**Information Technology**

**MOU / Action Plan**

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**Element One: Program purpose and university goals**

1. Create/refine mission statement (separate from CS): This has been done to some degree, and posted on the web (see <http://compsci.csuci.edu/degrees/bsit.htm>)
2. Review web site for additional content for stakeholders: This has been done, and we have a faculty dedicated to the CS/IT web page. We continue refining our web site content.

**Element Two: Achieving educational outcomes**

1. Monitor SIGITE and use in curriculum development. Timeline: on-going.
2. Establish data pipeline from Institutional Research to guide program reporting: we have met with IR two times in the last academic year; we are working on this.
3. Survey seniors and alumni as to program effectiveness: we have not started this.
4. Increase assessment efforts at the course level: not done yet.

**Element Three: Developing resources to ensure sustainability**

1. Program needs a technician to support the labs. Hiring can be timed to coincide with the move to Sierra Hall. Share with Computer Science. Not done yet.
2. Increase tenure-track hiring in line with program growth. Look for candidates with industrial IT experience. Timeline: on-going
3. Appoint a director for the IT program similar to the Director for Applied Physics (within Math and Applied Physics). Responsible for curriculum development and adjunct hiring. We hope to do so next year, as we are hiring more faculty.
4. Create a formal internship program (similar to CSUN Honors Co-op). Support the university mission of community and service learning. We have it now; see: <http://compsci.csuci.edu/resources/internships.htm>
5. Establish an Advisory Board: we plan to do so this year; we have been conducting informal talks with several potential board members.
6. Establish an alumni-tracking system (shared with Computer Science, independent of the CI administration: Not done yet.

**Element Four: Creating a learning-centered organization**

1. Monitor ACM SIGITE model curriculum development. Timeline: On-going
2. Annual curriculum review and planning meeting with input from students and alumni. Review content/level appropriateness. Timed to permit changes to be submitted for next curriculum cycle. Not done yet. The program is very new, we need a few more years of experience. before we undertake changes.