

OFFICE OF RESEARCH AND SPONSORED PROGRAMS INSTITUTIONAL REVIEW BOARD

FACULTY SUPERVISED STUDENT RESEARCH

Guidelines for Faculty

1. Instructor should alert ORSP Director or IRB Chair of plans for student research.
2. Jointly establish project deadlines and student application submission dates with IRB to ensure timely review and approval.
3. PI training is required for the instructor teaching the class and it is expected the Instructor will integrate principles of ethical research with Human Subjects into the course content or as a class assignment.
4. The instructor must review the Student IRB Application first and approve for submission to the IRB. A complete application includes all protocol (data collection tools and informed consent letters) and letters of permission from the institution or organization where the research will be conducted.
5. The instructor should submit student IRB Applications all at once.
6. The instructor should be available to meet with the IRB Chair about revisions and comments.
7. The instructor may submit one application for group classroom projects.
8. Independent student research requires a Student IRB Application and PI Certification Training.

FOR MORE INFORMATION CONTACT

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