



Strategic Resource Planning Task Force

**Minutes**

8:00 – 9:00 a.m.

Wednesday, February 4, 2015

Madera Hall 2381

**Members Present:** Ysabel Trinidad, Gayle Hutchinson, Genevieve Evans-Taylor, W. Gregory Sawyer, Missy Jarnagin, Jeanne Grier, Michael Berman, Kate Harrington, Tracy Corbett, Scott Frisch, Sean Kelly, Nichole Ipach, Toni Deboni (for Dianne Wei)

**Members Absent:** Dianne Wei, Amy Denton

**Call to Order**

The meeting was called to order by Ysabel Trinidad at 4:05 p.m. The agenda items were reviewed and unanimously approved.

**1. Information: Update on 2015/16 CSU Budget Environment**

Ms. Trinidad gave an overview of the 2015/16 CSU budget process, which affects CI's budget planning process. This is based on an historical model and FTE funding, and will inform how CI positions itself as a campus and how the strategic plan will tie in. Conversations will continue on institutional metrics.

**2. Information/Discussion: CI 2015-16 Budget- Early First Outlook**

Ms. Trinidad explained the support budget and ongoing expenditures, which include an increase in employee staffing as the campus grows. Ms. Trinidad said that CI has been granted 100 funded FTES for fiscal year 2015-16, and this will provide CI with an additional \$2.5 million in operating funds.

**3. Discussion: Topics on Planning Activities for the Spring**

**A. Strategic Plan**

The Chancellor's Office Task Force on a Sustainable Financial Model is advocating for a shift in how CSU resources are allocated, and this should be ready for implementation during the 2016-17 fiscal year. Moving forward, this new model will influence budget-related conversations.

• CI Strategic Priorities

Dr. Hutchinson informed the task force that the President has endorsed the updated University strategic plan with its three strategic priorities. Goals and metrics are being developed for each of these.

• Divisional Plans

All campus divisions will be updating their strategic plans based on the University's. Dr. Hutchinson announced that Academic Affairs will be launching its new strategic planning process this spring.

**B. Information-Instructional Metrics**

Dr. Hutchinson noted that the campus will need to keep the CSU's strategic priorities and institutional metrics as plans are revised.

• CSU Dashboard-Graduation; Achievement GAP

Ms. Trinidad provided the CSU website (<https://ds.calstate.edu/?svc=ats&env=prod>).

The information from these dashboards will provide direction for future meetings. The

members were urged to review the data.

- **STEM Collaborative**  
The STEM Collaborative agenda information will be provided.
- **Hispanic Serving Institution Designation**  
This initiative provides higher education access to underrepresented minorities and low income students.
- **General Education**  
Regional access to general education will be a topic of focus by Academic Affairs.
- **Technology**  
Another focus for Academic Affairs will be to improve classroom instructional technology.
- **Multi-year enrollment planning target**  
Dr. Hutchinson informed the group that the Board of Trustees has endorsed sixteen CSU access and graduation rate initiatives. All CSU campuses will be held accountable for the achievement of targets.

#### **4. Information: Planning Calendar**

The campus is striving for an 8% enrollment growth, however, for fiscal year 2015-16 the growth has been held to 2%. For the fiscal year 2016-17 budget planning cycle, the group agreed that updated divisional strategic plans would need to be in place to help inform the task force's work. Goals and objectives should be in alignment with University and CSU system plans.

Mrs. Trinidad closed the meeting by inviting feedback, and extended her appreciation to those who attended.