

MSFT Meeting Minutes
February 6th 2017
The First Monday of each month from 8:00am – 9:00am

Member Present: Andrew Groom/Chair, Virgil Adams, Alexa Gonzalez, Colleen Harris-Keith, Alexis Mumford, Dhruv Pandya, Dale Velador

Member absent: Stephanie Soriano

Pubic: Dianne Wei

8:07AM Meeting called to order.

Agenda –

Motion to Approve: Andrew

1st: Virgil, 2nd --- Dale

All --- Approved

Approval of Minutes from 10/06

Motion to Approve:

Andrew

1st: Colleen, 2nd: Dhruv

All --- Approved

Discussion on previous meeting

- Refresher on approval for GIS computers at Sierra

Discussion on 2017-2018 submissions

- Google DOCs has issues faculty access
 - o File was sent via email to MSFT members
- Projected budget for 2017-2018 is expected at \$1.5M (includes the reserve)
- Discussion of submissions and possible allocations
 - o Further discussion regarding social media & effectivity
 - o A discussion was brought up by Alexis regarding the need to update webpages versus social media
 - o Dhruv mentioned that international students would gravitate through social media platforms such as Facebook
 - o Andrew mentioned that at this day and age, social media is a given; the submission allows a student to fill the social media position and place on their resume; the reality is this is where the work place is going
 - o Virgil mentioned that social media positions have been problematic in terms of accountability; Colleen concurs that there should be justification in terms of effectivity
 - o Is social media a core component of a department's budget and operations?
 - o Could the position be expanded to webpage updates given webpages are out of date
 - o Review of submissions in ascending order:
 - 17.01 – fully fund
 - 17.02 – fully fund – Virgil, Alexa, ALL
 - 17.03 – fully fund – Virgil, Dhruv, ALL
 - 17.04 – partially fund – no on area 2 but fund 1 and 3 – Virgil, Alexa, ALL
 - 17.05 – fully fund – Andrew, Virgil, ALL
 - 17.06 – fully fund – Virgil, Colleen, ALL
 - LRC is too vital to the campus and students not to fun and should be funded; have the division consider funding via their primary budget
 - Motion for more information and hold off funding – Virgil, Colleen, ALL
 - 17.07 – request more information on effectivity prior to finalizing funding
 - 17.08 – request more information on effectivity prior to finalizing funding
 - 17.09 - request more information on effectivity prior to finalizing funding

- 17.10, 17.11, 17.12 – fully fund Virgil, Andrew, ALL
- 17.13 – fully fund (is equally vital to the campus and students) – Virgil, Colleen, ALL
- 17.14 – fully fund – Colleen,
- Virgil made a motion to approve from 17.14 - 17.29 ... 2nd -Andrew ... Approve – 4 members ...
Decline - Alexa ... would prefer to have more information in terms of submissions purpose and goal and clarification

MSFT Committee To Meet March 6th, Monday:

Motion to Approve: Andrew

1st: Virgil, 2nd: Colleen

All ... Approved

9:00AM Meeting Adjourned