

## CSUCI Student Fee Committee Meeting Minutes

November 24, 2008

The CSUCI Student Fee Committee met on Monday, November 24, 2008 at 9:05 a.m. The meeting was held in University Hall, California State University Channel Islands, One University Drive.

**Members Present:** Katelyn Rauch, Joshua Bauer, Sean Kelly, Dan Wakelee, Jim Meriwether, Theresa Olivo, Damon Blue, April Burger, Joanne Coville, Cassandra Silic

**Members Absent:** Natasha Baker, Adriana Franco, Charmaine Ibarra, Wendy Morrison, Sandra Perez, Lauren Pollack, Kevin Schallert

**Guests:** Ed Lebioda, Kris Muller, Beatriz Ruettgers, Mary Devins, Damien Pena, Cindy Derrico, John Reid

**Staff:** Lori Cordova

### **Review California State University Fee Policy and Misc. Course Fee Delegation of Authority—Executive Order 1034**

Joanne Coville reviewed Executive Order 1034. The major change in this policy is the extension of authority to presidents to establish materials and service fees, user fees, fines and deposits that fall into category IV and V. This Executive Order also delegates authority to campus presidents to establish and adjust miscellaneous course fees (category III) within two ranges: \$0-150 for fees that supplement the basic complement of classroom and laboratory instruction and \$0-\$3,000 for courses that require travel. Requests to establish fees above the approved ranges and requests to increase existing fees to an amount above the approved ranges must be forwarded to the chancellor's office for approval.

### **Review of Minutes from the March 28, 2008 (Spring) Meeting**

Minutes of the last Student Fee Committee Meeting on March 28, 2008 were presented for review. A correction to the minutes was requested- the fee amount for ESRM 492 was initially approved at \$0-\$5,000 for travel; however, after discussion with faculty it was agreed to lower the range to \$0-\$3,000.00.

### **Financial Review of Fees Earned and Spent**

The Student Fee Revenue and Expense Report and the Extended Education Revenue and Expense Report were reviewed.

Joanne explained the purpose of the Materials, Services and Facilities Fee. There is a committee comprised of Joanne, Ed Lebioda and a student that meets to discuss the spending plan for these funds. Joanne asked for a student to volunteer for this committee. Katelyn Rauch volunteered.

**Changes to Existing Fees- Category IV and V- Informational Purposes Only**

Cindy Derrico presented the 2009-2010 Housing and Residential Education fee increase proposal that was submitted to the president for approval. The room rate for a single room at Anacapa Village will increase by \$950 and the meal plan will be reduced by \$100. The rates for Santa Cruz Village will increase by between \$880 and \$1040 depending upon room type. The meal plan will be reduced by \$300.00.

Chief John Reid presented a proposal to increase various parking fines by \$5.00 with the exception of a \$50 reduction in the fine for parked/stopped in a bus zone and a \$150 increase in the fine for use of a lost, stolen, forged or altered permit that was submitted to the president for approval.

**Changes to Existing Fees- Category III**

**PAMU 109 & 309- Increase fee from \$100 to \$350 - Approved 9-0**

Funds needed to cover the cost of private music instruction. Motion to approve increase by Dan Wakelee, second by Joshua Bauer.

**Adjournment**

The meeting adjourned at 10:00 a.m.

  
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**Lori Cordova**