

MSFT Meeting Minutes
March 7nd, 2016
The First Monday of each month from 8:00am – 9:00am

Member Present: Aron Uribe/Chair, Virgil Adams, Samantha Albert, Matt Cook, Andrew Groom, Chris Murphy, Michelle Noyes, Tracy Davis

Member absent: Maria Santos

8:05AM Meeting called to order.

Agenda –

Motion to Approve: Aron

All - Approved

Approval of Minutes from 02/02

Motion to Approve - Michelle

2nd - Samantha

All - Approved

The 16-17 Projected Budget was discussed along with the 16-17 Applications.

15.16 Malibu Dance Floor request for adjustments was discussed fully. MSFT would cover the Dance Floor, Facilities Services, and the Mirrors. *Motion to Approve – Matt, 2nd – Michele, All - Approved*

15.13 Classroom Refresh request to use remaining balance. MSFT re-voted to approve the use of the remaining funds to begin work in Bell Tower 2688. *Motion to Approve – Virgil, 2nd – Matt, All - Approved*

16.06, 16.07, and 16.08 were discussed regarding how effective these positions are and how they would service and benefit CI students and the campus. Post the meeting a request to each submitter would be sent to further clarify the effectiveness of these social media positions.

16.10 FS Classroom Refresh & Aliso Autoclave Steam Generator was discussed and the committee will need more information on this submission, how it serves students, and benefits the campus. Shouldn't the Autoclave be part of Facilities overall maintenance budget?

The committee discussed how the submissions would be allocated. By percentage? By need? And if by need, does the submission list by priority?

A priority list per submission would be sent to the committee members prior to the next meeting to facilitate allocation amounts.

8:58AM Meeting Adjourned