

# Notes from PARC Meeting

March 18, 2009  
Broome 1360  
2 p.m. to 3 p.m.

Simone Aloisio  
Scott Frisch  
Alex McNeill  
Tiina Itkonen  
Jaye Smith  
Greg Wood  
Guest: Kathy Musashi

Don Rodriguez  
Liz King  
Amy Denton  
Jesse Elliot  
Trudy Milburn  
Ed Nuhfer

Harley Baker  
Nelle Moffett  
Stephen Clark  
Betsy Quintero  
Marie Francois  
Luda Popenhagen

Mike Riley  
Steve Lefevre  
Peter Smith  
Dennis Downey  
Karen Jensen  
Brad Monsma

1. **REVIEW OF NOTES** - Steve Lefevre.

2. **ANNOUNCEMENTS FROM ED NUHFER.** Ed Nuhfer advised the committee of the upcoming WASC Conference, at which David Cleveland of Hawaii will be co-presenting. Cleveland will be presenting on the Knowledge Survey at WASC and he also will be invited to the CI campus for an in-house presentation. More information will be disseminated to the campus community.

Ed also discussed the workshop given by Barbara Millis, which included several community college partners.

3. **PROGRAM REVIEW UPDATE.** Steve gave a brief status report of the process before each of the sub-committees gave a short report on the status of their work. The following reports were given:

Art – Simone Aloisio

Simone reported that the committee met, made a list of comments related to the five areas of interest and they have distilled it to three areas of focus: 1) The MA, 2) Resources and Studio Space and 3) Assessment.

A. Math – Greg Wood

Greg noted the subcommittee had met twice and is still working in subgroups gathering information. He thinks they are about 65% complete with their research and will be building the report from their data.

B. English – Ed Nuhfer.

Ed passed out a draft copy of the work done so far. He briefly described their process. He indicated that he and Steve met with Dennis Muraoka who encourages an assessment focus of the report and that the final reports be no more than 2-3 pages in length.

C. Liberal Studies – Karen Jensen

Karen indicated they had some problems with the process and were unclear on how to proceed. After some discussion and input from the whole committee, their group seemed to be clearer on what their role was in the process.

It was reiterated that the need to have more consistency in the guidelines from the self-study, to the external review, and the PARC reports needs to be refined.

It was also suggested that a brief executive summary of the report be done.

The sub-committee reports should be emailed to Steve Lefevre and Ed Nuhfer by April 8th, with a brief presentation the following week a PARC Committee meeting. Kathy will schedule the meeting.

After the verbal reports, folks will have another week to reorganize their information so there will be consistency of the PARC reports before they are submitted to the Provost, Dean and Chair of the Programs.