

California State University Channel Islands Site Authority

MINUTES

Regular Meeting
Monday, May 14, 2012

The California State University Channel Islands Site Authority met on Monday, 14 May 2012. The meeting was held at the University Glen Corporate Office on the California State University Channel Islands (CI) campus, 45 Rincon Drive, Suite 104-A, Camarillo.

Chair of the Site Authority Charlotte Craven called the meeting to order at 11:37 a.m. The Secretary gave the roll call and a quorum of members was present. Vice Chair Dr. Debra Farar was absent.

Members Present: R. J. Considine, Jr.; Charlotte Craven, Chairperson; Kathy Long; Linda Parks; Benjamin Quillian (Treasurer); Richard R. Rush

Others Present: Pamela Abbott-Mouchou, Secretary to the Site Authority; Erik Blaine, CI University Glen; Steven Raskovich, Counsel to the Site Authority; Elizabeth Rubalcava, CI Office of the President; Steve Lohr; Ysabel Trinidad, CI Division of Finance & Administration

Approval of Minutes of February 6, 2012 Meeting

A motion was made by Dr. Rush to approve the minutes of the February 6, 2012 meeting. Mr. Considine, Jr. seconded the motion, and the motion carried unanimously.

Public Comment Period (Pursuant to Government Code section 11125.7)

Ms. Craven called for public comments, but there were none. Ms. Craven closed the public comment period.

Board Member Comment Period

Ms. Craven called for Board comments, but there were none.

Campus Update

Dr. Rush thanked the group for participating in the dedication of the new entrance road, which is named University Drive. The old University Drive, now called Camarillo Street, will be repaved this summer and include a bicycle path.

Final plans for the 2012 Commencement are underway. This will be CI's largest graduating class to date, with an expected attendance of 11,000. Two honorary doctorates will be presented; one to Henry L. "Hank" Lacayo, and the second to Kathy Ireland.

The Governor's May budget revise reflects a \$250 million cut to the CSU budget. The Chancellor's Office has indicated that CI will take a smaller percentage of that cut than other CSU campuses. The campus will be adding 500 more students next year, totaling approximately 4,000 FTE. Eleven new faculty members have been hired.

In June, the Office of the President and University Advancement will be relocating into their permanent quarters in University Hall.

The approvals and funding are in place for the West Hall project. Bonds are to be sold in November, and work is scheduled to begin in the Spring.

The 2012 Casa Pacifica Wine & Food Festival will be held at CI on Sunday, June 3rd. Los Angeles Avenue will be transformed into a pedestrian mall, using a \$250,000.00 gift donated anonymously. In keeping with other campus features, a fountain will be placed in the mall's center. Steve Blois of Valley Vista Consulting, Inc. will renovate three additional courtyards, all of which will carry a theme.

Dr. Rush concluded his remarks by praising CI's students and faculty, who continue to win prestigious awards and by acknowledging that on August 16th, CI will be marking its 10th Anniversary.

Ms. Parks commended Dr. Rush for his collaboration with the community, and for facilitating CI's success.

University Glen Corporation Budget for 2012/13

The 2012/13 University Glen budget was presented to the Board members for their information.

Dr. Blaine informed the group that he and his team are taking a fresh look at food services. In order to streamline operations, the Student Union Building will now be open only when school is in session. This decision was made after having been vetted through student groups. At the same time, additional food services will be made available both on campus and at the Town Center, including a pizza, wings, & salad restaurant, slated to be opened this Fall.

Additional revenue streams are being pursued, such as collaborating with Ventura County's junior colleges to assist them with their food service operations.

The residential dining program is successful, and there are many compliments about the food.

Site Authority Budget for FY 2012/13

The Site Authority budget was presented to the Board members for their information. Dr. Blaine explained that it is similar to last year's budget.

The Cap and Trade program will impact the net income for CI Power by approximately \$1.3 mil. Cap and Trade is an environmental policy tool that mandates a cap on emission levels.

The cash flow reflects a \$2.7 mil. deficit.

A motion to approve the budget was made by Dr. Quillian, Mr. Considine, Jr. seconded the motion, and the motion carried unanimously.

Construction Status Update

The North Hall project is nearly complete. The Boating Instruction and Safety Center is scheduled for completion in October, 2012.

University Glen Housing and Rental Update, and Financial Report

Dr. Blaine informed the group that there are currently seven homes for sale in University Glen. The Site Authority is in the process of purchasing a foreclosed home from Cal FHA.

Rentals in University Glen are 94% occupied.

The payment schedule for CI Power is being amended to reflect a lower interest rate, and this will result in a \$700K savings over the life of that loan, or about \$120k a year.

Freudian Sip is now selling mugs, and customers who use them when buying coffee will receive a discount.

Rabobank ATM's have been replaced with new machines.

At University Glen Corporation's annual Board meeting, David Press was elected to continue as Chair, Bill Robe as Vice Chair, Ysabel Trinidad as Treasurer, and Barbara Thorpe as Secretary.

UGC is collaborating with Follett and CI's Technology & Communication department to add the Booknow program. This allows students to order their textbooks immediately following registration.

Dr. Rush interjected that a number of professors are now using online versions of textbooks.

Executive Chef Peter Maher has been accepted to the National Association of College and University Food Services Leadership Institute.

Ms. Parks inquired about Human Resources shared services. Dr. Quillian responded by saying that the CSU is in the process of evaluating this possibility.

Dr. Rush noted that an alternate Board member will need to be identified who will fill the vacancy created by Dr. Koester's retirement.

There being no further business to discuss, the public meeting adjourned at 11:59 a.m.

APPROVED:

California State University Channel Site Authority

Signed: *Samuel Albert Muecke* Dated: *Sept. 10, 2012*
Secretary to the Site Authority