENETIAN RESORT HOTEL CASINO  
LAS VEGAS, NEVADA

## GROUP SALES PROPOSAL

**GROUP NAME** Martin V. Smith School of Business & Economics

**PERFORMANCE DATE & TIME** Tuesday, March 23, 2010 @ 7:00pm

**CONTACT NAME** Effie Karacali

**CONTACT TELEPHONE** 805-437-8545

**CONTACT E-MAIL** effie.karacali@csuci.edu

**TOTAL NUMBER OF TICKETS** 14

TICKET ORDER INFORMATION				
Number of Tickets	Seating Section	Regular Price	Student Discount	Total Price
0	VIP Experience Seats	\$250.00		\$0.00
0	Golden Circle Seats	\$174.50		\$0.00
0	Orchestra Seats	\$145.50		\$0.00
0	Center Mezzanine Seats	\$145.50		\$0.00
0	Side Mezzanine Seats	\$111.50		\$0.00
0	Center Parterre Seats	\$111.50		\$0.00
0	Side Parterre Seats	\$78.50		\$0.00
14	Student Discount Seats		\$60.00	\$840.00
<b>14</b>	<b>Total Tickets</b>			<b>\$840.00</b>

PAYMENT SCHEDULE INFORMATION				
See Credit Card Processing Forms For Payment Procedures If Paying By Check, Make Check Payable To: Venetian				
Proposal & Payment Dates	Description	Payment Amt Due	Payment Amt Received	Balance Due
03/04/10	Total Order Balance			\$840.00
				\$840.00
				\$840.00
				\$840.00
				\$840.00
				\$840.00

OTHER IMPORTANT INFORMATION	
Proposal is valid for 30 days from Proposal Date below. There are no refunds or exchanges on paid seats.	
Seat locations for this order will be noted below, once payment is received:	

Proposal Date: 3/4/2010

By: Jill Logsdon  
(702) 785-5364  
Jill@BaseEntertainment.com

**THE PERSON USING THE LICENSE RIGHTS GRANTED BY THIS TICKET ("HOLDER") AGREES TO THE FOLLOWING BY USING THE TICKET:**

**HOLDER VOLUNTARILY (1) ASSUMES ALL RISKS OF INJURY OR PROPERTY DAMAGE ARISING FROM OR RELATED TO, OR OCCURRING AT THE SITE OF, THE EVENT WHICH IS THE SUBJECT OF THIS TICKET WHETHER OCCURRING PRIOR TO, DURING, OR SUBSEQUENT TO THE ACTUAL EVENT AND (2) RELEASES EVERYONE CONNECTED IN ANY WAY TO THE EVENT INCLUDING VENETIAN CASINO RESORT, LLC, AND ALL OF THEIR PARENTS, SUBSIDIARIES, AFFILIATES AND ANY OF THEIR AGENTS, OFFICERS, DIRECTORS, OWNERS, SHAREHOLDERS, AND EMPLOYEES (COLLECTIVELY, THE "RELEASED PARTIES") FROM ANY CLAIMS ARISING FROM OR RELATED TO THE EVENT EVEN IF ANY OF THE RELEASED PARTIES ARE NEGLIGENT.**

**TICKET MAY BE REVOKED OR VOID:**

**This ticket is a revocable license and admission may be refused for any reason or no reason upon refunding of ticket face amount. This license is governed by Nevada law and any action brought regarding the use of or in any way related to this ticket, shall be brought in Clark County, Nevada. Tickets obtained from unauthorized sources may be lost, stolen or counterfeit, and, if so, are void. It is unlawful to reproduce this ticket in any form. Damaged, torn, disfigured and/or detached tickets are void. Management reserves the right, without the refund of any portion of the ticket purchase price, to refuse admission to or eject any person who is deemed by management to be (1) acting disorderly, (2) using vulgar or abusive language, or (3) not complying with any house rule, including the rules on this ticket. Any activity deemed likely to interfere with the performance or endanger persons or the facilities will result in immediate eviction from the venue without refund of ticket price.**

**NO REFUNDS, CANCELLATIONS, AND DATE CHANGES:**

**There shall be no refunds or exchanges, except as described on this ticket or required by law. Performance dates and times subject to change without notice. Any claim for a cancelled performance for which there is no rescheduled date shall be limited to refund of ticket face amount. Such claim must be filed with seller within 30 days after performance was to have occurred. This ticket cannot be replaced if lost, stolen or destroyed, and is valid only for the performance and seat for which it was issued. Unless indicated otherwise, price includes all applicable taxes.**

**RESALE AND PROMOTION RESTRICTIONS; BOX OFFICE PURCHASES:**

**Resale of this ticket may be prohibited under certain laws and circumstances. These restrictions include, but are not limited to, the following: under Nevada law, NRS § 597.830, it shall be a misdemeanor to add to the price of the admission or ticket more than the actual amount of any federal or state tax thereupon imposed. This ticket shall not be resold on the premises except through an authorized box office agent. Ticket may not be used for promotion or other trade purposes, in advertising, sweepstakes, or other programs or materials without the prior written consent of promoter and venue. Unlawful resale or attempted resale is grounds for seizure and cancellation without compensation.**



**BASE Entertainment and PHANTOM DO NOT SUPPORT THE RESELLING OF OUR TICKETS AT A PRICE ABOVE THE PRINTED FACE VALUE. By entering into this agreement, you represent and warrant that the tickets you receive will not be resold to individuals above the face value, unless you meet all of the following conditions: (I) you are a tour operator, authorized concierge service company, travel agent or other authorized wholesale travel industry partner that (II) package the tickets with hotel reservations, transportation arrangements or other travel amenities, and (III) such package shall include substantial value to each individual purchaser above and beyond the rights and access provided by the ticket to the event. We reserve the right to refuse service to any entity that resells our tickets for profit in the secondary marketplace. If we discover that tickets sold as part of a group order have been resold individually at a profit or otherwise in violation of with the conditions described above, we reserve the right to revoke group benefits at any time including but not limited to group discounts, payment plans, complimentary ticket policies and priority seating privileges. The contents of this paragraph shall not be deemed as waiving or limiting any rights or remedies which BASE Entertainment, Inc., its subsidiaries and/or affiliates may have, all of which rights and remedies are hereby specifically reserved.**

**VENUE RULES; RECORDING AND EXHIBITION RIGHTS:**

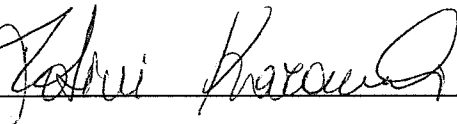
Certain items may not be brought into the premises, including without limitation, alcoholic beverages, bottles, cans, containers, illegal drugs, controlled substances, food, signs, firearms, weapons, and other items deemed likely to endanger persons, cameras, recording devices, lasers devices, bundles, and/or containers of any kind. Holder hereby consents to the reasonable inspection of his/her person or possessions for any such item and to the confiscation thereof without compensation. Holder agrees not to transmit or aid in transmitting any description, account, picture, or reproduction of the production, performance, exhibition or event for which this ticket is issued. Holder shall not be permitted to distribute literature or other materials or to sell or distribute merchandise in the theatre or on the premises. Holder acknowledges that the performance may be recorded, broadcast, or otherwise publicized or exhibited, and hereby grants permission in perpetuity to the use of Holder's image or likeness, in whole or in part, in connection with any video display, filming, transmission, recording of the performance or any subsequent publication, display or performance of any of the foregoing.

Late seating subject to management discretion. Holder is free to exit the performance at anytime, however, re-entry will be controlled and only allowed at certain intervals. Ticket stub necessary for re-admission to performance. No smoking in theatre. Special effects are used during the performance.

All persons, regardless of age, must have ticket for admission.

Management reserves all rights.

I agree to the terms and conditions of this contract:

x  \_\_\_\_\_

Phantom Group Sales

3667 Las Vegas Blvd South  
Office 702-785-5394 Fax 702-785-5173

# BASE ENTERTAINMENT

Located in the Planet Hollywood Hotel and Casino  
3667 Las Vegas Blvd. South  
Las Vegas NV, 89109  
Phone 702.785.5394 | Fax: 702.785.5173

### Card Holder Account Information – Please PRINT information

Credit Card Number: 3702 833572 21005 Expiration Date: 01/12  
Cardholder Name: EFFIE (FOTINI) KARACALI Phone: (805) 437-8545  
Billing Address: ONE UNIVERSITY DRIVE, CAMARILLO, CA 93012  
Confirmation # \_\_\_\_\_

I, Fotini Karacali (Credit Card Holder), authorize JOSEPH MASSIMINI  
Guest / Alternate Pickup name) to pick up 14 (# tickets) in the amount of \$ 840.<sup>00</sup>  
on my behalf for the PHANTOM OF THE OPERA show/event taking place on 03/23/10 (Day), Tuesday  
\_\_\_\_\\_\_\_\_\\_\_\_\_ (Date).

Signature:

Name (Please print legibly):

Fotini Karacali  
FOTINI (EFFIE) KARACALI

### \*\*\*Additional Documents Required\*\*\*

A CLEAR and LEGIBLE copy of your credit card and photo identification, **FRONT AND BACK**, is required to verify account name, number and signature. Enlarging those items will normally ensure a Readable text. **ONLY CLEAR COPIES OF CREDIT CARD AND I.D. WILL BE ACCEPTED.**

***We request tickets be picked up at least 2 hours prior to the performance. Authorized individual MUST present a valid photo I.D. in their name to have the tickets released to them. Please contact the Box Office if you have any questions regarding this form.***

**Karacali, Effie**

**From:** JOSEPH MASSIMINI [jtm0723@yahoo.com]  
**Sent:** Wednesday, March 03, 2010 11:38 AM  
**To:** Karacali, Effie  
**Subject:** roadrunner shuttle schedule

Effie for monday march 22:

9 am - Pick up at CSUCI in front of martin V smith center.  
 10:30 am - Arrive at 8000 Beverly Blvd, Los Angeles, CA 90048 (SBE Restaurant Group)  
 12:15 pm - Pick up students from 8000 Beverly Blvd, Los Angeles, CA 90048  
 12:30 pm - Arrive at 1930 Century Park West, Los Angeles, CA 90067-6802 (Houlihan Lokey)  
 2:30 pm - Pick up students from 1930 Century Park West, Los Angeles, CA 90067-6802  
 3:00 pm - Arrive at 545 South San Pedro Street, Los Angeles, CA 90013 (Union Rescue Mission)  
 4:15 pm - Pick up students from 545 South San Pedro Street, Los Angeles, CA 90013  
 4:45 pm - Arrive at Burbank Airport

HERE IT IS ON GOOGLE MAPS

[http://maps.google.com/maps?f=d&source=s\\_d&saddr=California+State+University,+Channel+Islands&daddr=8000+Beverly+Boulevard,+Los+Angeles,+CA+90048-4504+\(SBE+Restaurant+Group\)+to:houlihan+lokey+to:union+rescue+mission+to:burbank+airport&geocode=CQ5AZc2j-WEJFWWhGCQld9Y7n-CEEF1KIEmRDvQ%3BFZz0Bwldk-jx-CnZnnV5NLnCcDFACI1WCK\\_Tdw%3B FUUrBwldbxHx-CEEx1khvpP2ixCkTjdlAjbvCgDGzbSRY-fDvrg%3BFVB1BwldArnz-CHCJb\\_mxKT3DinNy9rBNsbCgDEil7TOoRTIfw%3BFRTMCQldBA\\_y-CnrrzYhr5XCgDFIb11aJm0HNA&gl=us&hl=en&mra=pe&mrcr=0&sll=34.133644,-118.643719&sspn=0.411492,0.891953&ie=UTF8&t=p&z=11](http://maps.google.com/maps?f=d&source=s_d&saddr=California+State+University,+Channel+Islands&daddr=8000+Beverly+Boulevard,+Los+Angeles,+CA+90048-4504+(SBE+Restaurant+Group)+to:houlihan+lokey+to:union+rescue+mission+to:burbank+airport&geocode=CQ5AZc2j-WEJFWWhGCQld9Y7n-CEEF1KIEmRDvQ%3BFZz0Bwldk-jx-CnZnnV5NLnCcDFACI1WCK_Tdw%3B FUUrBwldbxHx-CEEx1khvpP2ixCkTjdlAjbvCgDGzbSRY-fDvrg%3BFVB1BwldArnz-CHCJb_mxKT3DinNy9rBNsbCgDEil7TOoRTIfw%3BFRTMCQldBA_y-CnrrzYhr5XCgDFIb11aJm0HNA&gl=us&hl=en&mra=pe&mrcr=0&sll=34.133644,-118.643719&sspn=0.411492,0.891953&ie=UTF8&t=p&z=11)

Start address: California State University, Channel Islands  
 End address: Burbank-Glendale-Pasadena Airport Burbank, CA 91505

Start at: California State University, Channel Islands

1. Head east on Los Angeles Ave toward Camarillo St - 89 ft
2. Turn left at Camarillo St - 0.2 mi
3. Continue onto University Dr - 1.5 mi
4. Turn right at S Lewis Rd - 1.7 mi
5. Turn right at Pleasant Valley Rd - 1.8 mi
6. Take the ramp onto US-101 S - 42.0 mi
7. Take exit 9C toward Highland Ave/Hollywood Bowl - 0.4 mi
8. Merge onto Cahuenga Blvd W - 0.2 mi
9. Continue onto N Highland Ave - 1.6 mi
10. Turn right at CA-2 S/Santa Monica Blvd - 1.3 mi
11. Turn left at N Fairfax Ave - 1.0 mi
12. Turn right at Beverly Blvd Destination will be on the left - 0.1 mi

Arrive at: SBE Restaurant Group 8000 Beverly Blvd Los Angeles, CA 90048

13. Head west on Beverly Blvd toward N Laurel Ave - 1.8 mi
14. Turn left at Santa Monica Blvd - 1.7 mi
15. Slight left at Avenue of the Stars - 0.3 mi
16. Take the 2nd right onto Constellation Blvd - 0.2 mi
17. Turn right at Century Park W Destination will be on the right - 164 ft

Arrive at: Houlihan Lokey 1930 Century Park West Los Angeles, CA 90067-6802

18. Head southeast on Century Park W toward Constellation Blvd - 164 ft
19. Take the 1st left onto Constellation Blvd - 0.2 mi
20. Take the 2nd right onto Avenue of the Stars - 0.7 mi
21. Turn right at W Pico Blvd - 0.1 mi
22. Take the 1st left onto Motor Ave - 1.5 mi
23. Turn left at Manning Ave - 0.4 mi
24. Turn right to merge onto I-10 E - 9.0 mi
25. Take exit 14A toward San Pedro St - 0.3 mi
26. Merge onto E 16th St - 0.2 mi
27. Turn right at S San Pedro St Destination will be on the left - 1.1 mi

Arrive at: Union Rescue Mission 545 South San Pedro Street Los Angeles, CA 90013

28. Head southwest on S San Pedro St toward E 6th St - 0.2 mi
29. Take the 2nd left onto E 7th St - 1.8 mi
30. Turn right at S Breed St (signs for I-5 N/Sacramento) - 66 ft
31. Slight right to merge onto I-5 N toward Sacramento - 13.9 mi
32. Take exit 147B toward Lincoln St - 0.1 mi
33. Merge onto San Fernando Blvd - 0.7 mi
34. Turn left at Winona Ave - 36 ft
35. Take the 1st right to stay on Winona Ave - 0.5 mi
36. Turn left at N Hollywood Way - 0.2 mi
37. Turn right Destination will be on the right - 0.3 mi

Arrive at: Burbank-Glendale-Pasadena Airport Burbank, CA 91505

Joseph Massimini

**Karacali, Effie**

---

**From:** Karin Emrich [kemrich@sbtravel.com]  
**Sent:** Wednesday, February 24, 2010 10:52 AM  
**To:** Karacali, Effie  
**Subject:** Southwest Airlines Electronic Ticket Conf. QVHAF9

CALIFORNIA STATE UNIVERSITY  
CHANNEL ISLANDS  
1 UNIVERSITY DRIVE  
CAMARILLO CA 93012

MASSIMINI/JOSEPH\*C2264  
HUBBARD/JAMES M\*C2264  
MILAN/DIANA M\*C2264  
SEERY/DAVID W\*C2264  
SOUTHERLAND/PAUL E\*C2264  
NIERA/JONATHAN\*C2264  
WHITMAN/CHRISTOPHER R\*C2264  
NEELEY/ZACKARIAH\*C2264

XC8HBW FEB 24 2010 ITIN PAGE-01 02 C120 DAYEH

22 MAR 10 MONDAY  
AIR LV: BURBANK 650P SOUTHWEST FLT:3772 NONSTOP  
COACH CLASS  
AR: LAS VEGAS 750P  
ARRIVAL TERMINAL-1  
ELAPSED TIME- 1:00 EQUIP-73G MILES- 223

24 MAR 10 WEDNESDAY  
AIR LV: LAS VEGAS 245P SOUTHWEST FLT: 667 NONSTOP  
DEPART TERMINAL- 1 COACH CLASS  
AR: BURBANK 355P  
ELAPSED TIME- 1:10 EQUIP-73G MILES- 223

FOR AFTER HOURS ASSISTANCE CALL 866-249-8646 AND REFER TO CODE AIK7.  
CUSTOMER CARE IS AVAILABLE TO YOU AT ANY AMERICAN EXPRESS OFFICE WORLDWIDE. PLEASE  
IDENTIFY YOURSELF AS A CLIENT OF SANTA BARBARA TRAVEL BUREAU/AMERICAN EXPRESS.  
ALL CHANGES MUST BE MADE AT LEAST 2 HOURS PRIOR TO DEPARTURE OR THE AIRLINE MAY REDUCE THE  
TICKET VALUE TO ZERO. A CHANGE OR CANCELLATION MAY INCUR A PENALTY PLUS ANY DIFFERENCE IN  
THE RECALCULATED FARE.

BASE FARE	878.08	TAX	237.12	TTL	1115.20
		TRANSACTION FEE			80.00
		CREDIT CARD PAYMENT			1195.20-
		AMOUNT DUE			0.00

**Karacali, Effie**

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**From:** Karin Emrich [kemrich@sbtravel.com]  
**Sent:** Wednesday, February 24, 2010 10:42 AM  
**To:** Karacali, Effie  
**Subject:** Southwest Airlines Electronic Ticket Conf. QVHAFB

CALIFORNIA STATE UNIVERSITY  
CHANNEL ISLANDS  
1 UNIVERSITY DRIVE  
CAMARILLO CA 93012

YEPIZ/RACHEL A\*C2264  
GOBUTY/MATTHEW J\*C2264  
VANBLARGEN/WHITNEY\*C2264  
BURBEY/NATHAN\*C2264  
ROBERTS/DANIEL J\*C2264  
GEYER/BRETT\*C2264

XCBP66 FEB 24 2010 ITIN PAGE-01 02 C120 DAYEH

22 MAR 10 MONDAY  
AIR LV: BURBANK 650P SOUTHWEST FLT: 3772 NONSTOP  
COACH CLASS  
AR: LAS VEGAS 750P  
ARRIVAL TERMINAL-1  
ELAPSED TIME- 1:00 EQUIP-73G MILES- 223

24 MAR 10 WEDNESDAY  
AIR LV: LAS VEGAS 245P SOUTHWEST FLT: 667 NONSTOP  
COACH CLASS  
DEPART TERMINAL- 1  
AR: BURBANK 355P  
ELAPSED TIME- 1:10 EQUIP-73G MILES- 223

FOR AFTER HOURS ASSISTANCE CALL 866-249-8646 AND REFER TO CODE AIK7.  
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ALL CHANGES MUST BE MADE AT LEAST 2 HOURS PRIOR TO DEPARTURE OR THE AIRLINE MAY REDUCE THE  
TICKET VALUE TO ZERO. A CHANGE OR CANCELLATION MAY INCUR A PENALTY PLUS ANY DIFFERENCE IN  
THE RECALCULATED FARE.

BASE FARE	658.56	TAX	177.84	TTL	836.40
		TRANSACTION FEE			60.00
		CREDIT CARD PAYMENT			896.40-
		AMOUNT DUE			0.00

**Karacali, Effie**

---

**From:** JOSEPH MASSIMINI [jtm0723@yahoo.com]

**Sent:** Tuesday, February 23, 2010 5:29 PM

**To:** Karacali, Effie

**Subject:** What i did today

Effie,

I purchased the hotel in vegas. We will stay at Gold Coast Hotel and Casino. The room rate I got was \$29/night. I hope you can reserve a room for Prof. Muraoka in the same hotel.

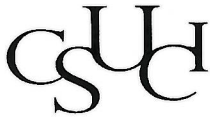
I made the restaurant reservation with the Must Bar for 18 guests.

I have an invoice from Ahmanson Theatre but I need to fax it from your office because I don't have a fax.

I called more businesses to arrange meetings and am waiting for responses.

Joseph Massimini





C.I.T # \_\_\_\_\_

# TRAVEL AUTHORIZATION

Employee  Volunteer

See attached list

Last Name: Effie Karacali      First Name: \_\_\_\_\_      Department/Extension: \_\_\_\_\_  
 Prepared By: \_\_\_\_\_      Extension: 8545      Date of Request: 22-Feb-10

Departure Date: 3/21/10      Return Date: 3/24/10  
 Destination: Loa Angeles, Ca & Las Vegas , Nevada  
 Purpose: 14 students from Business Club are visitinf g various business in Los Angeles, CA and Las Vegas, NE

### Transportation Approved

Air  Personal Car  Rental Car  Other \_\_\_\_\_

### Registration--Check any meals provided as part of registration fee--Please attach agenda at supervisor's request

In the Expense Estimates section, do NOT estimate meal expense for any meal included in registration fee

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Breakfast							
Lunch							
Dinner							

Expense Estimates		Supervisor Comments/Restrictions
Meals		
Air Fare*		
Registration Fees**	\$ -	
Mileage	..... x \$0.50	\$ -
Lodging		
Miscellaneous (taxis, parking, tolls, etc.)	\$ 5,384.40	
Car Rental	\$ -	
<b>Total Trip Estimate</b>	<b>\$ 5,384.40</b>	
<b>Adjusted trip estimate less any limits or restrictions</b>		

\* Airfare other than coach class must be pre-approved by CSUCI President.  
 \*\* Registration fees may be paid for in advance of travel with a check request or use of Procurement card.

	Account	Fund*	Dept	Program	Class	Project	Amount
Chartfield	606002	TK910	715	90280	0		\$3,384.40
Chartfield	606001	TK910	715	90280	0		\$2,000.00

Traveler Signature \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_

Supervisor Signature \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_

Division Approval Signature (V.P. or designee) - if required \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_

**International Travel**

*All travel outside of the United States must be approved in advance by the CSUCI President*

Travel Approved \_\_\_\_\_

**President's Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

US State Department Meal Rate Approved  Yes  No \_\_\_\_\_

[http://aoprals.state.gov/web920/per\\_diem.asp](http://aoprals.state.gov/web920/per_diem.asp) **President's Signature** \_\_\_\_\_



TO: Mary Devins  
IRA Committee

FROM: Joseph Massimini

RE: March 21-24, 2010 Los Angeles and Las Vegas Field Trip

## PROPOSAL FOR FUNDS REQUEST

TK 910 715 90280 \$ 5,769.<sup>00</sup>

Purpose of Trip: To visit businesses and cultural institutions so that students can gain perspective of future career interests and explore fine arts of two major U.S. cities. The course for this trip will be titled Service Innovation and Management. The businesses visited are all service industry oriented and pioneers or leaders in their respective fields.

Places to visit:

### Business Oriented

Goldman Sachs  
Caruso Affiliated  
American Apparel  
Union Rescue Mission  
Ritz Carlton  
Zappos.com  
Harrah's Entertainment

### Culture Oriented

Getty Center  
Ahmanson Theatre  
Phantom of the Opera

## Business

### Goldman Sachs – Investment Banking and Asset Management

Question and answer with an executive to learn about the business mission, values, goals, strategy, finances, and career options. Goldman Sachs is often recognized for having the smartest employees in the finance industry who outperform their peers with uncanny ability.

### Caruso Affiliated – Shopping Center Real Estate Developer

Question and answer with an executive to learn about the business mission, values, goals, strategy, finances, and career options. Caruso Affiliated designs and constructs shopping centers that create community centers. Due to the attractiveness of the developments, lease rates higher than competitors.

**Karacali, Effie**

**From:** JOSEPH MASSIMINI [jtm0723@yahoo.com]  
**Sent:** Tuesday, February 16, 2010 10:46 AM  
**To:** Karacali, Effie  
**Subject:** Fw: Roadrunner Transportation Service

Effie,

Below are the hourly rates and gratuity rates from roadrunner  
18 passenger Limo Bus: \$110.00 an hour plus 15% gratuity.  
24 passenger Mini Bus: \$85.00 an hour plus 15% gratuity.

Sunday March 21, noon until 10 pm (traveling from CSUCI to getty museum, beverly center, ahmanson theatre, and then back to CSUCI) = 10 hours  
Monday March 22, 7 am til 5pm (traveling from CSUCI, century city, west hollywood, downtown LA, and then drop off at Burbank airport) = 10 hours  
Wednesday March 24, shuttle from Burbank airport to CSUCI = 2-3 hours

I have copied the most important info:  
**We can offer you the 24 passenger for \$750.00 plus \$113.00 gratuity each day or the 18 passenger limo bus for \$850.00 plus \$128.00 gratuity each day. And the same price as stated before for the third day a 3 hour charter for \$225.00 plus \$34.00 gratuity for the 24 passenger bus and \$300.00 plus \$45.00 gratuity for the limo bus.**

Joseph Massimini

----- Forwarded Message -----  
**From:** Theresa Lewis <tlewis@rrshuttle.com>  
**To:** jtm0723@yahoo.com  
**Sent:** Thu, August 27, 2009 2:44:12 PM  
**Subject:** Re: Roadrunner Transportation Service

Hello Joseph,

I am sending you an updated quote you can forward on. My manager came back with a discounted price for you.

We can offer you the 24 passenger for \$750.00 plus \$113.00 gratuity each day or the 18 passenger limo bus for \$850.00 plus \$128.00 gratuity each day. And the same price as stated before for the third day a 3 hour charter for \$225.00 plus \$34.00 gratuity for the 24 passenger bus and \$300.00 plus \$45.00 gratuity for the limo bus.

I hope this will help out with getting the approval you are seeking. Let me know if I can help you any further and when you are ready to book this reservation please give me a call or send an email.

Thank you,

Theresa Lewis  
Reservation Agent  
389-8196 Ext 218

*03/21 14 passenger 750.00 x 15%*

\$80.00

**Karacali, Effie**

**From:** JOSEPH MASSIMINI [jtm0723@yahoo.com]  
**Sent:** Tuesday, February 16, 2010 1:03 AM  
**To:** Karacali, Effie  
**Subject:** purchasing for spring break trip

Effie -

here are the vendors and what we need to buy

**1. Southwest Airlines**

Departure  
4 ~~15~~ seats on Flight 3772 on march 22 6:50pm-7:50pm Burbank to Las Vegas OR second choice is Flight 1107 9:10pm-10:10pm Burbank to Las Vegas  
Return  
4 ~~15~~ seats on Flight 667 on march 24 2:45pm-3:55pm Las Vegas to Burbank OR second choice is Flight 1105 5:15pm-6:20pm Las Vegas to Burbank  
<http://www.southwest.com/> (space for bags)

**2. Roadrunner Shuttle**

Sunday March 21, noon until 10 pm (traveling from CSUCI to getty museum, ~~beverly center~~, ahmanson theatre, and then back to CSUCI)  
Monday March 22, 7 am til 5pm (traveling from CSUCI, century city, west hollywood, downtown LA, and then drop off at Burbank airport)  
Wednesday March 24, shuttle from Burbank airport to CSUCI  
<https://www.rrshuttle.com/user/Reservation.aspx>

12:00 pm - 3:30 pm  
9:00 pm

**3. Grayline Shuttle**

16 roundtrip tickets airport to strip hotel coordinated with plane arrival and departure  
<http://graylinelasvegas.com/airportshuttles.shtml>

**4. Hotel (if you can, Ms. Devins told me I would need to front the money and get reimbursed)**

Let's do this if the budget allows (first choice)  
8 rooms at Flamingo Hotel for March 22-24  
Expedia says the room rate is \$55/night  
  
Second choice  
8 rooms at Bill's Gamblin Hall for March 22-24.  
Expedia says the room rate is \$41/night

Thanks Effie,

Joseph Massimini  
818-618-3998

On Sat, Aug 22, 2009 at 12:23 PM, Theresa Lewis <[tlewis@rrshuttle.com](mailto:tlewis@rrshuttle.com)> wrote:

----- Forwarded message -----

From: **Theresa Lewis** <[tlewis@rrshuttle.com](mailto:tlewis@rrshuttle.com)>  
Date: Sat, Aug 22, 2009 at 12:19 PM  
Subject: Roadrunner Transportation Service  
To: [jtmo723@yahoo.com](mailto:jtmo723@yahoo.com)

Hello Joseph,

Thank you for choosing Roadrunner Shuttle and Limousine for your transportation needs in March for three days. I have listed below our hourly rate for the two vehicles we discussed.

18 passenger Limo Bus: \$110.00 an hour plus 15% gratuity.  
24 passenger Mini Bus: \$85.00 an hour plus 15% gratuity.

Both these vehicles have a 5 hour minimum rental. I can offer you a discount of \$10.00 an hour per manager Paul.

This will make the first day an 11 hour charter including two hours drive time \$825.00 plus \$124.00 gratuity for the 24 passenger bus and \$1100.00 plus \$165.00 gratuity for the limo bus.

On the second day with a 15 hr charter including drive time \$1125.00 plus \$169.00 gratuity for the 24 passenger bus and \$1500.00 plus \$225.00 gratuity for the Limo bus.

On the third day we can do a we can do a 3 hour charter for \$225.00 plus \$34.00 gratuity for the 24 passenger bus and \$300.00 plus \$45.00 gratuity for the limo bus.

If you have any questions and would like to book this reservation please give us a call or email.

Thank you,

Theresa Lewis  
Reservation Agent  
389-8196 Ext 218

--  
Theresa Lewis  
Reservation Agent  
389-8196 Ext 218



American Apparel – Clothing Manufacturer and Retailer

Question and answer with an executive to learn about the business mission, values, goals, strategy, finances, and career options. American Apparel manufactures clothing in Downtown Los Angeles which sells around the world. American Apparel uses a vertical integration model that was first implemented by Carnegie in the steel industry.

Union Rescue Mission – Non – Profit Charity

Question and answer with an executive to learn about the business mission, values, goals, strategy, finances, and career options. Union Rescue Mission provides assistance to the homeless in Downtown Los Angeles by providing temporary food and shelter, career counseling, and health services.

Ritz Carlton Lake Las Vegas - Hotelier

Question and answer with an executive to learn about the business mission, values, goals, strategy, finances, and career options. Ritz Carlton has built a reputation for providing customer service beyond customer expectations and has been awarded the Malcolm Baldrige National Quality Award.

Zappos.com – Internet Retailer

Question and answer with an executive to learn about the business mission, values, goals, strategy, finances, and career options. Zappos.com began selling shoes online in 1999 and has grown sales to a billion dollars. Founded on a progressive company culture and a desire to build customer loyalty, Zappos.com threatened competitors and was sold to Amazon in 2009.

Harrah’s Entertainment LLC - Gaming

Question and answer with an executive to learn about the business mission, values, goals, strategy, finances, and career options. Harrah’s is the world’s largest gaming operator and was the first casino to implement a CRM system to increase customer loyalty among its properties.

## Culture

Getty Center – March 21, 10:00 AM Group Tour

The Getty Center has an extensive collection of art ranging from sculptures, paintings, artifacts, and landscapes.

Ahmanson Theatre – March 21, 6:30 PM

Dreamgirls, the musical, tells the rags-to-riches story of an up and coming, 1960s girl group, and the triumphs and tribulations that come with fame and fortune. This live musical was made into a 2006 feature film and will be a familiar story with students.

Phantom of the Opera – March 23, 9:30 PM

Phantom of the Opera at The Venetian Resort tells the story of a French opera house with an “opera ghost” meddling in the performance and falling in love with the lead female actress.

Itinerary			
Date	Start Time	End Time	Location
3/21/2010	11:30 AM	12:00 PM	CSUCI
	1:00 PM	3:30 PM	Getty Center
	4:00 PM	5:15 PM	Beverly Center Food Court
	6:00 PM	9:00 PM	Ahmanson Theatre
	10:00 PM		CSUCI
3/22/2010	7:00 AM	7:15 AM	CSUCI
	9:00 AM	10:00 AM	
	10:30 AM	11:30 AM	
	11:30 AM	1:00 PM	Lunch at Grove or sack lunches
	1:30 PM	2:30 PM	Houlihan Lokey
	3:00 PM	4:00 PM	Union Rescue Mission
	4:30 PM	5:30 PM	Restaurants at BUR airport
	5:45 PM	6:50 PM	BUR terminal
	7:50 PM	8:30 PM	LAS Terminal
	10:00 PM		Bill's Gamblin' Hall and Saloon
3/23/2010	7:00 AM	8:00 AM	Hotel Breakfast Buffet
	9:00 AM	10:00 AM	
	10:30 AM	12:30 PM	
	1:00 PM	2:00 PM	
	3:00 PM	4:00 PM	Zappos.com
	4:30 PM	6:30 PM	Hotel rooms to clean up
	7:00 PM	8:30 PM	Trattoria Reggiano in Venetian
	9:00 PM	11:00 PM	Phantom of the Opera
	11:30 PM		Hotel rooms to sleep
3/24/2010	9:00 AM	10:00 AM	Breakfast
	10:00 AM	11:00 AM	Pack luggage for plane
	11:30 AM	11:45 AM	Meet in Lobby
	12:30 PM	2:45 PM	LAS Terminal
	3:55 PM	4:20 PM	BUR Terminal
	5:30 PM		CSUCI

## Estimated Costs Per Person

Roadrunner Shuttle:	\$115.00
NWA Airfare to Las Vegas:	\$70.00
United Airfare to Los Angeles:	\$70.00
Bills Gamblin' Hall and Saloon:	\$60.00
Phantom of the Opera Tickets:	\$70.00
Gray Line Las Vegas Charter:	\$40.00
Ahmanson Tickets:	\$30.00
Gray Line Airport Shuttle Roundtrip:	\$12.00
Getty Parking:	\$4.00
<hr/>	
Total:	\$471.00*

\*This cost estimate is based on 20 students participating with two persons per hotel room. Bill's Gamblin' Hall and Saloon was chosen based on its central location on the Las Vegas Strip with proximity to various restaurants and the Phantom of the Opera theatre. The hotel price was the lowest for the highest quality in room cleanliness reviews.

\*\*Martin V. Smith Business Club also requests that IRA fund the chaperone / advisor costs for Professor Minder Chen totaling an estimated \$372.00 (\$140 for airfare, \$120 for hotel, \$70 for Phantom of the Opera, \$30 for Ahmanson, \$12 for airport shuttle). The Roadrunner Shuttle and Getty parking costs were divided by 20 to shift costs to students.

\*\*\*The airfare rates are based on airline prices August 23, 2009. These prices are the lowest available and are expected to escalate in price as the date nears. Therefore, airfare must be purchased in early September or be given allowance for higher prices.

## Total Funds Requested

20 students x \$471.00	= \$9,420.00
1 advisor x \$372.00	= \$372.00
<hr/>	
Total	= \$9,792.00



## Vendor Contacts

Roadrunner Shuttle and Limousine  
(805) 389-8196

NWA Airlines  
1-800-225-2525 for flight 633

United Airlines  
1-800-864-8331 for flight 87

Bill's Gamblin' Hall and Saloon Group Sales  
(702) 737-2100

Phantom of the Opera Group Sales  
(702) 785-5394

Ahmanson Theatre Group Sales  
(213) 972-7231

Gray Line Shuttle  
(702) 739-5700

Getty Center  
Reservation Agent (310) 440-7300 for group parking \$65.00  
Education Department (310) 440-6404 for facilitated tour with museum staff

Spring 2010 ALL Events for Martin V. Smith Business Club

1. Feb. 15 – 6:30 pm, MVS Decision Center, Dr. Downey Speaks
2. Feb 22 – 6 pm, MVS Decision Center, club meeting
3. Mar 1 – 6 pm, MVS Decision Center, club meeting
4. Mar 8 – 6 pm, MVS Decision Center, club meeting
5. Mar 11 – 4:30 pm, Ed Hogan Speaks
6. Mar 15 – 6 pm, MVS Decision Center, club meeting, MANDATORY for trip participants
7. Mar 21-24 – spring break trip
8. Apr 5 – 6 pm, MVS Decision Center, club meeting
9. Apr 12 – 6 pm, MVS Decision Center, club meeting
10. Apr 19 – 6 pm, MVS Decision Center, guest speaker
11. Apr 23-24 – 6 pm, location TBA, camp at the beach



C.I.T # \_\_\_\_\_

## TRAVEL EXPENSE CLAIM (TEC)

Must be submitted within 30 days of the end of travel

Employee  
  Applicant  
  Volunteer  
  Non-Employee  
  Student (waiver on file)

TRAVELER'S NAME <b>Joseph Massimini</b>		RESIDENCE ADDRESS 1966 Marview Drive		CITY/STATE/ZIP CODE Thousand Oaks, Ca 91362	
HEADQUARTERS ADDRESS One University Drive		HEADQUARTERS CITY/STATE/ZIP Camarillo, CA 93012		TRAVELER'S PHONE NO. 805-437-8861	
DEPARTMENT Academic Affairs		POSITION Associate Provost		DATE PREPARED 3/27/08	
DEPARTURE DATE	DEPARTURE TIME (AM/PM)	RETURN DATE	RETURN TIME (AM/PM)	FORM PREPARED BY Effie Karacali	EXTENSION 8545
					DELIVERY OPTIONS
					SELECT ONE: <input checked="" type="checkbox"/> Mail Check <input type="checkbox"/> Pickup Check

### SAME-DAY TRAVEL

DATE	DESTINATION	LODGING	MEALS (Taxable*)			INCIDENTALS	REGISTRATION	COST OF TRANS.	TYPE USED	TRANSPORTATION		BUSINESS EXPENSE	TOTAL EXPENSES FOR DAY
			Breakfast	Lunch	Dinner					CARFARE TOLLS PARKING	PRIVATE CAR USE MILES		
		NA		NA		NA					0.00		0.00

### OVERNIGHT TRAVEL

DATE	DESTINATION	LODGING	MEALS			INCIDENTALS	REGISTRATION	COST OF TRANS.	TYPE USED	TRANSPORTATION		BUSINESS EXPENSE	TOTAL EXPENSES FOR DAY	
			Breakfast	Lunch	Dinner					CARFARE TOLLS PARKING	PRIVATE CAR USE MILES			AMOUNT
3/22/10	Burbank/Las Vegas	174.72					63.00						237.72	
3/23/10	Las Vegas	210.72											210.72	
3/24/10	Las Vegas/Burbank						58.00						58.00	
													0.00	
													0.00	
													0.00	
<b>SUBTOTAL</b>		\$385.44	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$121.00		\$0.00	0	\$0.00	\$0.00	506.44
LESS AMOUNT PREVIOUSLY PAID BY CSUCI														0.00
LESS ANY OTHER ADJUSTMENTS		Comments:												
												<b>AMOUNT DUE TRAVELER</b>	<b>\$506.44</b>	

Source of Funding: (Please verify chartfields before submitting to AP)

Account	Fund	Dept	Program	Class	Project	Amount
* 606803						0.00
606002	TK910	715	90285	00000		506.44

PURPOSE OF TRIP, REMARKS, AND DETAILS: Attach original receipts to 8.5" X 11" paper and submit with claim

	NORMAL WORK DAYS & HOURS 8:00am-5:00pm PRIVATE VEHICLE LICENSE MILEAGE RATE CLAIMED 0.505 (if different see instructions)
Reimbursement for Mr. Massimini for the two nights of hotel and transportation in Las Vegas for the Business Club trip	
<b>Total Amount</b>	
<b>\$506.44</b>	

I HEREBY CERTIFY that the above is a true statement of the travel expenses incurred by me in accordance with the applicable California State University procedures and CSUCI procedures, and that all items shown were for the official business of The California State University. If a privately owned vehicle was used, and if mileage rate exceeds the minimum rate, I certify that the cost of operating the vehicle was equal to or greater than the rate claimed, and that I have met the requirements as prescribed by SAM Sections 0750, 0751, 0753, and 0754 pertaining to vehicle safety and seat belt usage.

CLAIMANT'S PRINTED NAME <b>Joseph Massimini</b>	CLAIMANT'S SIGNATURE & DATE <i>Joseph Massimini</i>
MANAGER'S PRINTED NAME 	MANAGER'S SIGNATURE & DATE <i>AP Ordino</i>
DIVISION APPROVAL PRINTED NAME (VP OR DESIGNEE)	DIVISION APPROVAL SIGNATURE & DATE
GRANTS/CONTRACTS ANALYST PRINTED NAME (for SA901 funds only)	GRANTS/CONTRACTS ANALYST SIGNATURE & DATE

P.L.L. RENTALS  
1900 INDUSTRIAL RD  
LAS VEGAS, NV 89102  
702-382-7060

Merchant ID 776579710100504  
Term ID 2020  
**SALE**

VISA  
XXXXXXXXXXXX4562  
Entry Method: Swiped  
Apprvd: Online Batch#: 000001  
03/22/10 19:52:09  
Inv#: 00000020 Appr Code: 022368  
Total: \$ 63.00

Customer Copy  
THANK YOU  
FOR VISITING!

BELL TRANS  
LIMOUSINES & BUSES  
(702) 739-7990

DATE 03/22/2010 MON TIME 19:54  
1 5800 \$63.00  
MARIA NO. 805621 REG 01  
CALL 5 HOURS BEFORE PICK UP  
BE OUTSIDE AND READY AT LEAST  
10 MINUTES PRIOR TO REQUESTED  
PICK UP TIME  
DRIVER GRATUITY NOT INCLUDED

From Airport to  
Hotel on 3/22/10

**From:** reservations@belltransportation.com (reservations@belltransportation.com)  
**To:** JTM0723@YAHOO.COM;  
**Date:** Tue, March 23, 2010 8:57:35 AM  
**Cc:**  
**Subject:** Confirmation Receipt for Reservation# 1295591



**Bell Transportation**  
 1900 Industrial Rd  
 Las Vegas, NV 89102  
 Phone: 702-739-7990 Fax: 702-384-2283  
 Email: reservations@belltransportation.com  
 Web: www.bell-trans.com

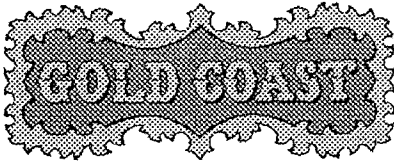
**Reservation Confirmation**

BUS CHARTER

Pickup Date: 03/24/10 Wednesday	Pickup Time: 12:15	Drop:	Pax#: 13
Res#: 1295591	Veh Type: BUS	Veh.#:	Chauf.:
Passenger: MASSIMINI, JOSEPH	Pickup Phone: --0	Caller#: 818-618-3998	
Caller: JOSEPH MASSIMINI	Paid By: Credit Card - VI		
Account: CC PREPAYMENTS - ONLINE			
Pickup Address: GOLD COAST HOTEL	Dropoff Address:		
Street#/Name:	Airport: @LAS		
Apt#/Room#:	Airline: -		
Pickup Point: MAIN	Flight#: ETD:		
Address Line2:	Destination Info: -		
Cross Streets:	Airport Landmark: MCC INTERNATIONAL AP		
City: GOLD COAST HOTEL, NV 00021	Dropoff Point:		
Pickup Directions:	Dropoff Directions: Driver will meet you at your airline carousel inside baggage with a sign displaying passenger's last name or group. If you can not locate the driver, go outside Door 9 to our Bell Booth for assistance or call our Dispatch Office.		
	Hourly Rate \$55.00/hour (1.00 hrs.)		\$0.00
	Sub Total		\$55.00
	Fuel Surcharge		\$3.00
	Amount Due		\$58.00

**Terms & Conditions:**  
 Please review your confirmed reservation(s) and ensure all the information is correct. To make changes to your reservation(s) please contact our dispatch center at the numbers provided above or visit our website. Thank you for your business!

From Hotel to Airport on 3/24/10



LAS VEGAS  
SUNCO GAMING CORPORATION

THE GOLD COAST HOTEL & CASINO  
4000 W. FLAMINGO  
LAS VEGAS, NEVADA 89103  
FOR RESERVATIONS CALL (800) 331-5334

Name: NATHAN BURBEY

Folio ID: 402315439941

Address: 406 TUFTS AVE

Arrival Date: 03/22/2010

BURBANK

CA 91504

Departure Date: 03/24/2010

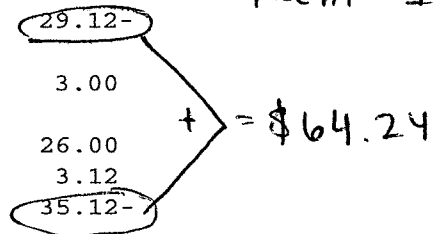
Room No: T1 363

Guests: 2

Group Code: YHOTL10

DATE	REFERENCE	DESCRIPTION	CHARGES	BALANCE
03/22/2010	402589000118	RESORT FEE	3.00	
		RESORT FEE		
03/22/2010	402589000441	ROOM CHARGE T1 363	26.00	
		TAX2	3.12	
03/22/2010	402585836400	APPLIED DEPOSIT *****4562	29.12-	
03/23/2010	402599000133	RESORT FEE	3.00	
		RESORT FEE		
03/23/2010	402599000455	ROOM CHARGE T1 363	26.00	
		TAX2	3.12	
03/24/2010	402605851820	FRONT DESK AMEX *****1008	35.12-	

Room #1



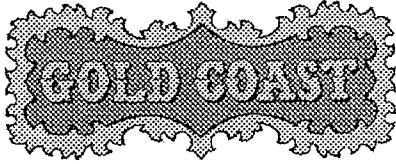
I agree that my liability is not waived and agree to be held personally liable in the even that the indicated person, company or association fails to pay for any part of the full amount of these changes.

GUEST SIGNATURE \_\_\_\_\_

Balance Due: .00

APPROVED \_\_\_\_\_

THANK YOU FOR CHOOSING THE GOLD COAST HOTEL & CASINO



LAS VEGAS  
EDGE GAMING CORPORATION

THE GOLD COAST HOTEL & CASINO  
4000 W. FLAMINGO  
LAS VEGAS, NEVADA 89103  
FOR RESERVATIONS CALL (800) 331-5334

Name: DANIEL ROBERTS

Folio ID: 402315439954

Address: 406 TUFTS AVE

Arrival Date: 03/22/2010

BURBANK CA 91504

Departure Date: 03/24/2010

Room No: T1 367

Guests: 2

Group Code: YHOTL10

DATE REFERENCE DESCRIPTION CHARGES BALANCE

03/22/2010	402589000119	RESORT FEE	3.00	
		RESORT FEE		
03/22/2010	402589000445	ROOM CHARGE T1 367	26.00	
		TAX2	3.12	
03/22/2010	402585836405	APPLIED DEPOSIT *****4562	29.12-	
03/23/2010	402599000134	RESORT FEE	3.00	
		RESORT FEE		
03/23/2010	402599000459	ROOM CHARGE T1 367	26.00	
		TAX2	3.12	
03/24/2010	402605851822	FRONT DESK AMEX *****1008	35.12-	

Room #2

+ = \$64.24

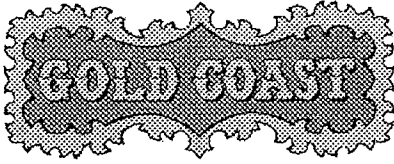
I agree that my liability is not waived and agree to be held personally liable in the even that the indicated person, company or association fails to pay for any part of the full amount of these changes.

GUEST SIGNATURE \_\_\_\_\_

Balance Due: .00

APPROVED \_\_\_\_\_

THANK YOU FOR CHOOSING THE GOLD COAST HOTEL & CASINO



LAS VEGAS

3292 GAMING CORPORATION

THE GOLD COAST HOTEL & CASINO
4000 W. FLAMINGO
LAS VEGAS, NEVADA 89103
FOR RESERVATIONS CALL (800) 331-5334

Name: ZACH NEELEY

Folio ID: 402315439930

Address: 406 TUFTS AVE

Arrival Date: 03/22/2010

BURBANK

CA 91504

Departure Date: 03/24/2010

Room No: T1 360

Guests: 2

Group Code: YHOTL10

DATE REFERENCE DESCRIPTION CHARGES BALANCE

Table with 5 columns: DATE, REFERENCE, DESCRIPTION, CHARGES, BALANCE. Includes handwritten annotations: 'Room #3', '+ = \$64.24' with arrows pointing to charges 29.12 and 35.12.

I agree that my liability is not waived and agree to be held personally liable in the even that the indicated person, company or association fails to pay for any part of the full amount of these changes.

GUEST SIGNATURE \_\_\_\_\_

Balance Due: .00

APPROVED \_\_\_\_\_

THANK YOU FOR CHOOSING THE GOLD COAST HOTEL & CASINO





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SOLV Gaming Corporation

THE GOLD COAST HOTEL & CASINO  
4000 W. FLAMINGO  
LAS VEGAS, NEVADA 89103  
FOR RESERVATIONS CALL (800) 331-5334

Name: CHRIS WHITMAN

Folio ID: 402315439917

Address: 406 TUFTS AVE

Arrival Date: 03/22/2010

BURBANK CA 91504

Departure Date: 03/24/2010

Room No: T1 356

Guests: 2

Group Code: YHOTL10

DATE	REFERENCE	DESCRIPTION	CHARGES	BALANCE
03/22/2010	402589000116	RESORT FEE	3.00	
		RESORT FEE		
03/22/2010	402589000434	ROOM CHARGE T1 356	26.00	
		TAX2	3.12	
03/22/2010	402585836387	APPLIED DEPOSIT *****4562	29.12-	
03/23/2010	402599000131	RESORT FEE	3.00	
		RESORT FEE		
03/23/2010	402599000448	ROOM CHARGE T1 356	26.00	
		TAX2	3.12	
03/24/2010	402605851816	FRONT DESK AMEX *****1008	35.12-	

Room # 4

$$\begin{array}{r}
 29.12- \\
 + \\
 35.12- \\
 \hline
 = \$ 64.24
 \end{array}$$

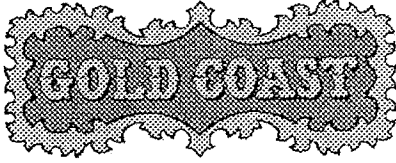
I agree that my liability is not waived and agree to be held personally liable in the even that the indicated person, company or association fails to pay for any part of the full amount of these changes.

GUEST SIGNATURE \_\_\_\_\_

Balance Due: .00

APPROVED \_\_\_\_\_

THANK YOU FOR CHOOSING THE GOLD COAST HOTEL & CASINO



LAS VEGAS  
SOLVE GAMING CORPORATION

THE GOLD COAST HOTEL & CASINO  
4000 W. FLAMINGO  
LAS VEGAS, NEVADA 89103  
FOR RESERVATIONS CALL (800) 331-5334

Name: DAVID SEERY

Folio ID: 402315439902

Address: 406 TUFTS AVE

Arrival Date: 03/22/2010

BURBANK CA 91504

Departure Date: 03/24/2010

Room No: T1 355

Guests: 2

Group Code: YHOTL10

DATE	REFERENCE	DESCRIPTION	CHARGES	BALANCE
------	-----------	-------------	---------	---------

03/22/2010	402589000115	RESORT FEE	3.00	
		RESORT FEE		
03/22/2010	402589000433	ROOM CHARGE T1 355	26.00	
		TAX2	3.12	
03/22/2010	402585836374	APPLIED DEPOSIT *****4562	29.12-	
03/23/2010	402599000130	RESORT FEE	3.00	
		RESORT FEE		
03/23/2010	402599000447	ROOM CHARGE T1 355	26.00	
		TAX2	3.12	
03/24/2010	402605851814	FRONT DESK AMEX *****1008	35.12-	

Room #5

+ = \$64.24

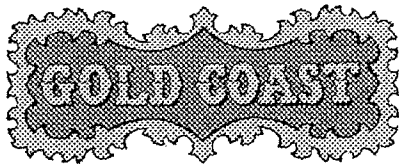
I agree that my liability is not waived and agree to be held personally liable in the even that the indicated person, company or association fails to pay for any part of the full amount of these changes.

GUEST SIGNATURE \_\_\_\_\_

Balance Due: .00

APPROVED \_\_\_\_\_

THANK YOU FOR CHOOSING THE GOLD COAST HOTEL & CASINO



LAS VEGAS  
SUNCO GAMING CORPORATION

THE GOLD COAST HOTEL & CASINO  
4000 W. FLAMINGO  
LAS VEGAS, NEVADA 89103  
FOR RESERVATIONS CALL (800) 331-5334

Name: JOSEPH MASSIMINI

Folio ID: 402315439872

Address: 406 TUFTS AVE

Arrival Date: 03/22/2010

BURBANK CA 91504

Departure Date: 03/24/2010

Room No: T1 351

Guests: 2

Group Code: YHOTL10

DATE REFERENCE DESCRIPTION CHARGES BALANCE

03/22/2010	402589000114	RESORT FEE	3.00	
		RESORT FEE		
03/22/2010	402589000429	ROOM CHARGE T1 351	26.00	
		TAX2	3.12	
03/22/2010	402585836368	APPLIED DEPOSIT *****4562	29.12-	Room # 6
03/23/2010	402599000129	RESORT FEE	3.00	
		RESORT FEE		
03/23/2010	402599000443	ROOM CHARGE T1 351	26.00	+ = \$64.24
		TAX2	3.12	
03/24/2010	402605851812	FRONT DESK AMEX *****1008	35.12-	

I agree that my liability is not waived and agree to be held personally liable in the even that the indicated person, company or association fails to pay for any part of the full amount of these changes.

GUEST SIGNATURE \_\_\_\_\_

Balance Due: .00

APPROVED \_\_\_\_\_

THANK YOU FOR CHOOSING THE GOLD COAST HOTEL & CASINO