

California State University Channel Islands

President's Council Meeting Notes: Monday, October 25, 2004

In Attendance: Paul Adalian, John Burckert, Gary Berg, Renny Christopher, Julie Corelli, Joanne Coville, Therese Eyer mann, Robert Gutierrez, Matthew Hewitt, Peggy Hinz, Lisa LaFrenz, Ed Lebioda, Ted Lucas, Peter Mosinskis, Ray Porras, Melissa Remotti, Richard Rush, Mitchel Sloan, Melissa Frazier, Damon Blue, Joanne Coville, Marty de los Cobos, Mike Middleton, Ceasar Zuniga, Deborah Wylie

1 President's Report: President spoke to the Council on the success of the WASC visit and Parent's Weekend.

2 Policies:

Recommendation

A. Policy on Distribution of Written Materials – Lebioda presented revisions that had been made to the proposal. No discussion on those changes. Coville moved to recommend, de los Cobos seconded. Policy was recommended unanimously.

B. Policy on Submission of Official Transcripts – Blue presented the revisions to the proposal which clarified the applicability of the policy to include applicants to any degree, credential or certificate program. Other changes were grammatical. No discussion. Coville moved to recommend, Lucas seconded. Policy was recommended unanimously.

C. Policy on Issuing Official Transcripts – Blue presented the revisions to the proposal which expanded the definition of Official Transcript of Record to include Continuing Education Units (CEUs). No Discussion. Coville moved to recommend, de los Cobos seconded. Policy was recommended unanimously.

D. Policy on Admission Exceptions – Blue presented the revisions from the first reading. Additionally, Blue amended the definition of Admission Appeals Committee to read: Appointed by the Director of Admissions and Records, in consultation with the Senate Executive Committee, and composed of faculty, staff, and a student representative. Christopher clarified that only the President and the Senate Executive Committee could make appointments to University committees. No discussion. Lucas moved to recommend, de los Cobos seconded. Policy was recommended unanimously.

E. Policy on Application Roll-Over – Blue presented revisions from the first reading. No discussion. De los Cobos moved to recommend, Middleton seconded. Policy was recommended unanimously.

F. Policy on Intent to Enroll – Blue presented the proposal; there were no revisions. No discussion. De los Cobos moved to recommend, Middleton seconded. Policy was recommended unanimously.

Discussion

G. Policy on Use of Facilities – Porras presented proposal for discussion, suggested ending the proposal at item 5, but requested input from the group. Christopher pointed out that ending at Item 5 would remove the Events and Facilities Committee (EFC) from the policy.

Coville suggested adding to item 6 as statement equivalent to 8.1.

Lebioda asked where clubs and organizations fall?

Porras: New item b1 under 5.00.

Christopher suggested replacing “Support Groups” with “Organizations.”

Lebioda recommended adding “Support Groups” to the definition.

Rush indicated that the proposal needs to have a definition section.

Berg requested that “Extended Education” should replace the phrase “non-degree credit course.”

LaFrenz asked about the possibility of an approved & scheduled event being bumped.

Porras indicated that once an event is approved, it would not be bumped.

Lucas responded that events do in fact, get bumped on occasion.

Adalian described the process he used recently for scheduling of a Library event and asked whether the logistics of reserving facilities, etc, would occur prior to EFC approval or after under the proposal.

Porras responded that there would be a designee in each division to coordinate the logistics.

Adalian asked whether the issue of charging fees was still under consideration.

Lucas indicated that there would be no charge for academic events.

Porras clarified that there would be event set-up charge only.

Christopher clarified that there would be no rental fee for internal events, but would be charged to external group events.

LaFrenz asked if Item 6 was policy or procedure.

Rush indicated that is appeared procedure and should be removed from the proposal.

LaFrenz asked whether clubs and organizations using class room space would follow the same procedure for facilities use as indicated in the proposal, including the lead-time of the request.

Porras indicated this is part of the procedure; however, the class room space would be booked through Rosa Rodriguez.

Porras further indicated that event-specific time tables for set-up, etc, would need to be worked out through the EFC.

Rush thanked the Council for the healthy discussion and invited members to share and review the proposal with others to help move the process along.

Meeting adjourned.