



Channel Islands

CALIFORNIA STATE UNIVERSITY

**Student Fee Advisory Committee
Friday, November 7, 2014
Meeting Minutes**

Committee Members Present:

1. Nsomah Apambire
2. Vanessa Bahena
3. Stephen Clark
4. Emily Krall
5. Paul Michael
6. Luis Sanchez
7. Sara Sanders
8. Russ Winans

Committee Members Absent:

1. Airam Flores
2. Chair of Recreation and Athletics Fee Committee (to be appointed)

Others in Attendance:

1. Janson Chapman
2. Courtney Ellis
3. Ed Lebioda
4. Toni Rice
5. Dianne Wei

Minutes:

I. Call to Order

Meeting called to order at 8:00 a.m.

Introductions were done and the committee welcomed E. Krall, new chair of the SHAC.

II. Approval of Meeting Minutes: October 3, 2014

V. Bahena sought approval of minutes from October 3, 2014; N. Apambire made motion to approve minutes; S. Sanders seconded the motion. Minutes from October 3, 2014 approved.

III. Public Forum

No members of the public were present to address the committee.

IV. Review Category III Proposals

The SFAC reviewed the new course fee proposal for Communication 499 Capstone. The original was denied, however the requestor was provided the opportunity to resubmit a proposal. S.

Clark raised the question of what educational component this fee supported. This fee appears to pay for a culminating celebration which does not seem directly related to an educational component. L. Sanchez asked if the AVP has now approved this fee proposal. This fee proposal was not originally approved by the AVP because she did not think it was an appropriate fee for students to pay. It was suggested that the Communication department work with the organizations which the students are doing their fieldwork to make a small donation in order to support the student's culminating celebration event. V. Bahena sought a motion of the \$15 course fee proposal for Communication 499 Capstone; S. Sanders made a motion to deny the course fee proposal; N. Apambire seconded the motion. No blocking consensus, proposal was denied.

The SFAC reviewed a course fee proposal for Environmental Science and Resource Management 463 Water Resources Management. This would include a fee within the \$0-\$500 range (budget provided was approx. \$100) to cover travel costs associated with a research trip to a water treatment facility. S. Sanders suggested that the committee be notified if the fee were to raise past \$250 in the future. V. Bahena sought approval of the course fee proposal for Environmental Science and Resource Management 463 Water Resources Management; P. Michael made a motion to approve the fee proposal; L. Sanchez seconded the motion. No blocking consensus, proposal is approved.

The SFAC reviewed a course fee proposal for Chemistry 343 Forensic Science Lab. This would include a \$40 fee to cover the cost of materials used for in class exercises. V. Bahena sought approval of the course fee proposal for Chemistry 343 Forensic Science Lab; N. Apambire made a motion to approve the fee proposal; P. Michael seconded the motion. No blocking consensus, proposal is approved.

The SFAC reviewed a course fee proposal for Chemistry 46I Biochemistry I Lab. This would include a \$40 fee to cover the cost of materials used for in class exercises. V. Bahena sought approval of the course fee proposal for Chemistry 46I Biochemistry I Lab; N. Apambire made a motion to approve the fee proposal; P. Michael seconded the motion. No blocking consensus, proposal is approved.

The SFAC reviewed a course fee proposal for Chemistry 463 Advanced Biochemistry Lab. This would include a \$40 fee to cover the cost of materials used for in class exercises. V. Bahena sought approval of the course fee proposal for Chemistry 463 Advanced Biochemistry Lab; N. Apambire made a motion to approve the fee proposal; P. Michael seconded the motion. No blocking consensus, proposal is approved.

The SFAC reviewed a course fee proposal for Chemistry 480 Beer, Wine and Spirits Lab. This would include a \$40 fee to cover the cost of materials used for in class exercises. S. Clark raised the question as to where the funding was coming from in the past as these are existing courses and they are now requesting that the students pay a fee. The Chemistry program can no longer support this expense on behalf of the students. S. Sanders recalled from professor Aloisio's email correspondence that material costs have raised dramatically and has contributed to the increased costs. V. Bahena sought approval of the course fee proposal for Chemistry 480 Beer, Wine and Spirits Lab; S. Sanders made a motion to approve the fee proposal; N. Apambire seconded the motion. No blocking consensus, proposal is approved.

The SFAC reviewed a course fee proposal for Chemistry 491 Special Topics Lab. This would include a \$40 fee to cover the cost of materials used for in class exercises. L. Sanchez asked how often the special topics course changes. Since the topic typically changes every semester, how can they predict the fees that would be associated with the course each semester? L. Sanchez asked how accountable the faculty were for using the fees. If things change during the semester and they end up not using the course fee, how would it be used? D. Wei informed the committee that it is the program's responsibility to track their budgets. V. Bahena sought approval of the course fee for Chemistry 491 Special Topics Lab with the stipulation that the fees be used to pay for actual and consumable course materials; L. Sanchez made a motion to the approve fee proposal; S. Sanders seconded the motion. No blocking consensus, proposal is approved.

The SFAC reviewed a course fee proposal for Anthropology 485 Forensic Anthropology. This would include a \$30 fee to cover the cost of materials used for in class exercises (animal bones which are not reusable). V. Bahena sought approval of the course fee proposal for Anthropology 485 Forensic Anthropology; N. Apambire made a motion to approve the fee proposal; P. Michael seconded the motion. No blocking consensus, proposal is approved.

The SFAC reviewed a course fee proposal for Anthropology 486 Experimental Archaeology. This would include a \$45 fee to cover the cost of materials used for in class exercises (raw materials which are not reusable). V. Bahena sought approval of the course fee proposal for Anthropology 486 Experimental Archaeology; N. Apambire made a motion to approve the fee proposal; S. Sanders seconded the motion. No blocking consensus, proposal is approved.

V. Update from Fee Oversight Committee Chairs

IRA: Reviewed several proposals; due to a lack of funding, the committee will not be able to approve all of the proposals. The committee is going to prioritize the proposals based on requests that have not been submitted in the past in order to allow for new opportunities.

MSFT: Committee reviewed and updated the proposal form. The call for proposals has gone out with a submission deadline of early January.

ASI Board: No update provided

SHAC: Committee has begun discussion of the FY15-16 budget and will be reviewing their voting process.

RAFC: No update provided

VI. Guest Presenters and Topics of Interest

Student Government is hosting Parking and Transportation Services in an open forum on Wednesday, November 12, 2014 from 11:30 to 12:30 p.m. in the Student Union.

VII. New Business

No new business

VIII. Adjournment

Meeting adjourned at 8:46 a.m.