



<http://www.csuci.edu/ira/index.htm>

Application
Instructionally Related Activities Funds Request
2010-2011 Academic Year
DEADLINE: Fall and Academic Year 3/15/10
Spring 10/15/11

Applications must first be sent to the appropriate program chair. Chairs will recommend and route them to the Dean's Office for review and authorization. The Dean's Office will then forward them to the IRA Committee for consideration.

Activity Title: New Orleans Jazz Orchestra Concert, Master Class, and campus visit

Project Sponsor/Staff (Name/Phone): Sean Anderson (staff = Mary Devins @ x 3253), Jacquelyn Kilpatrick

Activity/Event Date(s): Fall 2010 or Spring 2011 (depending on when we confirm funding)

Date Funding Needed By: August 2010

**Please Note that for Fall Requests the earliest that you will be notified of funding availability will be early June 2010 and for Spring Requests early January 2011.

Please check if any of the following apply to your IRA:

- | | |
|--------------------------|--|
| Equipment Purchase | Field Trip |
| X Event | Participant data collection for public dissemination, i.e. interviews/surveys that result is a journal/poster session/newsletter |
| IT Requirements | Risk Management Consultation |
| International Travel | Late Submission (Passed Deadlines: Fall 3/15, Spring 10/15) |
| X Space/OPC Requirements | |
| Infrastructure/Remodel | |
| Other _____ | |

Previously Funded: YES X NO Yes, Request # _____

Does your proposal require IRB (Institutional Review Board) approval: Yes XNo

Assessment submitted for previously Funded Activity: YES NO

Academic Program or Center Name and Budget Code: ESRM 765-00035

Date of Submission: March 12, 2010

Amount Requested: \$36,600
(Should match item 2. E. on page 4)

Estimated Number of Students Participating: >150

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Requirements and Signatures

Please provide the following in your application:

1. **Brief Activity Description.** Describe the activity and its relationship to the educational objectives of the students' program or major.
2. **Relation to IRA to Course Offerings.** All IRAs must be integrally related to the formal instructional offerings of the University and must be associated with scheduled credit courses. Please list all classes that relate to the program proposed.
3. **Activity Assessment.** Describe the assessment process and measures that the program will use to determine if it has attained its educational goals. **Please note a report will be due at the end of the semester.**
4. **Activity Budget.** Please enclose a complete detailed budget of the entire Activity **bold** specific items of requested IRA funding. (Page 4)
5. **Sources of Activity Support.** Please list the other sources of funding, and additional support for the activity.
7. **Acknowledgment.** Project Sponsor and Program Chair acknowledge that they have reviewed and accepted the Conditions and Considerations detailed on page 2.

Signatures and Dates

| | |
|------------------------|---------|
| | 3/17/10 |
| Project Sponsor | Date |
| | 3/19/10 |
| Program Chair/Director | Date |
| | 2/21/10 |
| Dean | |

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Explanation/Consultation

Brief Program Description

Overview

Students from ESRM 492 (Service Learning) have been attending New Orleans Jazz Orchestra (NOJO) and Irvin Mayfield (the orchestra's commander in chief and front man) performances each year during our annual efforts to help the recovery from Hurricanes Katrina & Rita. Mr. Mayfield and members of the NOJO have been extremely kind and generous to our students. Mr. Mayfield, often with several NOJO members, typically take time just before or just after their performance to meet with our students and discuss jazz, music, and all things New Orleans. During last year's trip, they went so far as to set-up a free private concert for us. Needless to say they are quite thankful that CSUCI has made an on-going commitment to service in Louisiana. In addition, they have been impressed with CSUCI's service learning, multicultural, and international foci. Each year we have briefly discussed the possibility of the NOJO coming to our campus, but planning and follow-up on our end has been lax. This proposal seeks to finally bring the NOJO to campus for a visit and campus performance.

Once on campus, the NOJO will be available to meet with various students/classes (exact courses depend upon the semester they would be attending) and conduct a master class with music performance majors. The centerpiece of their visit will be a free jazz concert with their 16-member orchestra open to all students, faculty, and staff. While this concert would ideally be in the late spring and associated with our annual New Orleans Service Learning poster and gumbo session, the actual performance date cannot be secured until the funding is confirmed.

The NOJO

The New Orleans Jazz Orchestra (NOJO) is a performing arts institution dedicated to creating and presenting authentic, engaging and transformative Jazz experiences for audiences far and wide. Founded in 2002 by trumpeter, composer and bandleader Irvin Mayfield, NOJO's goal is to strengthen the business of jazz through national tours, public and private performances, educational programming and media platforms. The NOJO, which has headlined all of America's major performing arts venues and clubs, including Benaroya Hall in Seattle, Ravinia Festival in Chicago, The Dakota Club in Minneapolis and Jazz at Lincoln Center in New York City to name a few, performs in the form of a 16-piece big band, an all-star quintet, sextet and other configurations. NOJO was created by Mayfield to be a powerful vehicle for preserving and evolving the cultural and historical legacy of Jazz based in New Orleans, Louisiana, the birthplace of Jazz.

Relation to IRA Program to Course Offerings.

This performance is relevant to a wide array of course offerings and open to all students. Courses most related to this performance and visit include:

- PA 101 Introduction to the Performing Arts
- PA 292 Internship in the Performing Arts
- PA 335 Business and the Performing Arts
- PA 490 Special Topics: Entertainment
- PA 491 Lecture Series in Entertainment
- PA 492 Internship in the Performing Arts
- PA 494 Independent Study
- PAMU 100 Music Appreciation
- PAMU 200 History of Rock
- PAMY 202 Group Guitar Lessons
- PAMU 243 Teaching Music to Children
- PAMU 261 Music Theory
- PAMU 307 University Chorus
- PAMU 330 Jazz in America
- ESRM 492 Service Learning in New Orleans
- ESRM 462 Coastal and Marine Management
- PHYS 335 The Physics of Music
- SOC/EDUC/ENGL 322 Sociology of Popular Culture

Program Assessment

We will present door counts for this performance as well as the number of students who meet with NOJO performers outside of the performance or during a master class.

Program Budget

Note: this budget is for the 16-piece orchestra and staff

| | |
|----------------------------------|------------|
| NOJO Performance Fee | = \$32,000 |
| Sound System Rental | = \$3,000 |
| Advertisement & Promotion | = \$600 |
| Malibu 100 set-up and break down | = \$400 |
| ATS documenting fees | = \$600 |

Total Requested = **\$36,600**

Sources of Program Support

No other sources of support are available.

SOUND/ MUSICAL EQUIPMENT SUPPLIED BY LOCAL PRESENTER

A first class sound and lighting system suitable for the performance space and including the following:

- 40 channel FOH mixing board and a monitor console such as Midas Heritage, Legend, XL8, Yamaha PM4000, PM5D, Soundcraft Series 5, Digidesign Venue or similar
- Microphones and microphone stands (see input list)
- Two experienced sound technician; FOH assistant and Monitor assistant engineers.
- Six monitor wedges (Six monitor mixes)
- One professional quality (Steinway, Yamaha or similar) 9' acoustic grand piano tuned to A440 on the day of performance prior to the sound check and again immediately prior to performance if needed.
- One 4/4 or 7/8 hand-carved upright bass, NO PLYWOOD, with ebony fingerboard, adjustable bridge, Thomastic Spirocore Steel Strings (orchestral) and a rug. (3/4 upright bass is acceptable). Need to be rented from a professional musicians and/or a local luthier who repairs and/or make string instruments.
- One professional quality Yamaha jazz drum kit (all drums with standard white frosted ambassador heads) as follows:
 - 18" bass drum
 - 10" rack tom
 - 2 floor toms (14" and 16")
 - 1 standard snare drum (6 inch) and snare drum stand
 - 4 cymbal stands (with several extra felt washers)
 - 1 bass drum pedal (Yamaha or Axis foot pedal)
 - 1 high hat stand
 - 1 one fully adjustable snare drum stand
 - 1 fully adjustable drum stool with heavily padded cushion seat
 - 1 6'X6' rug for drum kit.
- One riser (12'x8'x1')
- Ten chairs w/ pads and six stools
- 20 music stands
- CD, Dat or hard disc recorder with recording mediums.

Contact: Masanori Yura/ Sound Engineer
(504) 208-7031
koolbop@hotmail.com



To be used for transactions not requiring a purchase order, service agreement or travel & expense reimbursement

MAKE CHECK PAYABLE TO:

Name: Spring, LLC
Address 1: 12 Desbrosses Street, 3rd Floor
Address 2:
City, State Zip: New York, NY 10013
Amount: \$ 16,000

PeopleSoft Vendor ID: 7248
Note: New vendors must complete a Form 204

Check Instructions:
 Mail to payee
 * Pick up at Cashier - Ext
 Mail attachments with check - include copies
wire - see below

Description to appear on reports (30 characters)
NOJO Downpayment
*Check will only be held for 48 hours after notification before being mailed out.

TYPE OF PAYMENT:

- Advertising
- Art Model
- Bank Fee*
- Freight/Postage
- Honorarium/Speaker
- Interpreting/Note taking
- Lodging (Camarillo area) **
- Membership/Dues
- Parking
- Payroll
- Permit/License
- Registration/Conference
- Subscription/Periodical
- Tax Remittance*
- Utility/Telephone
- IRA Activity
- Other-must be explained

*Accounting Use Only **Hampton Inn/Country Inn/Courtyard Marriott

DESCRIPTION AND/OR EXPLANATION OF PAYMENT:

Needs to be wired to Valley Stream National Bank 170 Hudson Street New York, NY 10013 ABA no: 021201383 Swift no: MBNYUS33 Account #41254430 Reference: NOJO/CSU Channel Islands Performance October 21,2010. Per Maribeth Bradbury, no withholding. They have submitted letters from IRS.
PO# 9847

ACCOUNTING & APPROVAL:

| Account | Fund | Dept ID* | Program | Class | Project/Grant** | Amount |
|--------------|-------|----------|---------|-------|-----------------|-------------|
| 613801 | TK910 | 767 | 90318 | | | \$16,000.00 |
| Total | | | | | | \$16,000.00 |

*Depts. 2xx,3xx,4xx,6xx,9xx require additional approval as designated by VP Finance & Admin.

Requestor: Mary Devins x3253
Printed Name & Extension
Approver: Dan Wakelee
Printed Name & Extension

Mary Devins
Signature
Dan Wakelee
Signature

9/28/10
Date
9/20/10
Date



A V Masters, Inc.
 18750 Oxnard St, Ste 402
 Tarzana, CA 91356

Voice: (818) 774-2276
 Fax: (818) 774-3716

Job provided on OCT 5 10 For:
 MARISSA STITH
 CSU CHANNEL ISLANDS

Phone: (805) 437-8548
 Cell:
 Email:

Ext:
 Fax:

Description:

LABOR

| Date | Time | QTY | Personnel/Task | Duration | Unit Price | Extended |
|------|------|-----|----------------|----------|------------|----------|
|------|------|-----|----------------|----------|------------|----------|

Labor Total: \$ 550.00

Delivery & Pickup: \$ 100.00
Delivery Tax: \$ 9.75
Job Grand Total: \$ 4,923.54
PAID TO DATE: \$ 0.00
BALANCE: \$ 4,923.54

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(504) 208-7031
koolbop@hotmail.com

J.W. ENTERPRISES

1689 Morse Avenue • Ventura, California 93003 • Phone: (800) 350-3331 • FAX: (805) 658-0638

DATE: 9-7-10

TO: C. S. U. C. I.

ATTN: Merissa

RE: PORTABLE EVENT FACILITIES BID CONFIRMATION

| | | | |
|-----------------|-------------------------|---------------------------|------------------|
| <u>6</u> | Portable Toilet(s)* | @ \$ <u>75.00</u> Each | \$ <u>450.00</u> |
| <u> </u> | Handicap Unit(s)* | @ \$ <u> </u> Each | \$ <u>0.00</u> |
| <u> </u> | Sink Unit(s)* | @ \$ <u> </u> Each | \$ <u>0.00</u> |
| <u> </u> | Holding Tank(s) | @ \$ <u> </u> Each | \$ <u>0.00</u> |
| <u> </u> | Elite Unit(s)* | @ \$ <u> </u> Each | \$ <u>0.00</u> |
| <u> </u> | V.I.P. Unit(s)* | @ \$ <u> </u> Each | \$ <u>0.00</u> |
| <u> </u> | Executive Trailer(s) | @ \$ <u> </u> Each | \$ <u>0.00</u> |
| <u>1</u> | 2 or 4 Station Sink(s)* | @ \$ <u>95.00</u> Each | \$ <u>95.00</u> |
| <u> </u> | Hot Sink(s) | @ \$ <u> </u> Each | \$ <u>0.00</u> |
| <u> </u> | Trip Charge | @ \$ <u> </u> Each | \$ <u>0.00</u> |
| <u> </u> | Other | @ \$ <u> </u> Each | \$ <u>0.00</u> |

Units will be delivered on: 10-21-10

And picked up on: 10-22-10

Service dates and times will be as follows:

Cost per unit*, per service: @ \$ \$ 0.00

Comments:

Delivery before noon

\$
Sub-total \$ 545.00
Tax \$ 4.79
Total \$ 549.79

Thank you for your business,

Barbara Everett

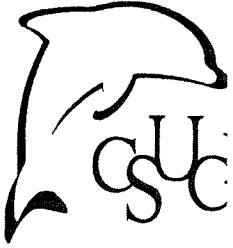
Barbara Everett Owner/Operator of J.W. Enterprises
1689 Morse Avenue, Ventura, CA 93003
Phone: (800) 350-3331 Fax: (805) 658-0638

Please sign and return one copy via fax 805-658-0638 or email barbara@jwenterprises.com along with a map of your desired facility location.

SIGNATURE

DATE

Serving: San Luis Obispo, Santa Barbara, Ventura, Los Angeles, and San Francisco Bay Area.



**Instructionally Related Activities Funds (IRA)
2010-2011 Academic Year**

Budget Request & Program Set-Up

Date: August 24, 2010
To: Accounting & Budget
From: Mary Devins
Subject: IRA Funding Transfer Request # 369

IRA Approved Campus contact: Sean Anderson
 Faculty Support Coordinator: Mary Devins

| Program Set-Up | |
|---|------------------------------------|
| Name of Program (limit to 30 characters) | New Orleans Jazz Orchestra Concert |

| IRA Funding Source | | | | |
|--------------------|-------|------|---------|-----------------|
| Account | Fund | Dept | Program | Monetary Amount |
| 660003 | TK910 | 767 | 90318 | \$36,600 |

| | |
|---|------------|
| Fiscal Year for Budgeting and Spending: | 2010/2011. |
|---|------------|

*** Program codes will become inactive at the end of the Budgeted/Spending Fiscal Year ***

Mary Devins 8-24-2010
 IRA Committee Representative Date

Jacey Cole 8/25/10
 Accounting Department Date

Attached: Applications for Approval Signed by University President or Representative Provost/Dean.
 Please return copy of completed/signed form to Mary Devins, Academic Affairs.

Budget Office Use

| | | | | | | |
|-----------------|--|-----------------------|--|-----------------|--|----------------------|
| Program Set-Up: | | PS Finance Chartfield | | Notification | | Update PubChartfield |
| Budget Set-Up: | | Budget Journal Entry | | Journal Entry # | | Completed Date |