



# Implementation of New CSU-wide Academic Policies Begins Fall 2009

**Important undergraduate policies have changed regarding academic withdrawal from courses and the repetition of courses.<sup>^</sup>**

## **Withdrawal from CSUCI courses will now be limited!**

- Withdrawal from a course(s) may be permitted without restriction during the first three (3) weeks of the semester.
- After students have repeated up to a total of 18 units of CI coursework, further course withdrawal is not allowed.
- Withdrawal requests after the third week are allowed for “serious and compelling reasons” and must be well documented by the campus, but cannot exceed the 18 unit maximum.
- Withdrawals in the last few weeks of the term are not permitted unless the circumstances are beyond the student’s control (i.e. medical emergency or accident) and an *Incomplete* (“I”) grade is not feasible.
  - ◇ Such withdrawals must be complete withdrawals from the term, but they do not count against the 18 unit maximum.

## **Change to CSUCI Online Enrollment**

- Students already enrolled in a class with an “I” grade will not be allowed to re-enroll in the class in a future term UNTIL the incomplete is converted to a grade.

## **Change to CSUCI Repeat Policy—limit is now 16 units!**

- Students already at the original maximum of 18 units will not be allowed to repeat any courses for grade forgiveness.
- Undergraduate students may repeat an individual course for grade forgiveness no more than two (2) times {*three (3) attempts total*}.
- The limits only apply to units completed at CSUCI.

## **Questions should be directed to Records & Registration, Enrollment Services - Sage Hall, First Floor**

Address: One University Dr., Camarillo, CA 93012

Telephone: (805) 437-8500 + Fax: (805) 437-8509

Email: [records.registration@csuci.edu](mailto:records.registration@csuci.edu)

<sup>^</sup>Executive Order 1037 supersedes EO Nos. 795, 320 and 213.