Get Ready to Move-In!

Welcome Home!

Along with Dr. Wm. Gregory Sawyer, Vice President for Student Affairs, we at CSU Channel Islands (CI) place the students at the center of their learning experience.

Your new home in Housing & Residential Education (HRE) is unlike any other living experience. Your fully furnished apartment will provide easy access to all CI has to offer & a vibrant & dynamic community of fellow students.

Community living requires appreciation of the rights, personalities, & differing lifestyles of roommates & neighbors. We expect you will find that living in a diverse community will be an enriching part of your education at CI!

Your myCI Student Housing application link will be updated with roommate information. Residents may check-in at Housing and Residential Education’s (HRE) main office on Friday, January 22 between 10 AM and 4 PM.

We encourage new residents to check in at HRE’s main office during the designated check-in time. HRE’s main office is located in Santa Cruz Village in building E, room E150. The cross streets are Oxnard and Ventura. We are right up the steps.

Check in will continue at the Village offices beginning at 5 PM on Friday January 22 until 9 PM, or between 10 AM and 9 PM on Saturday & Sunday.

New residents assigned to Pickwick may contact the after-hours cell phone for assistance with check-in.

Note: Moving trucks & trailers cannot be brought onto campus due to space constraints.

Get your Dolphin ID Card

You will want to obtain your student identification card as soon as you arrive onto campus. Your Dolphin ID provides you access to your meal plan at Islands Café.

Purchase your Dolphin ID for $15 at Student Business Services in Sage Hall, north of Broome Library on San Luis, Camarillo and Rincon Streets.

Please note: To receive your room key and to move-in you must have your Dolphin ID, or government issued pictured identification.

Move-In Info:

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Move-In Check List:

To move-in on or after 1/22, the following items must be completed:

- Housing payment current by 1/19
- Emergency contact information is completed via myCI Records by 1/19.
- Alcohol EDU completed by 1/19
- Bring or obtain your Dolphin ID.
Answers to Common Questions

Will I have a roommate?
Yes. All residents should expect a roommate unless you have a single accommodation in Anacapa Village.

Who are my roommate[s] & suitemates?
Information regarding assigned roommates is included & visible on your Student Housing application link via myCI. We encourage you to contact them prior to moving in to coordinate what each of you will bring or simply to get to know each other! Please note roommate assignments may change prior to move-in for administrative reasons.

How do I view your room information?
Log into myCI, select Student Housing.

What about decorating my room?
Your room has been professionally decorated with paint, floor coverings & window blinds. You may bring items from home to personalize your space. Remember your space will be used for years to come. Please take care in choosing décor that makes it easy to return the room to its original move-in condition. No tape, stickers, or nails, etc.

What amenities are provided in Housing?
Amenities include common rooms, laundry facilities, vending machine areas, spa, swimming pool, computer labs, study rooms, & art studios. Residents are free to use amenities in any Village: laundry facilities, music rooms E235, E237 & E239, dance studio E137, art studio E236, exercise room E230, video games G238, game room G230, computer lab E138 & lounges E130 & G130.

What Should I Bring?

What’s provided in my suite?
Your apartment will be fully furnished including all major kitchen appliances (except for Santa Cruz Village). Below is a list of items we provide in the apartments & the items we recommend you bring.


Bathroom includes: toilet, shower, shower curtain, mirror, cabinet, sink, towel rack & plunger. Bring: toiletries, toilet paper, towels, trash basket, & non-corrosive cleaning supplies.

Kitchen in Santa Cruz includes: mini-fridge & microwave. All other kitchens include: refrigerator (do not bring a mini-fridge), freezer, microwave, dishwasher, stove, oven, pantry, waste basket, recycle basket. Anacapa & off-campus apartments include a kitchen table & three chairs.

Bring: dishes, pots, pans, silverware, cups, dishwasher & dishwashing soap, non-corrosive cleaning supplies.

Living room includes: coffee table, sofa, two lounge chairs, end table. Bring: TV.

Furniture in student rooms may NOT be removed or replaced. Personal lofts, raised beds or free standing storage units are not allowed in suites. Do not bring additional furniture or other large items.

When in doubt, leave it at home. Less is better. You are sharing a space with others. Bring necessities & not your entire bedroom.

Resident Handbook

Important information is included in the Resident Handbook about Housing & campus policies. Refer to www.csuci.edu/Housing, under Resources & Forms, select Resident Handbook. Well worth a look since we agree to adhere to the policies.

Alcohol & Tobacco
Alcohol is never allowed in Santa Cruz Village regardless of resident’s age or possession of alcohol privileges.

Alcohol is NOT permitted in our student apartments. Exceptions are made for those residents who are 21 years of age or older, who have obtained alcohol privileges, & possess an Alcohol Privilege & Responsibility Card. Alcohol may only be present in apartments granted as a Designated Consumption Zone (DCZ). Since you will not have alcohol privileges at the time of move-in; do not plan on bringing any alcohol. Notices will be posted with details on how to receive these privileges. Ask your Resident Assistant if you have any questions.

Anacapa, Santa Cruz, Town Center, and off-campus apartments are smoke-free environments, which includes all buildings, courtyards, & common areas. Refer to the University’s Smoking on Campus policy for details on where smoking is permitted.

Smoking is not permitted within 50 feet of any inhabited structure. Dispose unlit cigarette butts in the proper receptacle.
For Your Info

Health, Safety & Occupancy Checks
Our staff performs monthly safety & security checks to ensure fire & safety regulations are being adhered to, rooms are reasonably clean & in good order, & occupancy is accurate. Residents are expected to return the room in excellent condition at the end of their occupancy; safety checks provide mid-term inspections to ensure this. For fire safety, candles, even decorative ones, are not allowed.

Smoke Detector & Fire Extinguisher
Our Facility Workers inspect smoke detectors & fire extinguishers around the 20th of each month

Laundry (Santa Cruz & Anacapa)
Laundry cards are required & may be purchased at the Santa Cruz & Anacapa Village front desks from the “Add Value” machine. The wash/dry price is deducted from the card each time laundry is done. Through the Add Value machine, residents may add more money to the laundry card as needed. We offer a laundry alert system at www.laundryalert.com which lets you know which machine is available & when a cycle is finishing. Sign in is csuci.
⇒ Santa Cruz’ open 24 hours.
⇒ Anacapa’s close at midnight.

Occupancy Changes
There may come a time when we will need to move you after move-in, & we’ve reserved this right in the license agreement. We will avoid it when we’re able, & will try not to exercise it unreasonably.

Landscape
Our Grounds Keeper mows the grass at 9 AM on Tuesdays, & will blow off the court-yards on a weekly basis. Closing windows is recommended. Please travel on walk ways & not through planted areas.

Parking
Student Housing residents with vehicles on campus must purchase a SH or UG parking permit & park in SH1, SH2 & UG lots.

Guests
Register your guest in your Village office.

For Your Info, continued on page 4.

Food Prep & Meal Plan Info

Your apartment has a fully equipped kitchen (except Santa Cruz), & a food court is available on campus for your convenience. Islands Café will begin their normal operating hours at lunch on Friday, 1/22. Meals are available seven days a week excluding certain holidays. Islands Café is located next to Topanga Hall on the east side of the South Quad.

Access to your meal account will be delayed if your account is not current by 1/19.

Purchases may be made in cash or by using your Dolphin ID. Additional meal credit may be added to your Meal Plan balance at any time from a DOCK station (located in the Student Union Building & Broome Library).

Meal dollars are non-refundable. We encourage students to fully use their meal plan at Islands Café.

Unused meal credit and Flex Dollars will be forfeited at the end of the spring semester.

Vegetarian food options are available. Contact Islands Café at (805) 437-8917 about special dietary requests.

You’ve Got Mail & Packages

The key to your mailbox corresponds to your room & is located on your bedroom door handle (Anacapa & Santa Cruz), or on refrigerator door (Town Center, Pickwick Park).

Use the address below for Anacapa & Santa Cruz Village:
Your Name
Village NAME, Box #_____ CSU Channel Islands
One University Drive
Camarillo, CA 93012

For Pickwick Park use:
Your Name
2400 Pickwick Dr. Apartment #
Camarillo, CA 93010

Note: This is not a permanent address, & is only valid for use during the academic year. Mail & packages are not accepted during any of the academic holiday periods.

Students living on campus are able to receive packages through US Postal Service (USPS) & carrier services such as UPS, Federal Express, etc. USPS delivered packages are handled through the campus mail service with weekday deliveries. All packages received are kept for pick up in the Village office. Package slips are placed in mailboxes to notify residents of package delivery.

Due to limited space, no over-sized package can be sent. HRE is not responsible for the delivery of any packages.
Residence Hall Association
Involvement in Residence Hall Association (RHA) is encouraged. RHA is the student representative organization for students living on campus. RHA is an excellent opportunity to be involved in your community & develop leadership skills that will serve you well at CI & beyond. If you are interested in learning more about RHA opportunities, please contact your Resident Assistant (RA). RHA office is located in A305 & their phone number is (805) 437-3818.

Student Health Services
For routine personal care, students should be prepared to administer their own first-aid & should have bandages, aspirin & any additional medications they may need on a regular basis.

For more serious illnesses & medical treatment, students have access to the Student Health Center located in Yuba Hall on University Drive behind the Sage Hall. Students may contact the Student Health Center at (805) 437-8828.

Disaster Preparedness
The University has a comprehensive disaster preparedness plan for emergencies such as earthquakes & fires. To be prepared, all residents are encouraged to bring an extra blanket, a flashlight, a first-aid kit, & enough imperishable food & water for three days. Students are advised to thoroughly review evacuation instructions posted on the back of their room door upon arrival.

Immunization Requirements
Hepatitis B immunization requirements for all new students 18-years old or younger attending CI are posted at the Health Services website: www.csuci.edu/studenthealth/. Please be sure to read this information & other health immunization requirements as it may affect your ability to register for future semesters.

Meningitis
Meningococcal immunizations are strongly encouraged for all students living on campus. Meningitis is a very serious condition which is highly contagious, & living in close quarters increases vulnerability in the event a fellow student contracts meningitis. For your convenience information is included by visiting the following link: http://www.csuci.edu/housing/resources-forms.htm, please read the Meningococcal disclosure.

Need More Answers?

**Website** includes additional FAQ’s: www.csuci.edu/housing

**Social Media:**
www.facebook.com/cihousing
www.facebook.com/cihousingevents
www.pinterest.com/csucihousing
www.twitter.com/CI_Housing

**Email:** student.housing@csuci.edu

**Phone:** (805) 437-2733

**Hours:** Monday - Friday, 8 AM - 5 PM

**Housing & Residential Education Staff**

**Cindy Derrico,** Associate Vice President for Student Affairs HRE & ASI

**Cassandra Silic,** Administrative Support Coordinator

**Emily McCarthy,** Marketing and Summer Conference Analyst

**Michael McCormack,** Coordinator of Community Programs

**Venessa Griffith,** Coordinator of Residential Education for Anacapa Village, Pickwick Park, & Town Center

**Britney Summerville,** Assistant Coordinator of Residential Education for Anacapa Village, Pickwick Park, & Town Center

**Gary Gordon,** Coordinator of Residential Education for Santa Cruz Village

**Tanya Yancheson,** Assistant Coordinator of Residential Education for Santa Cruz Village

**Janel Suliga,** Associate Director for Operations & Administration

**Rachel Tafoya,** Occupancy Analyst

**Britney Huard,** Occupancy and Budget Analyst

**Diana Venegas,** Occupancy Clerk

**Laurita Franklin,** Operations Assistant

**Tara Ashton,** Facility & Administration Assistant

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