

# Notes from PARC Meeting

February 4, 2009

Broome 1730

2 p.m. to 3 p.m.

Simon Aloisio  
Scott Frisch  
Alex McNeill  
Tiina Itkonen  
Jaye Smith  
Greg Wood

Don Rodriguez  
Liz King  
Nancy Mozingo  
Jesse Elliot  
Trudy Milburn  
Ed Nuhfer

Harley Baker  
Nelle Moffett  
Stephen Clark  
Betsy Quintero  
Marie Francois  
Luda Popenhagen

Mike Riley  
Steve Lefevre  
Peter Smith  
Dennis Downey  
Karen Jensen  
Brad Monsma

Guest: Dennis Muraoka, Dai Li, Kathy Musashi

1. **ASSESSMENT UPDATE.** Ed Nuhfer discussed the importance of consistency in our assessment terminology. He gave examples of various places where terms such as outcomes, goals, objectives, were used interchangeably. He explained the difficulties in navigating the web, and possible misunderstandings due to these inconsistencies. He suggests the committee work on establishing clear definitions and begin to revise University documents that include such terminology.

He also gave an update of mapping information between programs and courses. This activity would be pending further definition of terminology.

2. **Program Review Update and Subcommittees.** Steve briefly reviewed the current status of the Program review process, stating that the External Review Reports were submitted and ready for PARC committee review. There was some discussion about processes including giving more focus to external reviewers and the subcommittee in their review roles.

Steve passed out a tentative PARC subcommittee membership list by discipline and suggests that the groups gather to proceed on the review. Included were suggestions on review focus. Discussion ensued covering the roles of the PARC members whose programs were reviewed. It was determined that they would work with their Chairs and act as resource personnel in this activity. Further discussion took place regarding the focus of the report. The timeline was outlined. As this is the first round of program reviews the processes will be re-examined and policy updated at the end of the process.

3. **Data Packs.** Nelle Moffett introduced the new Associate Research Analyst in her department and reviewed the current status of the data packs. After some discussion it was determined that she would release the information, which is about 2/3rds done in pdf format for review.