


How to View Your Transfer Credit Report

The Transfer Credit Report summarizes and lists credit granted from colleges and universities, test credit (AP, CLEP, etc), and military credit.

1. Open your browser and go to <http://myci.csuci.edu> or connect through www.csuci.edu and click on the myCI icon.
2. On the sign-in page:
 - a. Enter your myCI Name* (ex. first.last###)
 - b. Enter your myCI password*
 - c. Click on "Sign in" to log in.

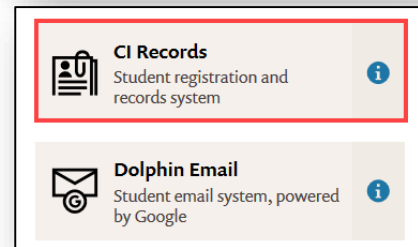


Sign-in page showing fields for Dolphin Name (ekho.dolphin001) and Dolphin Password (masked with dots), a Sign In button, and links for Forgot Password? and Help.

*Both are case sensitive.

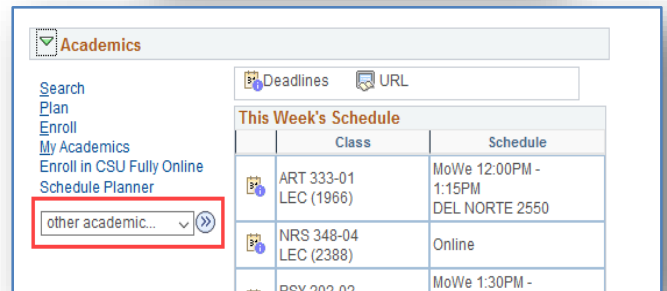
Note: New students must click on the "Activate Your Account" link and follow the instructions.

3. Once you are logged into myCI, click on **CI Records** in the *Services* section.



Services section showing two options: CI Records (Student registration and records system) and Dolphin Email (Student email system, powered by Google). Both options have an information icon.

4. Once in the Student Center, click on the "other Academics" drop down menu under the Academics section.

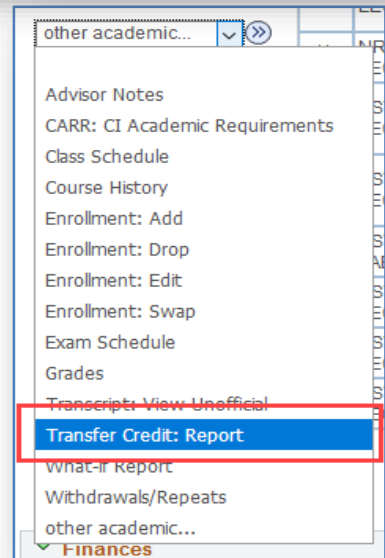


Academics section showing a search bar, a list of links (Search, Plan, Enroll, My Academics, Enroll in CSU Fully Online, Schedule Planner), and a dropdown menu labeled "other academic..." with a right arrow.

5. To generate a Transfer Credit Report, select "Transfer Credit Report"

6. Review your Transfer Credit Report and ensure your coursework has transferred over as expected.

7. For guidance on understanding your Transfer Credit Report, visit <https://www.csuci.edu/registrar/transfer-credit-report.htm>



Dropdown menu for "other academic..." showing various options. The "Transfer Credit: Report" option is highlighted with a red box.

For assistance in understanding your Transfer Credit Report,
please visit the Academic Advising Center in the Bell Tower, Room 1595
or email registrar@csuci.edu