

**CALIFORNIA STATE UNIVERSITY CHANNEL ISLANDS
CHILD CARE CENTER COMMITTEE MEETING
Thursday, October 21, 2004**

Committee Met from: 1:00 p.m. – 2:55 Training Room Administration

Self Introductions from University, Country and Community Representatives.

Discussion:

Statement of Purpose was reviewed and approved by committee.

Sub-Committee Reports:

Governance/Structure/Funding-Report presented by Dr. Barbara Thorpe. The sub-committee met on October 18, 2004, the placement of the child center under ASI was discussed. To answer questions regarding child care center under ASI 501c auspices, the members invited Student Affairs to meet with large group to provide info on ASI structure and practices. A separate 501c creation for the Child Care center was also mentioned.

Discussed issues related to differences involved with Auxiliary Organizations. A separate 501c addition was not recommended by administration. Discussed what constituencies would be served by Center. Discussed student, faculty, staff access to Center; equity of slots.

Site Selection-It was decided that it premature for this sub-committee to meeting at this time. However, it was recommended that Deborah Wylie, AVP for Operations, Planning & Construction (OPC) at the Campus be included on the committee. Site will be created out of OPC with input from Committee. As a courtesy the sub-committee was given a tour of facilities.

It was decided that Deborah Wylie and Patty McWaters would chair this sub-committee. Sub-committee will act based on needs assessment. The Committee was advised by Wylie that renovations projects are two years to completion. It was discussed that needs, programs and resources be determined first before going ahead. As a result, this Sub-committee will be placed on the back burner.

Program Development: - Discussed concerns about Early Childhood Program development on campus as part of the curriculum. Discussed the Child Care Center program needs to be a good match with curriculum. Jill Leafsteadt advised that a brown bag lunch meeting would be held by faculty members to discuss the Early Childhood program. Jill Leafsteadt and Melinda Brookshire will be co-chairing this sub-committee.

Key Discussion – With Joanne Coville and Governance/Structure/Funding Subcommittee.

Discussed combining Governance/Structure/Funding Committee-It was decided to do so for the time being.

Meeting Time – Changed to the Thursday dates at 12:30 p.m. to 2:30 p.m.

Karen Woodford stressed that the committee needs to be on track. Amanda Quintero spoke about funding timelines and interaction of Governance/Structure/Funding subcommittee. In particular State Dependent Child Care Grant was discussed. This grant is contingent upon creation of the appropriate 501c and staff and faculty representation. Structure needs to be determined – Grant application due in May.

Meeting with Dr. George Morten and Toni Rice:

- George mentioned that this is not the first time that Child Care has come up on campus;
- Raised a number of issues including funding and liability
- Funding under ASI – Proposal needs for funding and assessment plan needs to made and conducted;
- Director of Child Care Center – Not sure about reporting – ASI council;
- ASI structure outlined by Toni Rice. The BOD has student, faculty, three administrators and one community member;
- Discussed students funds and impact on students
- Need for ASI representative on this committee
- Student Representatives on Child Care Center Committee are not voting members of ASI;
- Explained about referendum and fees.

Karen stressed the need for Governance/Structure/Funding subcommittee to look at these issues.

It was requested that Toni Rice be included as a member of the Child Care Center Committee.

It was also decided to survey the faculty and staff through a questionnaire/survey and that the information be sent out globally. Nancy Mozingo to coordinate new survey.

Next meeting November 18, 2004—12:30 -2:30 p.m.

