



**INSTRUCTIONALLY
RELATED
ACTIVITIES**

C H A N N E L
I S L A N D S

IRA Committee Meeting
Tuesday, November 12th, 2013
8:00am
Meeting Minutes

Attendance: Simone Aloisio, Vanessa Bahena, Kristina Cervi, Chanda Cunningham-Spence, Mar-Kell Law, Andrew Medrano, Paul Murphy, Brent Nessel, Nicole Perez

Staff Present: Lisa Ayre-Smith

I) Chair welcome

Meeting called to order at 8:05am.

II) Approval of the Minutes of November 5th, 2013

Motion to approve by S. Aloisio. Motion seconded by V. Bahena.

III) Review Responses to Proposal Questions

Proposal 600- Habitat of Hawaii's Humpback Whales

Discussion of transportation methods.

593- UNIV 392: Journey to the New South Africa.

It was determined that, according to the instructor's response, \$84,000 would come out of next year's budget, not this year's.

IV) Continue Discussion of Category III Proposals

It was determined that there is \$238,000 available for Category III proposals.

A. Medrano asked as to what is reasoning behind IRA paying 2/3 of student costs for IRA trips and IRA paying faculty travel expenses. S. Aloisio added that Academic departments only pay professional development travel for faculty. Question as to whether or not Academic Affairs money is available for faculty travel will be asked to the Provost's Office.

595 – Writing Center Collaborative

Concern that tutors are paid and are also getting paid to travel. Perhaps travel could come out of the Writing Center budget? It was determined that generally programs do not have money to fund travel.

Motioned to vote on this proposal last of the Category III proposals due to that proposal benefits a lower number of six students, and there is a faculty ratio of two per six students. Motion was seconded.



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Discussion as to would Committee feel more comfortable not funding certain proposals, or cutting items from proposals. General agreement that fully funding travel allows a lesser burden of costs to fall on students. P. Murphy and V. Bahena also suggested supporting proposals that benefit the greatest amount of students, and S. Aloisio pointed out it is challenging for some summer courses to bring back benefit to campus via presentation.

593 UNIV 392 Journey to the New South Africa

How much is course fee going to be? Coordinator will follow up.

588 UNIV 392 Germany: The Seacoast through Time.

Would it be possible to take out walking tour? Also brief discussion on how easy it is for a proposers to manage more than one trip. It was determined that the other proposal (0594 Channel Islands trip) is fairly small & uncomplicated. Discussion of apparently small number of related courses. C. Cunningham-Spence explained that the Anthropology Program is still growing, and a relatively small number of courses have been offered to date.

P. Murphy asked a general question of the committee. What are the determining priorities for funding international trips? Discussion of various factors including newness, number of students, cost. Discussion of number of students served by International trips; average range is 10-20 students. Committee divided each proposal amount per student. General agreement that committee would like to support new Proposal 592 Art & Ecology in Japan.

600 Habitat of Hawaii's Humpback Whales

V. Bahena made motion to fund Hawaii trip at zero. Motion was seconded by A. Medrano. Consensus was blocked by S. Aloisio. Floor was opened for discussion. Discussion topics included proposals that have been supported yearly or more, and the comment was made that it may be easier for students to pay out of pocket for domestic versus local trips. N. Perez noted that 10 students are being served by this trip. It was noted that this trip is related to a specific class.

Motion to fund proposal at zero:

Approve: 5

Oppose: 3

Abstain: 0

Motion carries.

V. Adjourn

8:56am