

Program Action Plan for Spanish - WORKSHEET

Implementation of Program Review Recommendations

Due to Academic Program Planning: June 1, 2013

TWO YEAR PLAN				
DESCRIPTION	RATIONALE/PRGRAM CITATION	DELIVERABLE	RESPONSIBLE PARTIES	RESOURCE IMPLICATIONS
PROGRAM PURPOSE AND UNIVERSITY GOALS				
Dissemination of Program Mission and Goals	More outreach to the local community. /External review p. 1	We would like to create more service learning opportunities. We can do this by offering a course in Service Learning, which we have recently created but that	Spanish Program, but university as well in terms of being able to hire faculty needed to do more outreach. Right now we are working at 100% capacity.	Additional tenure track faculty needed.
Dissemination of Program Mission and Goals	Exploring formal internship programs /External review p. 2	Same as above	Spanish program	Hank Lacayo Institute and other external resources
ACHIEVING EDUCATIONAL OUTCOMES/ASSESSMENT				
Learning Outcome Data and Analysis	Collect course and program learning data /External review p. 2	We will continue to improve our assessment instruments and critically analyze the data provided. We will study the benefits of moving to portfolio-based	Spanish program	Negligible
Timeliness of Degree Attainment	Improve course availability / External review p. 2	We will study the feasibility of offering core major courses more often. There may not be enough student demand to start this right away given that we simply	Spanish program	Additional tenure track faculty
Articulation, Transfer and Retention	Acknowledge need for transitional support for community college transfers / External review p. 4	This is an area that will require some planning. Options include: requiring students to meet with a program advisor/faculty member (rather than a general university advisor) before registering for classes. more strict	Spanish program	Release time may be needed if we establish a program advisor, or this could be performed by the chair if he/she has the required release time.

Program Action Plan for Spanish - WORKSHEET

Implementation of Program Review Recommendations

Due to Academic Program Planning: June 1, 2013

TWO YEAR PLAN				
DESCRIPTION	RATIONALE/PRGRAM CITATION	DELIVERABLE	RESPONSIBLE PARTIES	RESOURCE IMPLICATIONS
DEVELOPING RESOURCES TO ENSURE SUSTAINABILITY				
Faculty Resources and Scholarship	More tenure track faculty needed, p. 4 External Review	Hire at least one additional Tenure Track faculty member (in addition to replacing departures).	Arts & Sciences	Additional Tenure Track faculty
Professional Staff	Need staff dedicated to Spanish program, p. 4 External Review	Hire dedicated analyst or coordinator for Spanish program if possible. We understand that this may not be deliverable in a two-year time frame, and may have to be postponed for a five-year time frame depending on resources.	Arts & Sciences	Additional dedicated staff person needed.
Faculty Development	Need to develop lecturers, p. 5 External Review	Provide funding for lectures to attend local conferences that focus on pedagogical approaches and strategies (such as Southern Calif. Chapter of AATSP).	Spanish program/Arts and Sciences	Some travel funds for lecturers
Developing External Resources	Need to connect with local industries to develop grants and bring outside funding to the program, p. 5 External Review	Research local companies that may be interested in partnering with us. Contact to determine interest.	Spanish program with RSP/Advancement	Time/Personnel
CREATING A LEARNING CENTERED ORGANIZATION/STRUCTURE				

Program Action Plan for Spanish - WORKSHEET

Implementation of Program Review Recommendations

Due to Academic Program Planning: June 1, 2013

FIVE YEAR PLAN				
DESCRIPTION	RATIONALE/PROGRAM REVIEW CITATION	DELIVERABLE	RESPONSIBLE PARTIES	RESOURCE IMPLICATIONS
PROGRAM PURPOSE AND UNIVERSITY GOALS				
We have created an internship/service learning course, but we will need faculty to teach it. We may also have	More outreach to the local community. /External review pg. 1	We would like to create more service learning opportunities. We can do this by offering a course in Service Learning. We can also continue to offer talks to the	Spanish Program, but university as well in terms of being able to hire.	Additional tenure track faculty needed.
Same as above	Exploring formal internship programs /External review pg. 2	Same as above	Same as above	Same as above
ACHIEVING EDUCATIONAL OUTCOMES/ASSESSMENT				
	Collect course and program learning data /External review pg. 2	Analyze results of modified assessment mechanism (e.g., portfolio) and adjust curricular offerings as needed.	Spanish Program	Negligible
	Improve course availability / External review pg. 2	Depending on demand and resources, we will begin to offer courses more regularly.	Spanish Program, but university as well in terms of being able to hire.	Additional tenure track faculty needed.
	Acknowledge need for transitional support for community college transfers / External review pg. 4	Evaluate effectiveness of changes implemented in two-year plan.	Spanish Program	Release time or additional faculty.

Program Action Plan for Spanish - WORKSHEET

Implementation of Program Review Recommendations

Due to Academic Program Planning: June 1, 2013

FIVE YEAR PLAN				
DESCRIPTION	RATIONALE/PROGRAM REVIEW CITATION	DELIVERABLE	RESPONSIBLE PARTIES	RESOURCE IMPLICATIONS
	DEVELOPING RESOURCES TO ENSURE SUSTAINABILITY			
	More tenure track faculty needed, p. 4 External Review	Hire one more tenure track faculty depending on enrollment	Arts and Sciences	Resources will have to be allocated by the university.
	Need staff dedicated to Spanish/Languages program, p. 4 External Review	Depends on university resources / priorities and structuring of programs in Arts and Sciences.	Arts and Sciences	Resources will have to be allocated by the university.
	Need to develop lecturers, p. 5 External Review	The lecturers themselves will need to take some initiative in this regard because it is not something that can be force-fed.	Arts and Sciences / Spanish Program	Resources will have to be allocated by the university.
	Encouraged by outside reviewers to develop grant opportunities, p. 5 External Review	There may be ways to tie this to the internship course in terms of partnering with local firms.	Spanish Program	Time
	CREATING A LEARNING CENTERED ORGANIZATION/STRUCTURE			