



<http://www.csuci.edu/ira/index.htm>

RECEIVED  
MAR 30 2010  
Dean's Office

**Application**  
**Instructionally Related Activities Funds Request**  
**2010-2011 Academic Year**  
**DEADLINE: Fall and Academic Year 3/31/10**  
**Spring TBD**

Applications must first be sent to the appropriate program chair. Chairs will the recommend and route them to the Dean's Office for review and authorization. The Dean's Office will then forward them to the IRA Committee for consideration.

**Activity Title:** Chicana/o Studies Performance and Theatrics Series  
**Project Sponsor/Staff (Name/Phone):** Dr. Jose Alamillo (437.2685) and Dr. Frank Barajas (437.8862)  
**Activity/Event Date(s):** February and March of 2011  
**Date Funding Needed By:** September 2010. We are applying for fall funding due to the founding artistic director, Luis Valdez, of El Teatro Campesino ( ) being in national demand and requiring advance booking as well as monies to secure dates for the spring semester. The comedy troupe Chicano Secret Service will open for Luis Valdez. The second event will consist of either Monica Palacios ( ) or Maria Elena Gaitan, aka Chola con Cello, ( )

**\*\*Please Note that for Fall Requests the earliest that you will be notified of funding availability will be early June 2010 and for Spring Requests early January 2011.**

**Please check if any of the following apply to your IRA:**

- Equipment Purchase
- Field Trip
- X Event
- Participant data collection for public dissemination, i.e. interviews/surveys that result is a journal/poster session/newsletter
- IT Requirements
- Risk Management Consultation
- International Travel
- Late Submission
- Space/OPC Requirements
- Infrastructure/Remodel
- Other \_\_\_\_\_

Previously Funded: YES NO Yes, Request # \_\_\_\_235\_\_\_\_

Does your proposal require IRB (Institutional Review Board) approval: Yes No

Assessment submitted for previously Funded Activity: YES NO

Academic Program or Center Name and Budget Code: Chicana/o Studies and History

Date of Submission:

Application  
Instructionally Related Activities Funds Request  
2010-2011 Academic Year

**Requirements and Signatures**

Please provide the following in your application:

1. **Brief Activity Description.** Describe the activity and its relationship to the educational objectives of the students' program or major. As a follow up to the Chicana/o Studies Lecture Series that successfully occurred in the Fall of 2009, the programs of Chicana/o Studies and History will invite Chicano Secret Service and El Teatro Campesino's founding artistic director, Luis Valdez, to perform and speak respectively during the week the State of California's late March celebration of Cesar Chavez birthday. Preceding this event, the first installment of this program will entail a solo performance by a Chicana performance artist, either Monica Palacios or Maria Elena Gaitan.

As has been the case with previous Chicana/o Studies and History IRA supported programming, we expect significant attendance from the university's service area population.

This series speaks to the respective programmatic educational objectives of COMMUNICATION, ENGLISH, HISTORY, PERFORMING ARTS, and SOCIOLOGY that:


- Demonstrate knowledge of the history and culture of people of Mexican and Latin American origins in the United States, specifically within the region of Southern California. (CHS)
- Examine gender as a central theme of the study of the Chicana/o community. (CHS)
- Analyze the literary expression of Chicanas/os and Latinas/os. (CHS)
- Distinguish variations within Chicana/o communities in respect to class, culture, ethnicity, gender, race, and sexuality. (CHS)
- Examine texts, issues or problems in the discipline from multiple perspectives (multicultural, interdisciplinary, international, experiential, theoretical and/or educational) (ENGL)
- Good understanding and knowledge of the history of North America. (HIST)
- Good understanding and knowledge of global history in other regions of the world. (HIST)

4. **Activity Budget.** Please enclose a complete detailed budget of the entire Activity **bold** specific items of requested IRA funding. (Page 4)
5. **Sources of Activity Support.** Please list the other sources of funding, and additional support for the activity. N/A
7. **Acknowledgment.** Project Sponsor and Program Chair acknowledge that they have reviewed and accepted the Conditions and Considerations detailed on page 2.

Signatures and Dates

Jose Alamillo                      March 30, 2010

Frank Barajas    March 30, 2010



Project Sponsor

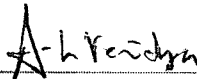
Date

Marie Francois                      March 30, 2010



Program Chair/Director

Date



4/7/10

Dean of the Faculty

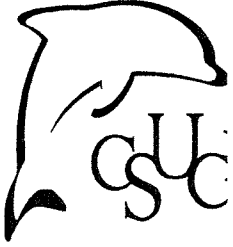
Date

Application  
Instructionally Related Activities Funds Request  
2010-2011 Academic Year

ACTIVITY BUDGET FOR 2010-2011

I. Operating Expense Budget

A. Supplies	\$1000.00	
B. Vendor Printing	\$500.00	
C. In-State Travel	<b>2000.00</b>	
D. Out-of-State Travel		
E. Equipment Rental		



**Instructionally Related Activities Funds (IRA)  
2010-2011 Academic Year**

**Budget Request & Program Set-Up**

**Date:** August 24, 2010  
**To:** Accounting & Budget  
**From:** Mary Devins  
**Subject:** IRA Funding Transfer Request # 357

IRA Approved Campus contact: Jose Alamillo  
 Faculty Support Coordinator: Mary Devins

Program Set-Up	
Name of Program (limit to 30 characters)	Chicana/o Studies Performance and Theatrics Series

IRA Funding Source				
Account	Fund	Dept	Program	Monetary Amount
660003	TK910	734	90316	\$20,000

Fiscal Year for Budgeting and Spending:	2010/2011
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\*\*\* Program codes will become inactive at the end of the Budgeted/Spending Fiscal Year \*\*\*

Mary Devins 8-24-2010  
 IRA Committee Representative Date

Josely Cole 8/25/10  
 Accounting Department Date

Attached: Applications for Approval Signed by University President or Representative Provost/Dean.  
 Please return copy of completed/signed form to Mary Devins, Academic Affairs.

**Budget Office Use**

Program Set-Up:	PS Finance Chartfield	Notification	Update PubChartfield
Budget Set-Up:	Budget Journal Entry	Journal Entry #	Completed Date



REQUEST FOR GOODS & SERVICES (RGS)

357 PO#

Procurement use only

New Vendor: [ ] Yes [x] No
Vendor Name: Luis Miguel Valdez
Address: PO Box 1495
City/State/Zip: San Juan Bautista, CA 95045
Phone: 831-623-2444
Fax: 831-623-4127
E-mail: louisa@elteatrocampesino.com
Sales Rep: Louisa Munoz

Date: 12/14/2010
Requestor Name: Mary Devins
Phone: x3253
Dept #/Name: for 734 Chicano Studies
\* Delivery Date: 3/15/2011
Quote #:
Matching rules: [x] 2-way [ ] 3-way
\* E-mail copies to: mary.devins@csuci.edu

(Please attach all quotes)

receiving@csuci.edu

Receiving instructions: Bldg: Rm #:

Table with columns: Catalog/Part #, Description, UOM, QTY, Unit Price, Ext. Price, Account #, Fund, Dept #, Program, Class, Project. Includes a 'Taxed Subtotal' row.

NON-TAXABLE ITEMS table with columns: Description, UOM, QTY, Unit Price, Ext. Price, Account #, Fund, Dept #, Program, Class, Project. Includes rows for speaker fee and engagement balance.

Contract Services:
Check one: [ ] MEA [ ] CMAS
[ ] Contract proposal attached
State Contract #:
Contract Administrator:
Phone:
E-mail:

Subtotal \$10,000.00
Tax \$0.00
Shipping
Total \$10,000.00
Comments: Speaker/Performance Fee For Luis Valdez/El Teatro Campesino for Caesar Chavez Day Ch Studies Performance & Theatrics Series, IRA Sponsored.
Signatures/Approvals
Print name/Signature
IT/OPC Mgr (if requirec
If order is IT related: An approval signature must be obtained.
Chair/Dept. Budget:
Dean/Director:
Division VP/Designee:
President (if required):

\* required

September 21, 2010

Mr. Luis Valdez  
El Teatro Campesino  
705 Fourth Street  
P.O. Box 1240  
San Juan Bautista, CA 95045

Dear Mr. Valdez:

We are pleased to know that you are available to speak and conduct a workshop for students interested in the performing arts, respectively, on March 15 and 16 of 2011 as part of California State University Channel Islands' Chicana/o Studies program "Chicana/o Studies Performance and Theatrics Series." If possible, we would also like for you to be a guest speaker for a Chicana/o Studies class that will be viewing a Teatro Campesino play in advance of your visit. As a result, consider this letter a confirmation of university funds for your honorarium of \$10,000 to be awarded to you upon the completion of your engagement as an expression of the university's appreciation and to cover your accommodations and travel expenses for two persons.

For planning purposes, on the evening of March 15 we would like you to speak for about 45 minutes about your interest in the performing arts since an early age, much like you did at UCSB in January of 2010. Another 10 to 15 minutes is asked of you to field questions from the audience. And like your presentation in Santa Barbara, we would like for Chicano Secret Service to open for you. During the day of March 16, we would like for you to conduct a 3 hour workshop for CI students, and possibly others in our service area, interested in the performing arts. In this regard, please let us know of any special requirements for this aspect of your visit in relation to the nature of space needed and the type of clothing and shoes students should wear. The possible class visit to one Chicana/o Studies class can occur on either the 15<sup>th</sup> or 16<sup>th</sup>.

Furthermore, being very excited about your visit we would enjoy taking you and your wife, Lupe, out to a nearby restaurant before or after your March 15 presentation.

We ask that you make your own travel arrangements to CI. To aid you in the processing of your honorarium, please contact Mary Devins, the university's Instructionally Related Activities Faculty Support Coordinator at (805) 437-3253.

Again, we are very excited about your visit. If there is anything that we can do to assist in your preparations, or any questions that we can answer, please contact us at any time. We want to make sure that your visit to CI is as enjoyable for you as it will be for us.



Division of Academic Affairs  
History Program

Sending best regards,

Jose Alamillo  
Chicano/a Studies Program  
[jose.alamillo@csuci.edu](mailto:jose.alamillo@csuci.edu)  
805.437.2685

Frank Barajas  
History Program  
[frank.barajas@csuci.edu](mailto:frank.barajas@csuci.edu)  
805.437.8862

One University Drive, Camarillo, California 93012-8599 • Tel: (805) 437-8400 • Fax: (805) 437-8424 • [www.csuci.edu](http://www.csuci.edu)

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Maritime Academy • Monterey Bay • Northridge • Pomona • Sacramento • San Bernardino • San Diego • San Francisco • San Jose • San Luis Obispo • San Marcos • Santa Ana • Stanislaus



Channel Islands  
CALIFORNIA STATE UNIVERSITY

# COST RECOVERY EVENT Work Order

357

4/11/2011

**CR-EV  
028621**



028621

Location ID : 500-4000 SALON A

Room:

Equipment ID :

Requester: CHANDA  
CUNNINGHAM

Serial :

Contact: MERISSA STITH

PM Number:

Phone : 8548

Account: 660832-TK910-734-90316-00000-00000

**Request :** EVENT: LOUIS VALDEZ-FROM THE ROOTS TO BE HELD ON TUESDAY, MARCH 15TH FROM 3-9 PM IN SALON A.

A WORKSHOP HAS BEEN ADDED ON THE 16TH IN SALON A. SPACE WILL NEED TO BE CLEARED OUT FOR THE WORKSHOP BY 11 AM WITH ONLY 40 CHAIRS LEFT. FLOOR WILL NEED TO BE MOPPED BEFORE WORKSHOP.

A DINNER HAS BEEN ADDED FROM 2:30- 5 PM IN LINDERO 1804. THEY WILL NEED 1 RECTANGULAR TABLE FOR THE CATERING.

<b>Status :</b> CRI	<b>Open Date :</b> 3/11/2011	<b>Procedure :</b>
<b>Priority :</b> 1	<b>Comp Date :</b> 3/25/2011	<b>Craft :</b> EVENT
<b>Assigned :</b>	<b>Target Start :</b> 3/11/2011	<b>Crew :</b>

**Estimates Hours (14.5) \$350.27 Materials \$0.00 Tools \$0.00 Service \$0.00 Total \$350.27**

Task #	Desc	Tasks Memo	Account
1	LABORERS: DELIVER 1 PODIUM, 4 RECTANGULAR TABLES & 250 FOLDING CHAIRS.	AUDITORIUM SET UP	
2	ENGINEERS: RUN HVAC TO CLEAR DUST ONPROGRAM HVAC FOR EVENT-100 EXPECTED. MONDAY MORNING, 3/14.		
3	CUSTODIANS: CLEAN UP SALON BEFORE EVENT ON MONDAY AFTERNOON.	CLEAN UP AFTER EVENT.	
4	CUSTODIANS: DELIVER 4 TRASH & 4 RECYCLE CANS		
5	LABORERS: BREAK DOWN EVENT ON WED. MORNING BY 8 AM. LEAVE ON LY 40 FOLDING CHAIRS FOR WORKSHOP.		
6	CUSTODIANS: MOP FLOORS BETWEEN EVENTS. LABORERS WILL REMOVE MOST CHAIRS ON WED. MORNING. MOP BEFORE 10 AM ON WED. WORKSHOP STARTS AT 11 AM..		

**Labour**

Employee	Craft	Description	Account	Hours
DMCD1	LAB	SET UP AND BREAK DOWN OF EVENT-ADDITIONAL CHAIRS ADDED AS WELL AS WORKSHOP THE NEXT DAY.	580094-GD901-340-00000-00000-00000	4.5
GGON1	CUS	DELIVER & REMOVE TRASH CANS FOR EVENT	580094-GD901-340-00000-00000-00000	1
JDON1	ENG	PROGRAM HVAC FOR EVENT	580094-GD901-330-00000-00000-00000	0.5
MGUZ1	CUS	CLEAN UP SALON A BEFORE EVENT AND MOP FLOORS BEFORE WORKSHOP THE NEXT DAY.	580094-GD901-340-00000-00000-00000	2
OALV1	CUS	CLEAN UP SALON A BEFORE EVENT AND MOP FLOORS BEFORE WORKSHOP THE NEXT DAY.	580094-GD901-340-00000-00000-00000	2
SCON1	LAB	SET UP AND BREAK DOWN OF EVENT-ADDITIONAL CHAIRS ADDED AS WELL AS WORKSHOP THE NEXT DAY.	580094-GD901-340-00000-00000-00000	4.5

**Actuals Hours (11) \$261.43 Materials \$0.00 Tools \$0.00 Service \$0.00 Total \$261.43**

Task #	Desc	Memo	Account
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California State University Channel Islands  
Check Request Form

357

To be used for transactions not requiring a purchase order, service agreement or travel & expense reimbursement

**MAKE CHECK PAYABLE TO:**

Name: Thomas Carrasco \_\_\_\_\_

Address 1: 305 E. Juniper \_\_\_\_\_

Address 2: \_\_\_\_\_

City, State Zip: Oxnard, CA 93033 \_\_\_\_\_

Amount: \$ 3500.00\_\_

PeopleSoft Vendor ID: \_\_\_\_\_

Note: New vendors must complete a Form 204

**Check Instructions:**

- Mail to payee
- \* Pick up at Cashier - Ext \_\_\_\_\_
- Mail attachments with check – include copies

Description to appear on reports (30 characters)  
Chicano Secret Service Honorarium\_\_

\*Check will only be held for 48 hours after notification before being mailed out.

**TYPE OF PAYMENT:**

- |  |  |  |
|--|--|--|
| <input type="checkbox"/> Advertising                   | <input type="checkbox"/> Lodging (Camarillo area) ** | <input type="checkbox"/> Subscription/Periodical         |
| <input type="checkbox"/> Art Model                     | <input type="checkbox"/> Membership/Dues             | <input type="checkbox"/> Tax Remittance*                 |
| <input type="checkbox"/> Bank Fee*                     | <input type="checkbox"/> Parking                     | <input type="checkbox"/> Utility/Telephone               |
| <input type="checkbox"/> Freight/Postage               | <input type="checkbox"/> Payroll                     | <input checked="" type="checkbox"/> IRA Activity         |
| <input checked="" type="checkbox"/> Honorarium/Speaker | <input type="checkbox"/> Permit/License              | <input type="checkbox"/> Other- <u>must</u> be explained |
| <input type="checkbox"/> Interpreting/Note taking      | <input type="checkbox"/> Registration/Conference     |  |

\*Accounting Use Only    \*\*Hampton Inn/Country Inn/Courtyard Marriott

**DESCRIPTION AND/OR EXPLANATION OF PAYMENT:**

Honorarium for Chicano Secret Service. Performed on Campus on 3/15/11. See accompanying flyer, offer letter, and IRA Proposal. 204 form attached and was previously sent to Procurement.


IRA funded.

**ACCOUNTING & APPROVAL:**

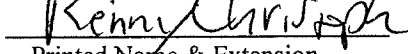
Account	Fund	Dept ID*	Program	Class	Project/Grant**	Amount
613802	TK910	734	90316			\$3,500.00
<b>Total</b>						\$3,500.00

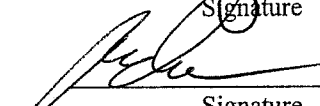
\*Depts. 2xx,3xx,4xx,6xx,9xx require additional approval as designated by VP Finance & Admin.

**Requestor:** Mary Devins \_\_\_\_\_  
Printed Name & Extension

  
Signature

3/24/11  
Date

**Approver:**   
Printed Name & Extension

  
Signature

3-25-11  
Date

**Approver:** \_\_\_\_\_  
(If required) Printed Name & Extension

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date



Division of Academic Affairs  
History Program

January 14, 2011

Mr. Tomas Carrasco

Dear Mr. Carrasco:

We are pleased to know that Chicano Secret Service (CSS) is available to perform on the evening of March 15, 2011 at California State University Channel Islands as part of the Chicana/o Studies program's "Chicana/o Studies Performance and Theatrics Series." Consider this letter a confirmation of university funds for your honorarium of \$3,500 to be awarded to CSS upon the completion of the engagement as an expression of appreciation and to cover your travel expenses.

For planning purposes, on the evening of March 15 we would like you to open for Luis Valdez's lecture. Your performance will start at 6:30 and last for approximately 30 minutes.

We ask that you make your own travel arrangements to CI. To aid you in the processing of your honorarium, please contact Mary Devins, the university's Instructionally Related Activities Faculty Support Coordinator at (805) 437-3253.

Again, we are very excited about your visit. If there is anything that we can do to assist in your preparations, or any questions that we can answer, please contact us at any time. We want to make sure that your visit to CI is as enjoyable for you as it will be for us.

Sending best regards,

Jose Alamillo  
Chicano/a Studies Program  
[jose.alamillo@csuci.edu](mailto:jose.alamillo@csuci.edu)  
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805.437.8862

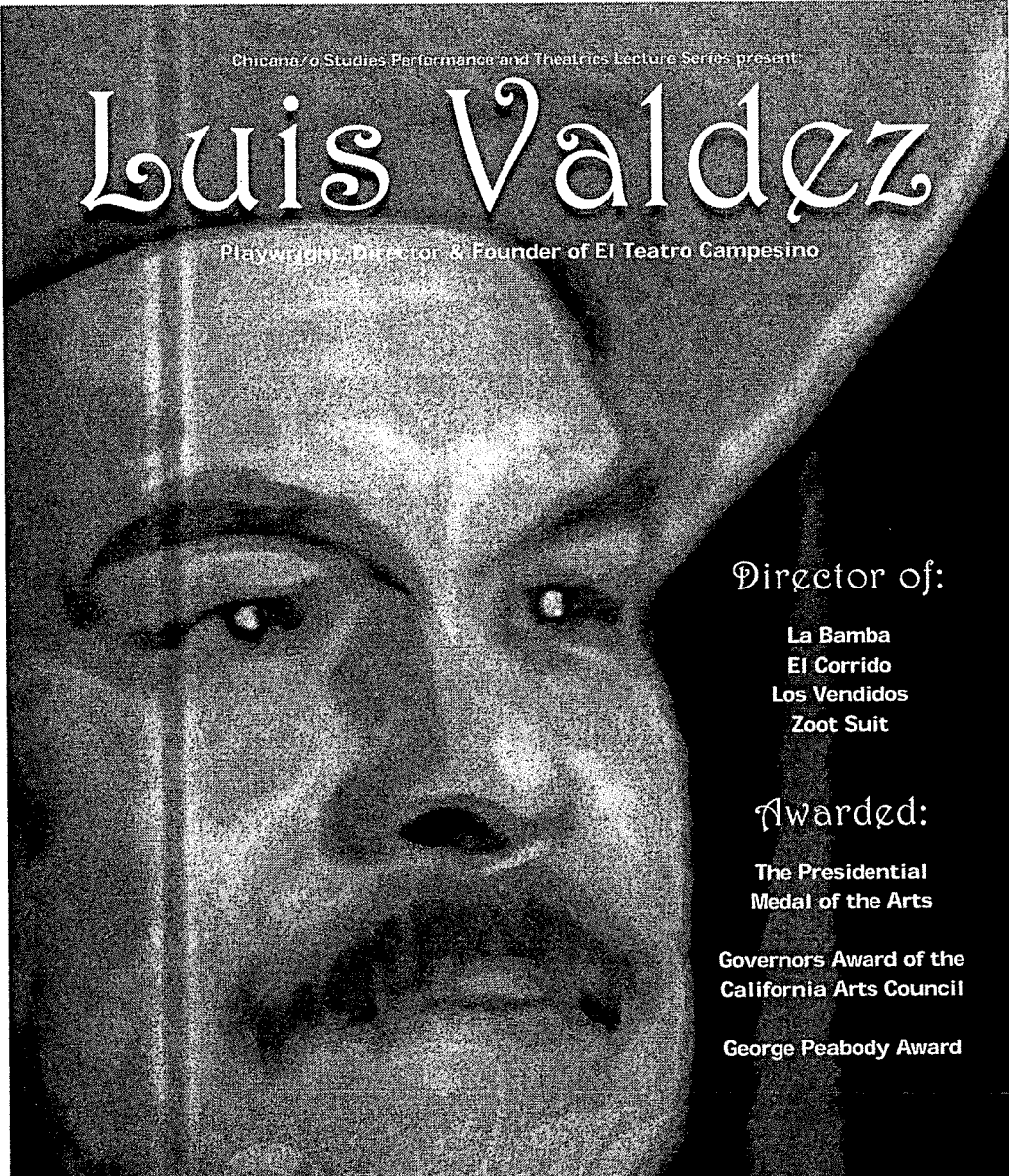
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Chicana/o Studies Performance and Theatrics Lecture Series present

# Luis Valdez

Playwright, Director & Founder of El Teatro Campesino



Director of:

La Bamba  
El Corrido  
Los Vendidos  
Zoot Suit

Awarded:

The Presidential  
Medal of the Arts

Governors Award of the  
California Arts Council

George Peabody Award

## From the roots:

The Flowering of El Teatro Campesino

**March 15, 2011, 6:30pm**  
**CSU CHANNEL ISLANDS - SALON A**

Triflan's Most Dangerous Comedy Troupe,

Chicano Secret Service

presents

"Pleto Studies in a Moment of Danger"

and

Poet, activist, scholar, Jonathan D. Gomez



California State  
University

CHICANA/O  
STUDIES

CSU Channel Islands  
P.O. Box 9001  
Santa Barbara, CA 93108

Sponsored by the CI Chicana/o Studies Program, IRA  
and the Center for Community Engagement

For further information regarding this event, contact  
Professors Jose Atamillo and Frank Barajas

This event is free and open to the public.  
On-campus parking \$6 - Metrolink parking free.  
\$1 VISTA bus fare to campus