

IRA Travel Activity Budget						Activity Title:
2013-2014						Sponsor Name:
						Number of Students Participating:
						Number of Faculty:
I.	Student traveling expenses:	Cost/ea	# Requested	Total	Comments/Additional Notes	
	Airfare			\$0.00		
	Ground Transportation			\$1,600.00	RoadRunner Shuttle	
	Lodging			\$0.00		
	Registration Fees			\$600.00	Five teams with three members each (total 15 students)	
	Entrance Fees			\$0.00		
	Meals (included)			\$0.00		
	Cultural Activities			\$0.00		
	Vehicle/Van Rental			\$0.00		
	Other:			\$0.00		
	STUDENT TRAVEL TOTALS	\$0.00		\$2,200.00		
II.	Faculty Traveling Expenses:	Cost/ea	# Requested	Total	Comments/Additional Notes	
	Airfare			\$0.00		
	Ground Transportation			\$0.00		
	Lodging			\$0.00		
	Registration Fees			\$0.00		
	Entrance Fees			\$0.00		
	Meals (included)			\$0.00		
	Cultural Activities			\$0.00		
	Other:			\$0.00	**	
	FACULTY TRAVEL TOTALS	\$0.00		\$0.00		
III.	Operating Expense Budget	Cost/ea	# Requested	Total	Comments/Additional Notes	
	Supplies			\$1,500.00	books, scratchpads, pens	
	Other: Outreach			\$600.00	CI attire is foundation for showing CI colors and pride	
	Other:			\$0.00		
	OPERATING EXP. TOTALS	\$0.00		\$2,100.00		
IV.	Out of Pocket Student Expenses	Cost/ea	# Requested	Total	Comments/Additional Notes	
	Health Insurance			\$0.00		
	Tuition/Registration			\$0.00		
	Travel Insurance			\$0.00		
	Out of Pocket Meals			\$0.00		
	Other:			\$0.00		
	STUDENT EXP. TOTALS	\$0.00		\$0.00		
V. UNIV 392 INTERNATIONAL TRIPS ONLY. Total costs of the trip. Please Note that Formulas Calculate Automatically						
	Total Student Traveling Expenses			\$2,200.00		
	Faculty Travel Expenses, if funded at 100%			\$0.00		
	Operating Expenses, if funded at 100%			\$2,100.00		
	TOTAL IRA FUNDING REQUESTED			\$4,300.00		
	Out of Pocket Student Expenses			\$0.00	Not funded by the University	
UNIV 391/392 & International Trips only						
	Maximum IRA student funding @ 2/3rd of student total cost			\$1,474.00		
	1/3 of total cost payable by students through course fee			\$726.00		
	TOTAL IRA FUNDING REQUESTED FOR INT'L TRIPS			\$3,574.00		
	Out of Pocket Student Expenses			\$0.00	Not funded by the University	

