

**CSU Channel Islands**  
**Academic Policy and Planning Committee Meeting Minutes**  
**December 06, 2019 – Madera 2381**  
**10:00 am – 11:00 am**

**I. Attendees**

Thomas Hunt  
Kirk England  
Blake Gillespie  
Jeanne Grier  
Bryan Sevier  
Monica Pereira  
Bob Bleicher  
Vandana Kohli  
Jenn Perry  
Curriculum Coordinator (note taker): Andrea Skinner

Jenn Perry thanking the attendance.  
Introductions around the table.

**II. Composition and charge of the APPC**

Jeanne Grier: report on the composition of the APPC: It is missing one member, Jeanne to have an MVS voting to vote for one tenured member.

Jeanne and Blake Gillespie: explaining the committee charge and rationale. Jeanne gives the history of the Curriculum Committee on the campus and how this new composition and policy was created. The APPC is a standing senate committee and is charged with the Academic Master Plan (AMP).

Jenn Perry: discusses how to proceed with programs that are on the AMP, noting that meaningful resource discussions have been lacking and that this committee should do it. Group consensus that programs have been sitting on the AMP too long; it is unclear what kinds of market analysis or other assessments of program demand and resource needed occurred previously; and recognition that prior assessments are likely out of date.

Group discussion on the current process and lack of planning for future programs.  
Going over the curriculum flowchart approved by Senate in 2019.

Jeanne suggests that we need an internal master plan for Minors Concentrations certificates.

Kirk England: asks about the documentation required for proposal documents – what is being flushed out?

Blake points out that the Academic Planning/Curriculum Office Consultation and Curriculum training black box in the flowchart is where we need to spend time on creating the guidelines.

Going over the AMP. What do we need for us to say yes or no to programs on the current AMP?  
Discussion of Master's in Public Administration as an example.

Discussion of the AMP. This committee is still reviewing all programs: EU and/or State.  
Where is the decision-making authority to remove or approve what is currently in the AMP?  
Jeanne points out that most of them currently in the AMP are Masters programs for EU.  
Jeanne points out that we should be called CI College because we do not have Masters State side.

Vandana Kohli: points out that we need to communication and accountability about the new programs. Check if any of the programs currently part of CI AMP needs to be renewed with the CO. What is the process?

Discussion on how to update the AMP. Revision and reconsideration coming with a new implementation date. Proposing a meeting in January to continue the discussion on the AMP.  
Scott Frisch was charged with creating a historical narrative of how the current AMP was created and that document should be discussed in the January meeting.

Jenn Perry: We need to come up with a meaningful academic vision to go deeper in this conversation.

### **III. Prioritization of Curricular Review and Approvals – Discussion of Minors**

Discussion about minor in Africana Studies and how to move forward with its approval.  
Consideration of housing the program in a different area administratively, since the proposed home of the Freedom & Justice Studies Program does not exist. Debate and concerns regarding questions such as: Is it ok not to have a “house”? Are we comfortable approving without a department chair? Is there a good reason to make this accommodation for the program above?

Agreement that Africana Studies can go forward pending identification of an existing home program and documentation of support from the chair.

Vandana does not want to subvert the program consultative process and would like to take this opportunity to create a true process.

Kirk suggests that we to take this opportunity with this program to put in basic controls for all to understand where the financial support is coming from, and that there should be consultation with the Provost's office to ensure that everything is in place for future programs. Blake thinks what Kirk suggested is great.

Vandana asks what can we do to move Coastal Sustainability forward?

The meeting in January: section IV from the agenda. Discussion of graduate programs on the AMP. How EU pulls tenured track faculty to teach and that it needs to be acknowledged here.

### **IV. Proposed January 31 for the next meeting**