
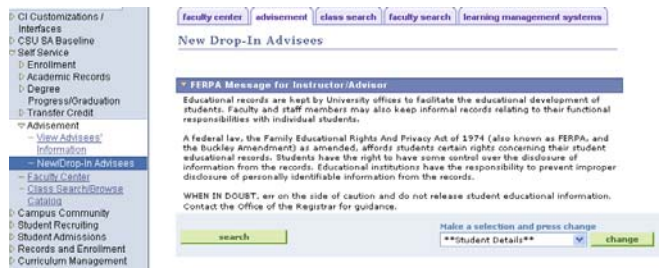
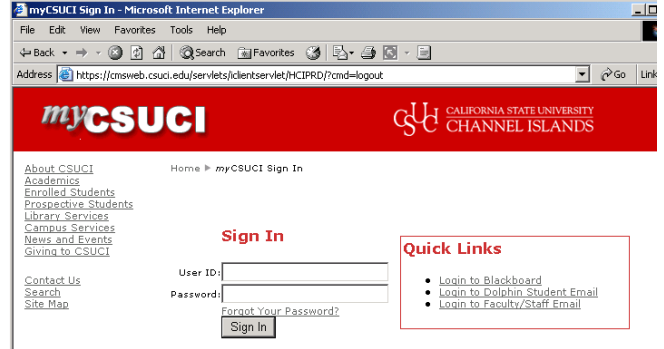


How to Process a Student Degree Progress Report

A Degree Progress Report outlines a student's graduation, general education and major requirements using internal and external course work.

- Open Internet Explorer and browse to <http://my.csuci.edu> or connect through www.csuci.edu and click on the myCSUCI icon: 
- On the sign-in page, enter your User ID and password to log in. Both are case sensitive. (*See the bottom of page if you forgot your password.)
- To view a student's Degree Progress Report, navigate through the following:
 - Click on the "Self Service" menu option.
 - Click on the "Advisement"
 - Click on the "New/Drop-In Advisees" link
 - Click on the "Search" button
 - Enter a student ID in the "ID" section or search by name
 - Click on "Look Up"
 - Click on the down arrow (▼) and select "Degree Progress"
 - Click on "Change"
- In the "Report Type" field, click on the down arrow (▼) to see a drop-down of Degree Progress Report.
- Click on the "Go" button. This will direct you to the Degree Progress Report, List of Courses Taken at CSUCI and Transfer Credit page.
- By selecting the Degree Audit tab, you will have the ability to view your student's Degree Progress information.
- By selecting the Course History tab, you will have the ability to view the history of the courses your student has taken at CSUCI. This section contains the same information as is listed on the Unofficial Transcript.
- By selecting the External Credit Tab you are selecting to view the unofficial record of which courses have transferred from other institutions for your student.



View Degree Progress Report

Choose an institution and report type and press go to view your degree progress in your current academic program. If you wish to view your coursework in a what-if scenario, select one of the buttons below.

****this process may take a few minutes to complete, please do not press any other buttons or links while processing is taking place****

Academic Institution: Channel Islands
Report Type: Degree Progress Report
go

Information For Students

This report shows your progress toward a degree. It includes General Education Requirements, Graduation Requirements as well as Major and Minor Requirements. For assistance with understanding your Degree Progress Report, please visit the Academic Advising Center in the Bell Tower- Room 1552.




ID

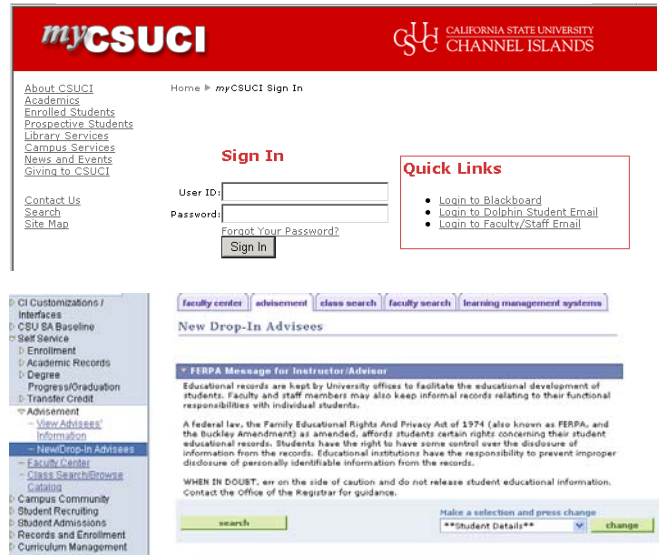
Current Academic Objective		1 of 1	
		Requirement (Catalog) Term	
Career:	Undergraduate		
Program:	Undergraduate		Fall 2006
Plan:	BA: Psychology		Fall 2006
Expected Grad Term:		Summer 2012	
Graduation Status:		Not Applied	

For assistance with understanding your student's Degree Progress Report, please visit the Office of Records and Registration in the Enrollment Center, Sage Hall, Room 1040 or email us at dpr.help@csuci.edu

How to Process a Quick What If Degree Progress Report

A *Quick What If Degree Progress Report* outlines a student's graduation, general education and major requirements using internal and external course work "If" they changed their major.

- Open Internet Explorer and browse to <http://my.csuci.edu> or connect through www.csuci.edu and click on the myCSUCI icon: 
- On the sign-in page, enter your User ID and password to log in. Both are case sensitive. (*See the bottom of page if you forgot your password.)
- To view a student's Quick What If Degree Progress Report, navigate through the following:
 - Click on the "Self Service" menu option.
 - Click on the "Advisement"
 - Click on the "New/Drop-In Advisees" link
 - Click on the "Search" button
 - Enter a student ID in the "ID" section or search by name
 - Click on "Look Up"
 - Click on the down arrow (▼) and select "Degree Progress"
 - Click on "Change"
- In the "Report Type" field, click on the down arrow (▼) to see a drop-down of Degree Progress Report.
- Click on the "Quick What-If" button. This will direct you to the option page.
 - For each field, use the Search icon (🔍) to find the appropriate field. SubPlan Override is not always used. Each field on the left, must have a corresponding required term on the right (catalog year).
 - Click on "OK".
- By selecting the Degree Audit tab, you will have the ability to view your student's *potential* Degree Progress information.

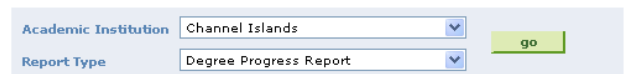


The screenshot shows the myCSUCI sign-in page. At the top, there is a navigation menu with links like 'About CSUCI', 'Academics', 'Enrolled Students', etc. The main area has a 'Sign In' section with fields for 'User ID:' and 'Password:', a 'Forgot Your Password?' link, and a 'Sign In' button. To the right, there is a 'Quick Links' box with links to 'Login to Blackboard', 'Login to Dolphin Student Email', and 'Login to Faculty/Staff Email'. Below the sign-in section, there are tabs for 'faculty center', 'advisement', 'class search', 'faculty search', and 'learning management systems'. The 'advisement' tab is selected, showing a 'New Drop-In Advisees' section with a 'FERPA Message for Instructor/Advisor' and a search button.

Advisee's Degree Progress Report

Choose an institution and report type and press go to view your degree progress in your current academic program. If you wish to view your coursework in a what-If scenario, select one of the buttons below.

"this process may take a few minutes to complete, please do not press any other buttons or links while processing is taking place"



The screenshot shows a form for selecting an institution and report type. It has two dropdown menus: 'Academic Institution' (set to 'Channel Islands') and 'Report Type' (set to 'Degree Progress Report'). There is a 'go' button to the right of the second dropdown.

Information For Students

This report shows your progress toward a degree. It includes General Education Requirements, Graduation Requirements as well as Major and Minor Requirements. For assistance with understanding your Degree Progress Report, please visit the Academic Advising Center in the Bell Tower- Room 1552.

What-If Reports

QUICK WHAT-IF

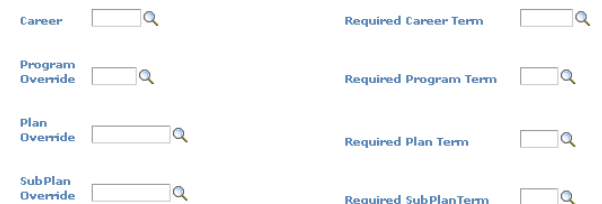
COURSE LIST WHAT-IF

Degree Progress Report

Quick What-If Analysis Report

To see how your coursework may apply to a different career, program, plan and/or subplan, fill in the appropriate fields below along with the required term for each override you've entered and press the OK button.

Override Options



The screenshot shows a form for override options. It has four rows, each with a label on the left, a search icon, and a 'Required' field on the right with a search icon. The rows are: 'Career', 'Program Override', 'Plan Override', and 'SubPlan Override'. Each row has a corresponding 'Required' field with a search icon.


"selecting ok will start the process and it may take a few minutes to complete, please do not press any other buttons or links while processing is taking place"

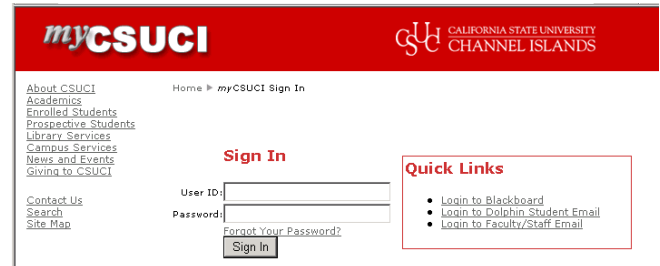
OK **CANCEL**

For assistance with understanding your student's Degree Progress Report,
please visit the Office of Records and Registration in the Enrollment Center, Sage Hall, Room 1040
or email us at dpr.help@csuci.edu

How to Process a Course List What If Degree Progress Report

A Course List What If Degree Progress Report outlines potential outcomes for graduation, general education and major requirement "if" a student enrolls in a particular course(s)

- Open Internet Explorer and browse to <http://my.csuci.edu>, or connect through www.csuci.edu and click on the myCSUCI icon: 
- On the sign-in page, enter your User ID and password to log in. Both are case sensitive. (*See the bottom of page if you forgot your password.)
- To view a student's Course List What If Degree Progress Report, navigate through the following:
 - Click on the "Self Service" menu option.
 - Click on the "Advisement"
 - Click on the "New/Drop-In Advisees" link
 - Click on the "Search" button
 - Enter a student ID in the "ID" section or search by name
 - Click on "Look Up"
 - Click on the down arrow (▼) and select "Degree Progress"
 - Click on "Change"
- In the "Report Type" field, click on the down arrow (▼) to see a drop-down of Degree Progress Report.
- Click on the "Course List What-If" button. This will direct you to the option page.
- In the Subject Field use the Search icon (🔍) to find the appropriate field. Click on "Search".




Advisee's Degree Progress Report

Choose an institution and report type and press go to view your degree progress in your current academic program. If you wish to view your coursework in a what-if scenario, select one of the buttons below.

****this process may take a few minutes to complete. please do not press any other buttons or links while processing is taking place****

Academic Institution	Channel Islands	▼	go
Report Type	Degree Progress Report	▼	

Information For Students

This report shows your progress toward a degree. It includes General Education Requirements, Graduation Requirements as well as Major and Minor Requirements. For assistance with understanding your Degree Progress Report, please visit the Academic Advising Center in the Bell Tower- Room 1552.

What-If Reports

QUICK WHAT-IF

COURSE LIST WHAT-IF

Degree Progress Report

Course List What-If Analysis

Enter a Subject then press the Search button to select a course. Each line will represent a course which you have not yet taken. Once you have chosen the course (s) you wish to review on your Degree Progress Report, press the OK button.

Subject	🔍	search
---------	---	--------

****selecting ok will start the process and it may take a few minutes to complete. please do not press any other buttons or links while processing is taking place****

OK

CANCEL

- Select the Course from the options by clicking on the checkmark.

Course List What-If Analysis Report
Course Search

Customize | Find | View All | First | 1-10 of 69 | Last

	Course ID	Subject	Catalog	Description	Requirement Designation
<input checked="" type="checkbox"/>	000177	ART	100	UNDERSTING ART PROCESSES	
<input checked="" type="checkbox"/>	000179	ART	102	MULTICULTURAL CHILDREN'S ART	
<input checked="" type="checkbox"/>	000180	ART	105	DRAWING AND COMPOSITION	
<input checked="" type="checkbox"/>	000181	ART	106	COLOR AND DESIGN	
<input checked="" type="checkbox"/>	000182	ART	107	LIFE DRAWING	
<input checked="" type="checkbox"/>	000184	ART	108	VISUAL TECHNOLOGIES	
<input checked="" type="checkbox"/>	000185	ART	110	PRE ART TO THE MIDDLE AGES	
<input checked="" type="checkbox"/>	000186	ART	111	RENAISSANCE TO MODERN ART	
<input checked="" type="checkbox"/>	000187	ART	112	ART OF THE EASTERN WORLD	
<input checked="" type="checkbox"/>	000189	ART	201	PAINTING	

Return

- If you would like to add more classes, click on "Add a Course" and repeat steps six and seven. If you are done, click on "OK".

Degree Progress Report

Course List What-If Analysis

Enter a Subject then press the Search button to select a course. Each line will represent a course which you have not yet taken. Once you have chosen the course (s) you wish to review on your Degree Progress Report, press the OK button.

	Subject	Catalog	Description	Units Taken	Requirement Designation
SEARCH	ART	110	PRE ART TO THE MIDDLE AGES	3.00	

Add a Course

"selecting ok will start the process and it may take a few minutes to complete, please do not press any other buttons or links while processing is taking place"

OK CANCEL

- By selecting the Degree Audit tab, you will have the ability to view your student's *potential* Degree Progress information.

Degree Audit | Course History | External Credit | Campus Tab

ID

Current Academic Objective 1 of 1

	Requirement (Catalog) Term
Career:	Undergraduate
Program:	Undergraduate
Plan:	BA: Psychology
Expected Grad Term:	Summer 2012
Graduation Status:	Not Applied

For assistance with understanding your student's Degree Progress Report, please visit the Office of Records and Registration in the Enrollment Center, Sage Hall, Room 1595 or email us at dpr.help@csuci.edu