

# JOB & INTERNSHIP HUNTING TIPS

## What you need to start your job search



Résumé



Cover Letter

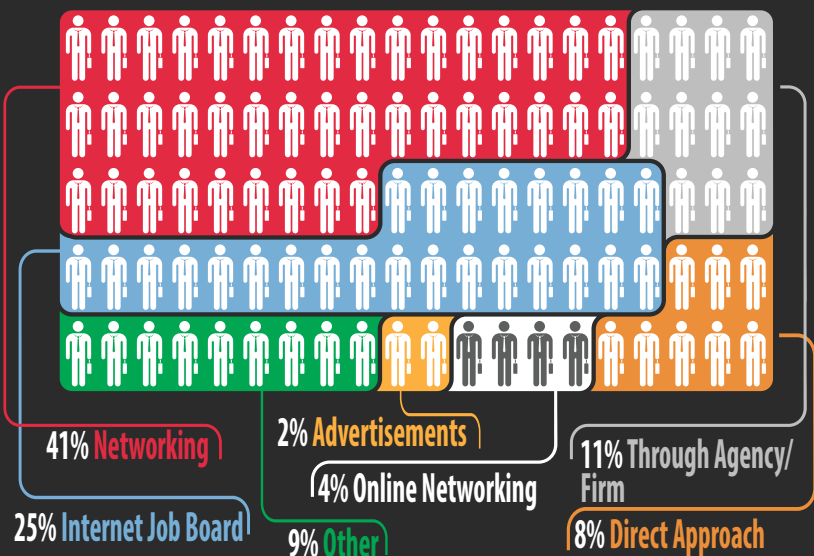


Updated Dolphin CareerLink Profile



Updated LinkedIn Profile

## BEST METHODS FOR FINDING EMPLOYMENT



❌ Don't take rejection personally

🕒 Identify roles that suit you

🤝 Attend networking events

👤 Build mentorships with faculty

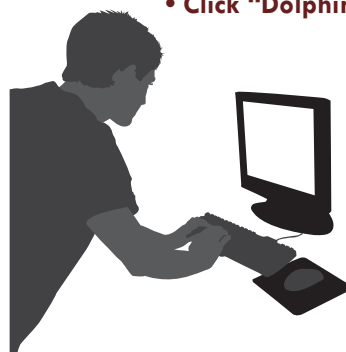
🕒 Treat job-hunting like a full-time job

## Link into your future career today!

Explore your career pathway by visiting Dolphin CareerLink via your myCI student portal on-line.

To Access Dolphin CareerLink: [www.mycli.csuci.edu](http://www.mycli.csuci.edu)

- Login to myCI student portal
- Click "Dolphin CareerLink" under "My Links"



## Features Include:

On-Campus/Off-Campus Jobs & Internships  
Resume & Mock Interview Handbooks  
Graduate School Handbook  
Salary Calculator  
Registration for Workshops & Events  
Student Employment Application (On-Campus)  
Career Assessments  
Career Exploration Resources  
Networking Strategies  
Job Search Database (NACElink)

## How To Find On-Campus Employment

- 1 Search on Dolphin CareerLink
- 2 Upload necessary documents, such as a Student Employment Application
- 3 Check document approval status after 24 hours
- 4 Visit Career Development Center for additional assistance



[go.csuci.edu/cdsFB](http://go.csuci.edu/cdsFB)



[go.csuci.edu/cdstweet](http://go.csuci.edu/cdstweet)



[go.csuci.edu/linkedingroup](http://go.csuci.edu/linkedingroup)

For more information, please contact the Career Development Center at 805-437-3270 or [career.services@csuci.edu](mailto:career.services@csuci.edu). Persons who, because of a special need or condition, would like to request an accommodation should contact Disability Resource Programs at 805-437-3331 or email [accommodations@csuci.edu](mailto:accommodations@csuci.edu) as soon as possible, but no later than ten business days before the event, so that appropriate arrangements can be made.



## CAREER DEVELOPMENT SERVICES FALL 2015

Event and Workshop Schedule

One University Drive  
Camarillo, CA 93012

Bell Tower 1548

805-437-3270

[career.services@csuci.edu](mailto:career.services@csuci.edu)

[go.csuci.edu/cdsweb](http://go.csuci.edu/cdsweb)

M-F 9:00 a.m. - 5:00 p.m.



California State University

CAREER DEVELOPMENT SERVICES

CHANNEL ISLANDS

Bell Tower 1548 (September 14 - November 18, 2015)

Every Monday 12:30 p.m. - 3:30 p.m.	Every Tuesday 2:00 p.m. - 5:00 p.m.	Every Wednesday 10:00 a.m. - 12:00 p.m.	Every Thursday 12:00 p.m. - 3:00 p.m.
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Blackout Dates: September 7, 2015 & November 11, 2015

September

Thurs 3	<b>Career Development Center Open House</b> 10:00 a.m. - 2:00 p.m. Bell Tower 1548	Meet with staff to get your career or graduate school questions answered. Bring a hard copy of your resume and or cover letter for a critique.	
Wed 9	<b>Job/Internship Search Strategies</b> 2:00 p.m. - 3:00 p.m. Bell Tower 1548	Find out how to implement job search strategies to take your search to a whole new level.	
Mon 21	<b>MBTI Interpretation</b> 10:00 a.m.- 11:30 a.m. Bell Tower 1548	Obtain your MBTI results by participating in group activities to better understand career decision-making, team building, group dynamics, and professional development.	

October

Tues 13	<b>Exploring Career Pathways</b> 11:00 a.m. - 12:00 p.m. Bell Tower 1548	Interested in several paths? Learn how to research detailed information about specific career paths including nature of work, earnings, job outlook, and more.	
Tues 20	<b>Employer Interviews</b> 3:00 p.m. - 5:00 p.m. Bell Tower 1548	RSVP for a 20 minute mock-interview to polish your interviewing skills with a local employer. RSVP on Dolphin CareerLink.	
Wed 28	<b>MBTI Interpretation</b> 3:00 p.m. - 4:30 p.m. Bell Tower 1548	Obtain your MBTI results by participating in group activities to better understand career decision-making, team building, group dynamics, and professional development.	

November

Thurs 12	<b>Linked in 101</b> 4:00 p.m. - 5:30 p.m. Bell Tower 1548	Discover how employers recruit with social media and how to integrate LinkedIn as a job search tool in this hands-on workshop. *Please bring a laptop to create or edit your LinkedIn Profile*	
Tues 17	<b>MBTI Interpretation</b> 11:00 a.m.- 12:30 p.m. Bell Tower 1548	Obtain your MBTI results by participating in group activities to better understand career decision-making, team building, group dynamics, and professional development.	
Thur 19	<b>12<sup>th</sup> Annual Graduate &amp; Professional School Fair</b> 10:00 a.m. - 2:00 p.m. Broome Library Plaza	Meet graduate school representatives from local and regional programs to gain information about admissions requirements and distinctive program features.	



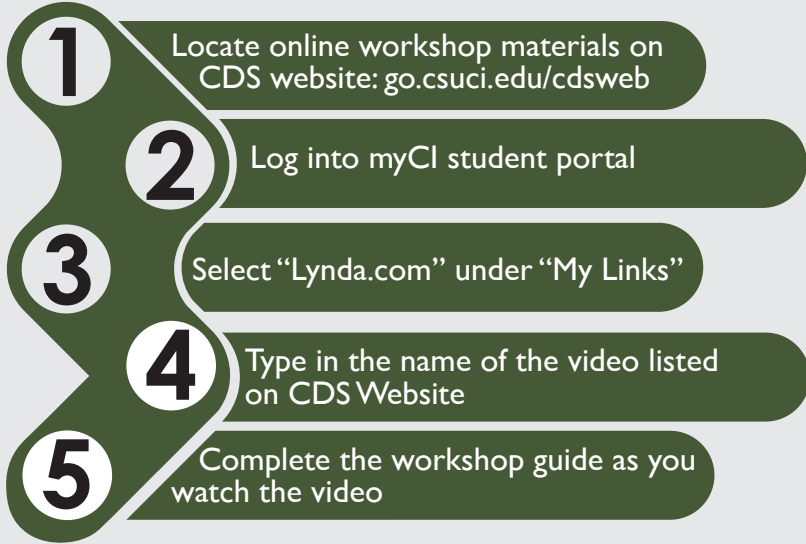
For a current list of participating graduate schools, please visit:  
[go.csuci.edu/cdsnews](http://go.csuci.edu/cdsnews)

Key

Downloadable PowerPoint Presentation	Self-directed PDF guide for PowerPoint Presentation	Pre-Recorded Video Workshop

Missed a workshop?

Visit our website to locate pre-recorded video workshops and other resources, such as Lynda.com.



Online Services

Resources:

- Résumé Templates, Samples and Handbook
- Career Assessments
- Career Research/Job Search Databases
- Virtual Mock Interviews

Workshops:

- Graduate School Application Planning
- Plan B: Graduate School or Full-Time Work?
- Career Boot Camp

Graduate School Preparation Resources



Graduate School Application Advising:

Visit Career Development Services during Drop-In Career Counseling to discuss the basic steps of graduate school research, application process, planning, and preparation methods.



(Online Only)

Graduate School Bound Program:

The purpose of the Graduate School Bound Program is to assist CI students interested in graduate school. The program is offered in a self-paced online module format accessible at:  
[go.csuci.edu/cdsgraduate](http://go.csuci.edu/cdsgraduate)