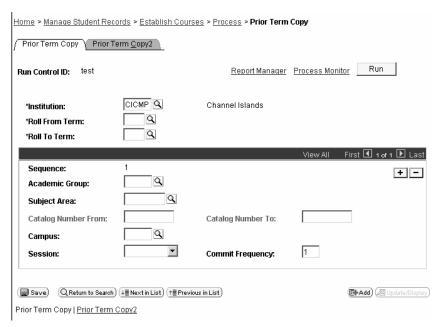# COPY THE SCHEDULE OF CLASSES FROM TERM TO TERM
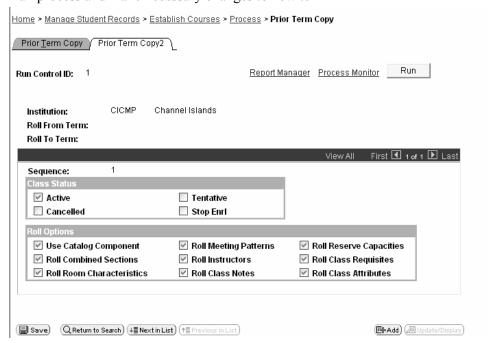
Prior Term Copy

Home, Manage Student Records, Establish Courses, Process, Prior Term Copy

Enter Roll From Term

Enter Roll To Term

Run process and make necessary changes to new term

Enter the class status and options that should roll into the next term.