

Information for Degree Candidates

Degree Posting

- Expect official degree verification approximately 8-12 weeks after semester grades post.
- All final official transcripts from other colleges or universities, test scores and any approved substitutions/petitions must be on file with Enrollment Services for your degree to be posted.

Official Transcripts

- Transcripts are the official verification of degree(s) earned.
- Transcripts must be requested in writing, or in person at the Enrollment Center, Sage Hall. Students can request for transcripts to be held until degree is posted.

Diplomas

- Following verification of degree, diplomas will be ordered. Expect delivery approximately 2-3 months after degree posts.
- Diplomas will be sent to the mailing address on record with CSUCI. Please check **CI records** to verify that your mailing address is up-to-date by the end of your last term.
- Diplomas will not be released if there is a hold on your record. Please check **CI records** for any holds.

Requirements not completed

- Before your last semester, please run your Degree Progress Report (DPR) on your **CI records** account, to confirm that all University and Major requirements are complete or in progress.
- If all degree requirements are not completed by the anticipated graduation date listed, or if you complete the requirements earlier, you **must** re-file your application for the appropriate term.
- Registration in the term following the anticipated date of graduation is not permitted unless a *Request for Change of Graduation Term* form, along with processing fee, is received and processed by Enrollment Services.
- *Per Education Code 89708, students may NOT complete remaining coursework through self-supporting special sessions such as CSUCI's Extended Education.*

Commencement

- Commencement is held annually at the end of the spring semester. Students who have completed degree or credential requirements the previous summer or fall terms are eligible to participate along with those who plan to complete their work in the spring or subsequent summer and have filed an Application for Degree and Diploma.
- **Candidates for graduation will be listed in the Commencement program unless a Request to Withhold Directory Information is on file with Enrollment Services.**
- Please visit the CSUCI website (www.csuci.edu) for commencement information.

Questions?

- If you have questions regarding your degree requirements, please contact the Graduation Evaluator listed on your degree check. You may need further consultation with an academic advisor or your Program Coordinator.
- If you have questions about your Degree Progress Report (DPR) please email us at records.registration@csuci.edu or visit our website at www.csuci.edu/studentaffairs/progress_of_degree.htm