

**NOTICE OF A MEETING OF THE CSU CHANNEL ISLANDS
MATERIALS, SERVICES, FACILITIES, TECHNOLOGY COMMITTEE**

NOTICE IS HEREBY GIVEN, to the general public and to all of the members of the CSU Channel Islands Materials, Services, Facilities, Technology Committee that:

A meeting of the CSU Channel Islands Materials, Services, Facilities, and Technology Committee will be held on Monday, March 04, 2013 from 8:00 a.m. until 9:00 a.m., at California State University Channel Islands, Student Union Building, Coville Conference Room 1080, located at One University Drive, Camarillo, CA 93012, to consider and act upon the following matters:

I. Call to order: 8:00am

II. Attendance.

Present:

Cook, Matthew
McMurray, Amanda
Mosinskis, Peter
Mozingo, Nancy
Stanfield, Geoffrey
Templeton, London
Vinas, Chelsea
Wakelee, Dan

Absent:

Member of Public:

III. Approval of Agenda

Agenda was discussed. Agenda was approved.

IV. Public Forum

N/A

V. Outstanding Business

NONE

VI. New Business

- The current 2012-2013 budget allocations and YTD spending was reviewed.
- Signage Improvements --- there are no apparent signs on spaces which MSFT funds were used --- only an 8x11 blurb
- The next meeting date was pushed from 15th to 25th to allow time for the committee to review submissions.

VII. Other Announcements

NONE

VIII. Adjournment:

8:51 am.

Next MFST Meeting(s): 03/25 Review MSFT Proposal Meeting (1.5 hours)
04/01 Regular MSFT Meeting

Minutes respectfully submitted by MSFT Fee Committee Member, David Ashley.

Please note:

- This meeting will be utilizing parliamentary procedure according to Robert's Rules of Order for the purposes of ensuring equal speaking rights to all committee members and maintaining order of the meeting.