

Facilities Rates and Service Fees Schedule (Effective 2/21/2011)

Note: All rates & charges are subject to change without notice

Note: Group will be charged repair or replacement costs if equipment is damaged or lost

Category Key		
A	B	C
University Self Support Organizations, Recognized Student Organizations, University Auxiliaries and General Fund	Community Colleges/Public School Districts, Organization using the University's facilities for charitable purposes (requires official agreement with University)	Events not approved for reduction in rent and all off campus organizations not included in category B

I. Campus Facilities							
Description	Fee			Category			Comments
	Daily ¹	Daily ²	Daily ⁴	A	B	C	
MVS Center for Integrative Decision-Making							
Lecture Hall	\$1110.00			n/a	\$830	100%	
Breakout Room 1904	\$410.00			n/a	\$300	100%	6
Breakout Room 1906	\$410.00			n/a	\$300	100%	6
Broome Library							
Classrooms (1310, 1350, 1360, 1710, 1730, 1740, 1750, 1756, 2325, 2330)	\$350			n/a	\$320	100%	
Exhibition Hall (1320, 1420)	\$425			n/a	\$375	100%	
Computer Lab (1330, 1350, 1360, 1730, 1756)	\$500			n/a	\$430	100%	1
Composition Lab (2360)	\$350			n/a	\$320	100%	
Gallery (2537)	\$400			n/a	\$350	100%	
North or South Roof Terrace	\$400			n/a	\$350	100%	7
Bell Tower							
Classrooms Seating for 1-30 (1471, 1491, 1568, 1611, 1621, 1684)	\$140			n/a	\$120	100%	
Classrooms Seating for 31+ (1302, 1422, 1424, 1462, 1494, 1602, 1642, 1688, 2414, 2424, 2505, 2515, 2582, 2598, 2688)	\$180			n/a	\$150	100%	
Computer Lab (1372-20 computers)	\$340			n/a	\$270	100%	1
Bell Tower Classrooms (10 or more)	\$1350						
Aliso Hall							
Lecture Hall(150)	\$460			n/a	\$375	100%	
Manzanita Hall							
Classrooms Seating for 31+ (1102, 1142, 1149)	\$125			n/a	\$90	100%	
Malibu Hall							
Malibu Hall 100	\$425			n/a	\$400	100%	
Solano Hall							
Classroom Seating 1-30 (1328, 1332)	\$100			n/a	\$75	100%	
Outdoor Spaces							
El Dorado Park	\$325			n/a	\$310	100%	5
South Quad	\$500		\$600	n/a	\$375	100%	5
North Quad	\$500		\$600	n/a	\$375	100%	5
Bell Tower Mall	\$500		\$600	n/a	\$375	100%	5
Bell Tower Fountain Courtyard	\$250		\$350	n/a	\$185	100%	5
Bell Tower East Courtyard	\$175		\$375	n/a	\$130	100%	5
Potrero Fields	\$500		\$600	n/a	\$375	100%	3, 5
Broome Library Plaza	\$935			n/a	\$785	100%	5
Aliso Plaza	\$200		\$300	n/a	\$150	100%	5
Big Rock Park	\$200		\$300		\$150		
Founders Courtyard Lawn	\$200		\$300		\$150		
Miscellaneous Spaces							
Recreation Center	\$450		\$550	n/a	\$335	100%	
El Dorado Hall	\$375			n/a	\$345	100%	
Grand Salon	\$1030			n/a	\$960	100%	8
Petit Salon	\$980			n/a	\$840	100%	5
Salon A	\$1345			n/a	\$1200	100%	5

¹ Computer lab use by outside groups will require setup of login for an additional fee

² Two hour minimum

³ Special Insurance Required

⁴ Outside of normal operating hours

⁵ If public restrooms are not available, user must rent portable restrooms

⁶ Smith Breakout Room can only be reserved in conjunction with Smith Lecture Hall

⁷ Not advisable for large gatherings after dusk

⁸ This space includes paid fire watch

⁹ Many campus spaces (int&ext) have limited electrical power available and special arrangements must be made for specific events, with cost recovery

Facilities Rates and Service Schedule

Student Union Facilities and Room Capacity

Note: All rates & charges are subject to change without notice

Note: Group will be charged repair or replacement costs if equipment is damaged or lost

Category Key			
A	B	C	D
Campus Departments, University Self Support Organizations, Foundation, UGC	Community Colleges/Public School Districts, Organization using the University's facilities for charitable purposes (requires official agreement with University)	Events not approved for reduction in rent and all off campus organizations	ASI, Student Organizations, and events organized primarily for CI students

II. Student Union Facilities								
Description	Fee				Category			
	Daily	Hourly ¹	Daily ²	Hourly ^{1,2}	A	B	C	D
Available Year Round								
Meeting Room A (2 nd Floor)	\$200	\$50	\$300	\$75	50%	\$150	100%	No Fee
Meeting Room B (2 nd Floor)	\$200	\$50	\$300	\$75	50%	\$150	100%	No Fee
Conference Room (1 st Floor)	\$400	\$100	\$500	\$150	50%	\$300	100%	No Fee
Tree House Courtyard	\$450	\$125	\$550	\$175	50%	\$338	100%	No Fee
Only available on non-academic days								
East Lounge ⁴	\$200	\$50	\$300	\$75	50%	\$150	100%	No Fee
Student Organizations Area	\$200	\$50	\$300	\$75	50%	\$150	100%	No Fee
Tree House Lounge	\$200	\$50	\$300	\$75	50%	\$150	100%	No Fee
Dining Area ^{3,4,5}	\$400	\$100	\$500	\$150	50%	\$300	100%	No Fee
Game Room ⁴	\$500	\$125	\$600	\$175	50%	\$375	100%	No Fee
Miscellaneous Student Union Charges								
No show or less than 48 hours notice of cancellation					50%	50%	50%	

¹Two Hour Minimum

²Use outside of normal business hours, including weekend

³Food charges additional

⁴Available to Category D during the academic year

⁵Includes dining seating, platform and lobby lounge

Capacity				
	Regular Set	Chairs Only	Rounds	T-8
Meeting Room A (2 nd Floor)	Square Conference for 12	29	n/a	n/a
Meeting Room B (2 nd Floor)	Square Conference for 12	29	n/a	n/a
Conference Room (1 st Floor)	Square Conference for 40	84	n/a	n/a
Tree House Courtyard	Rod iron tables/chairs for 38		25 (200 seats)	37 (74 seats)
East Lounge ⁴	51	n/a	n/a	n/a
Student Organizations Area	14-26	n/a	n/a	n/a
Tree House Lounge	16	n/a	n/a	n/a
Dining Area ^{3,4,5}	80	150	n/a	n/a
Game Room ⁴				

Facilities Rates and Service Fee Schedule

Additional Event Support Services Fees

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III. IT Media Services Equipment

Service Type	Hourly Fee	Account	Group	Category		
				A	B	C
Web Forms	\$60			No Fee	100%	100%
Filming	\$50			No Fee	100%	100%
Sound	\$50			No Fee	100%	100%
Poster Creation	\$50			No Fee	100%	100%
Animated E-mails	\$50			No Fee	100%	100%
Desktop Tech on site/ after hours	\$35			No Fee	100%	100%
Web Application Development	\$65			No Fee	100%	100%
Web Login Setup			\$100	No Fee	100%	100%
Domain Login Setup		\$10		No Fee	100%	100%
Secure Hardware			\$200	No Fee	100%	100%

IV. Police & Parking

Service Type	Hourly	Hourly (after hours charge)	Signage	Per Vehicle	Category		
					A	B	C
Administrative Support ¹ (\$200 per event)					No Fee	100%	100%
Daily Parking Permit	n/a	n/a		\$6	\$3	\$3	\$6
Police Officer	\$49	\$73			100%	100%	100%
Parking Officer	\$22	\$34			100%	100%	100%
Community Service Officer – CSO	\$12	n/a			100%	100%	100%
Lot Rental				\$6	50%	50%	100%
Signage – up to six signs			\$40		100%	100%	100%
-over six – additional signs			\$7 each		100%	100%	100%
Rush Signage (less than 48 hours) up to six			\$60		100%	100%	100%
-over six – additional signs			\$10 each		100%	100%	100%
¹ Administrative Support – Fee is for external & co-sponsored events							

V. Operations, Planning & Construction (OPC)

Service Type	Hourly	Account	Group	Category		
				A	B	C
Facilities Control Specialist	\$45.27			100%	100%	100%
Facilities Maintenance Mechanic	\$38.16			100%	100%	100%
Facilities Worker (Housing)	\$31.60			100%	100%	100%
Facilities Worker II	\$33.91			100%	100%	100%
Irrigation Specialist	\$25.20			100%	100%	100%
Laborers	\$25.38			100%	100%	100%
Auto Shop	\$44.19			100%	100%	100%
Carpenter Shop	\$39.80			100%	100%	100%
Custodial	\$21.22			100%	100%	100%
Grounds	\$22.87			100%	100%	100%
Paint Shop	\$35.97			100%	100%	100%
Lock Shop	\$37.69			100%	100%	100%
Mason Shop	\$36.68			100%	100%	100%
Shipping and Receiving Assistant	\$27.74			100%	100%	100%

Engineering Shop	\$42.09				100%	100%	100%
Electric Shop	\$40.41				100%	100%	100%
Plumbing Shop	\$40.80				100%	100%	100%
Warehouse Worker	\$23.67				100%	100%	100%

VI. Broome Library

Service Type	Hourly	Hourly ⁴			Category		
					A	B	C
Staff Services After Hours		\$61.00			100%	100%	100%

¹ Computer lab use by outside groups will require setup of login for an additional fee

² Two hour minimum

³ Special Insurance Required

⁴ Outside of normal operating hours