

CSUCI STUDENT FEE COMMITTEE

Agenda

April 2, 2007

1. Prior meeting notes review
2. Review of fall 2006 fee revenues and expenses
3. Changes to existing fees
 - a. Orientation fee
 - b. Student Center fee
4. New fees:
 - a. Nursing testing fees
 - b. Art Course fees
 - c. Athletics / recreation fee
 - d. Publications
 - e. Graduation reactivation
5. Information item re: online payment of student fees and convenience fees that the vendor will charge to students that choose this payment option.

CSUCI Student Fee Committee Meeting Notes

April 2, 2007

The CSUCI Student Fee Committee met on Monday April 2, 2007 10:30 am. The meeting was held in University Hall, California State University Channel Islands One university Drive.

Members Present: Theresa Hernandez, Dan Wakelee, Nitika Parmar, Shawn Mulchay, Damon Blue, Kelli Mcguire, Austin Dias, Rachel Jordan, Dallas Carter, Aneka Busse, Joanne Coville, Cris Powell

Members Absent: Phil Hampton, Jacob Lapidis, Marla Musgrove, Susan Young (alternate) Victoria Olivera

Guests: Callie Juarez, Ed Lebioda, Kris Muller, Beatriz Rutgers

Staff: Stephanie Bracamontes

Financial Review of Fees Earned and Spent

Extended Education Fees

Joanne Coville reviewed the Extended Education Fees: Revenue and Expense Report for Fall 06. Joanne explained some of the reporting issues had been problematic in the past this has now been resolved and the report is where it should be. Extended Ed currently has 400-500k tied up in receivable balances. Additionally Extended Ed is now using funds for lease space.

Student Fees

Health Service and Facilities:

Joanne Coville and Ed Lebioda both explained the fund is paying for County of Ventura Services in which the contract is currently being extended. The funds will eventually fund a new location for Health Services.

Parking Fee:

Joanne Coville explained the fees will fund a 300 car lot by the Hub.

Instruction Related Activities Fee:

Callie Juarez reviewed the activity and noted the Fall funds were low and stated the reason was due to some outstanding chart filed changes.

Materials Services Fees:

Joanne Coville explained there were enough funds to fund the following programs: student portal, web programming, wireless access and a virus program.

Student Center and ASI Fees:

Joanne Coville explained the funds are related to reserves in anticipation of the Student Union building.

Lab Fees:

Dan Waverlee explained most of the balances have been spent and did not include pro card expenses.

Orientation Fee:

Joanne Coville explained that this balance is from previous years and Ed Lebioda also explained there was residential component that still had not been expensed.

Changes to Existing Fees

Island View Orientation Fee-Approved 11-0

This increase would decrease reliance on state funding and increase student staff.

Type	Current Fee	Proposed Fee
Freshman (Student)	\$90	\$120
Freshman (Guest)	\$45	\$60
Transfer (Student)	\$25	\$25
Transfer (Guest)	\$5	\$25

Student Body Center Fee-Approved 11-0

The increase would cover planning and infrastructure cost

<u>Term</u>	<u>Amount of Increase in fall term</u>	<u>Total fee per semester</u>	<u>Total fee per year</u>
Fall 2006		\$20	
Fall 2007	\$50	\$70	\$140
Fall 2008	\$25	\$95	\$190
Fall 2009	\$65	\$160	\$320
Fall 2010	CPI: 2-5%	\$3-8	\$326-328

New Fee Proposals

Nursing Testing Fee \$40- Approved 11-0

This testing fee would cover the cost of the examination, processing, administering and mailing.

Art Course Fees-Approved 11-0

Digital photography (3)

Current Fee 0

Proposed \$40

Fee would cover costs associated with inks and photo paper and repair of maintenance of cameras checked out by students

Photographic Theory and Process (3)

Current Fee 0

Proposed \$40

Fee would cover costs associated with inks and photo paper and repair of maintenance of cameras checked out by students

Recreation and Athletics Approved 11-0

Current Fee 0

Proposed \$50 per semester

This Fee is necessary to hire personnel to create an athletic department. The fee would and for salaries including an Athletic Director and a professional responsible for gifts (fundraising). The student fee will also provide one source of guaranteed revenue necessary for stability.

Student Publication Fee Approved 11-0 with a motion of a student referendum and ASI approval

Current Fee 0

Proposed Fee \$24- Part of the ASI Fee Category-Approved 11-0

This fee would provide the following:

- A year book for every student following every academic year
- Increase the quality of CI View Newspaper
- Create 15 new paid student positions
- Create and maintain a student website
- State of the art equipment
- Hire a journalism director by 2011

Proposed Change to Student Fee

<u>Term</u>	<u>Amount of Increase in fall term</u>	<u>Total fee per semester</u>
Current Fee	\$62	
Fall 2008	\$24	\$86
Fall 2009	0	\$86
Etc.	2-4% (every other year)	

Informational Item

Theresa Hernandez spoke on on-line payments for registration this will be implemented by spring 2008. There will be 2.9% convenience charge with the use of credit cards. Visa credit cards will not be accepted.

Adjournment:

The meeting concluded @ 12:00 pm

Student Fee Committee


Stephanie Bracamontes

Proposed change to student fees:

The proposed increase would be \$24 per semester, and be added to the ASI student body Association fee. This original \$24 fee would later be open for adjustment of only 2-4% (\$0.50-\$1.00) every two years, in line with inflation.

Term	Amount of Increase in fall Term	New Fee Per Semester
Current Fee	\$62	
Fall 2008	\$24	\$86
Fall 2009	\$0	\$86
Fall 2010	2-4%	\$86.50-\$87
Etc.	2-4% (every other year)	

Other Universities with similar fee structure:

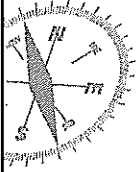
Loyola Marymount University (*Nationally recognized, Pacemaker Finalist*)
Westmont College (*Nationally recognized, Pacemaker Finalist*)
University of Miami (*Nationally recognized, Pacemaker Finalist*)
Kansas State University (*Nationally recognized, Pacemaker Finalist*)
North Carolina State University (*Nationally recognized, Pacemaker Finalist*)
University of Oregon
University of British Columbia
UCSB (Newspaper only)
Texas State University

Many of these Universities have wide ranging fee structures, tailored to their campuses specific needs and available resources. Fee's range from \$15-\$50 as several have incorporated their fees into a larger student associated-like fee.

If you have any further questions, please feel free to contact Shawn Mulchay, Editor-in-Chief, *The Nautical yearbook*, at shawn.mulchay@csuci.edu or (805) 312-0375.

Student Publications Fee

April 2, 2007
Student Fee Committee



Student Publications

- ▶ Student Publications operates to benefit the University community through publication of quality student publications and to provide journalistic, photographic, graphic design, advertising, marketing, communications, and co-curricular leadership experience for the development of interested students.

Current Student publications:

- ▶ The CI View Student Newspaper
- ▶ The Nautical Student Yearbook

In the future, may expand to also include:

- ▶ Student news website
- ▶ Student Magazine
- ▶ Student Radio station

Goals of Student Publications

- ▶ Provide every student a complementary yearbook following every academic year
- ▶ Increase the issuance, content, page #s, and quality of The CI View Newspaper
- ▶ Create 15 new paid student positions within student publications
- ▶ Create and maintain a CSUCI student news website (updated weekly) which includes: Student news, features, sports, editorials, in-depth reports, campus event updates, calendars, and photo gallery.
- ▶ Reallocate in excess of \$50,000 in ASI funds per year for additional student clubs/organizations and services
- ▶ Significantly improve the quality, content, distribution, scope and integrity of student publications.
- ▶ Provide students with a means which to be better informed about events, campus happenings, news, opportunities, etc.
- ▶ Provide and foster a discussion and open dialog for students and the campus community to engage in.
- ▶ Provide students with the tools, opportunity, and experience necessary to succeed professionally at both the educational and post-graduate level.
- ▶ Aid in the effort for CSUCI student publications to attain national recognition
- ▶ Provide state of the art technology and equipment for students
- ▶ Allow for the hiring of a professional journalism advisor by 2011, to oversee the continual growth, success and quality of student publications.

Fee Proposal

- ▶ **Proposal:** Create a feasible and reasonable student fee in order to significantly improve the quality, content, distribution, scope and integrity of student publications amongst the University community.

- ▶ **Proposed Fee Increase:** \$24 per semester
- ▶ **Proposed date of implementation:** Fall 2008
- ▶ **Fee Category:** Category I fee
- ▶ **ASI fee Category:** ASI Association Fee
- ▶ **Increase of fee:** Every 2 years
- ▶ **Rate of increase:** 2%-4% (\$0.50-\$1), for inflation

▶ Proposal to increase this fee accordingly will be brought before the Student Fee Committee for approval and implementation every two years.

Fee Proposal

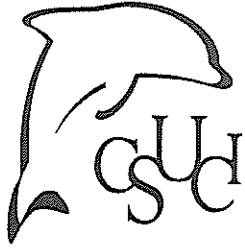
Term	Amount of Increase in full Term	New Fee Per Semester
Current Fee	\$62	
Fall 2008	\$24	\$86
Fall 2009	\$9	\$95
Fall 2010	2-4%	\$98.50-\$97
Etc.	2-4% (every other year)	

Other Universities with similar fee structure:
 Loyola Marymount University (*Nationally recognized, Pacemaker Finalist*)
 Westminster College (*Nationally recognized, Pacemaker Finalist*)
 University of Miami (*Nationally recognized, Pacemaker Finalist*)
 Kansas State University (*Nationally recognized, Pacemaker Finalist*)
 North Carolina State University (*Nationally recognized, Pacemaker Finalist*)
 University of Oregon
 University of British Columbia
 UCSB (Newspaper only)
 Texas State University

Outcomes

- ▶ Reduce publishing cost of yearbook to \$18.30, down from the current \$118.50.
- ▶ Bigger, better, more frequent and relevant student publications.
- ▶ Provide students with a campus identity.
- ▶ Foster campus unity, discussion, knowledge and enhance the University experience.
- ▶ Provide students with more opportunities and real world experience.

Any Questions?



Instructionally Related Activities Funds (IRA)

06/07 Budget

Rollover	\$287,673
Fees received 06/07	\$292,711

Total	\$580,384
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77 Requests	
Total Requests	\$531,887

Funded	\$388,862
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Remaining for 06/07	\$191,522
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07/08 Budget

Estimated Fees 07/08	\$335,000
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Requests as of 3/29/07	\$120,494
(Proposals for Fall 2007 due April 2 nd)	

Recreation and Athletics Fee

Sports and recreational activities have long been an integral part of the American culture. Likewise, both competitive and leisure sport (recreational) activities have long played an important role in the life of institutions of higher education in the United States. The benefits derived from participation in such activities are well recognized and scientifically documented. They range from simple enjoyment and wellness to a heightened sense of satisfaction gained from testing one's mettle, skill and ability in a highly competitive arena. Intramural and extramural sports also provide opportunities to enhance and support a larger sense of community within the institution.

It is important to recognize that sports programming needs to be as diverse as the people it is designed to serve; consequently, the overall program should be designed across a broad continuum, beginning with basic instructional programs and incorporating recreational activities, intramural sports, club sports and finally, intercollegiate athletics for the highly-skilled student-athlete.

The underlying philosophy of each program along the continuum is essentially the same: to fully and effectively accommodate the needs and interests of the student body, the University and the larger community in which it resides. Consistent with the University's mission, campus recreation and athletics will be educationally based, focus primarily on the needs and interests of the participants and be fiscally responsible.

As a maturing university, Cal State Channel Islands has a unique opportunity to design and implement a broad-based recreational and competitive sports program that reflects all of the ideals of educationally focused and gender equitable student athletics; thus precluding the pitfalls that other college and universities have experienced with regard to sports programming.

The Athletics Fee will cover costs that include expansion of the campus recreation program and the implementation of intercollegiate athletics. The fee will assist in covering costs such as salaries for an AD, coaches, support staff; the maintenance and construction of facilities and general operating expenses. General operating expenses include equipment, uniforms, travel, insurance, conference and membership fees, office expenses, and leasing of off-site playing facilities.

Proposal - Create a student fee to assist with the creation and implementation of a quality Intercollegiate Athletic program and improve the quality of the current recreational opportunities available on campus.

<u>Fee Name</u>	<u>Current Fee</u>	<u>Proposed Fee</u>
Recreation and Athletics	\$0	\$50 /semester/enrolled student

Expenses

Year 1

- Professional Staff Salaries and Benefits: \$522,000
- Operating Expenses: \$50,000
- TOTAL: \$572,000

Revenue Projection

- Recreation and Athletic Fee at 3,500 students: \$350,000
- Golf Tournament: \$80,000
- Donations: \$150,000

Fee Rationale

- Necessary to hire personnel to create an Athletic Department
- Will pay for salaries including an Athletic Director, coaches and a professional responsible for gifts (fundraising)
- Student Fee will provide one source of guaranteed revenue, necessary for stability

Benchmarks

- CSU, San Marcos 2005 - \$40 /semester/student ** CSU, San Marcos Spring 2007 Recreation Fee \$35 & Athletics Fee \$40 = \$75 / semester or \$150 / AY
- Cal Poly uses IRA Fees broken into distinct fees of Intercollegiate Athletics and IRA general programs. The Athletics is designated at \$51.76 / quarter or \$155.28 / AY
- Sonoma State – designates 62.25% of its IRA fees to Athletics which equals \$115.16 / semester or \$230.35 / AY

Island View Orientation Fee Proposal

The purpose of Island View Orientation is to prepare first-time college students and transfer students for a successful transition to university life at California State University Channel Islands.

Island View Orientation supports the mission of the University and assists with the facilitation of degree completion by educating students on graduation requirements and support services available at CSUCI.

Island View Orientation supports student retention by:

- introducing students to the services, activities, and programs provided by the University to support their educational and personal development;
- introducing students to University policies; and
- assisting students with academic program planning and course selection.

Fee Proposal

<u>Type</u>	<u>Current Fee</u>	<u>Proposed Fee</u>
Freshmen (Student)	\$90	\$120
Freshmen (Guest)	\$45	\$60
Transfer (Student)	\$90	\$25 (same)
Transfer (Guest)	\$5	\$25

Freshmen (student) fee includes:

- Overnight accommodation in Residence Hall
- Food for two days
- IVO T-shirt
- License plate holder
- Two days of informational and educational sessions designed to integrate the student and family into our University
- Interaction with peers and peer mentor
- Opportunity to meet faculty, staff, alumni

Transfer (student) fee includes:

- IVO T-Shirt
- License plate holder
- One meal (snack)
- One half day of informational and educational sessions designed to integrate the student and family into our University
- Interaction with peers and peer mentor
- Opportunity to meet faculty, staff, alumni

Expenses

- Student and Professional Staff Salaries: \$64,070
- Food and housing for Orientation participation: \$50,750
- Operating Expenses: \$33,329
- TOTAL: \$148,149

Revenue Projection

Current Rate - \$65,775

Proposed Rate - \$85,575

$$7130 \times 90$$

$$713 \times \$120$$

Fee increase rationale

- Decrease reliance on stateside funding
 - This funding can be redirected to the development of new and existing programs.
- Increased student staff
 - Optimal support for program
 - Senior Orientation Leader (10 month position)

benchmarks (Freshmen Orientations)

SDSU - \$170

Cal Poly SLO - \$130-175 UCSB \$125-149