

**Student Success Partnership  
Steering Committee Meeting  
October 11, 2011**

**Attendees:**

Jacquelyn Kilpatrick  
Jane Sweetland  
Damien Pena  
Kaia Tollefson  
Marie Francois  
Ginger Reyes  
President Rush  
Carmen Delgado (Support)

**Approval of minutes.**

**Data Context:** Committee asked for useful data

- Retention and Graduation reports now available by:
  - Program
  - All students
  - First time freshmen and transfers
  - Gender
  - URM & others
  - Hispanic students

All information helps with long-term planning but it doesn't get to students before they leave. Discussed what can be done mid-term.

- Early Warning in Blackboard
- Advisors can reach out to troubled student mid-semester
- Get faculty to enter mid-semester grades
- Jacque to ask English faculty to test it out in spring 2012
- Also talked about a number of mid-semester interventions but campus has multiple calendars
- Where does responsibility lie? How to effectively deputize?
- Create a different culture on campus
- 8<sup>th</sup> week check: "How are you doing? Are you being successful?"
- Student Success Report to be requested by the Presidents'
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- Unprepared (single most common word used)
- Income
- Life problems
- Too many other activities

- Poor advising was one faculty comment (math); another faculty member (biology) suggested that people be advised before they declare
- Traditional age, or young came up often
- Discouragement. Different kinds of discouragement

**Islas students:** 75 seats, slowing implementing a class for credit. Next year, 3 transfer seminars, 25 each. Jacque asked that Marie put numbers together to show ISLAS annual growth and how many students will be served each year.

**EOP/SSS/ISLAS:** Between 3 programs about 300 students being served.

**Group idea: 8<sup>th</sup> Week Early Warning System:**

- Where does responsibility lie?
- Banners across campus: How are you doing? Here are the campus resources available to you
- It deputizes each of us
- Statement of Concern process, modified – faculty funnel info about students at risk of non-completion to program advisor
- What about programs whose halfway point is not week 8? Need to call it a semester mid-point check, not 8-week check (Jane: We have 12 different calendars on campus)
- How to effectively deputize faculty?
- How to engage students? ASI? peer advising/intervention/participation in modified “statement of concern” process? (ISLAS Dolphin Interest Groups DIGS, STEM “Posses”)
- Make every each faculty advisor aware of 8<sup>th</sup> Week Check
- Mid-semester grade check?
- Ask English faculty to be guinea pig – to put this into effect, then present to others to make more appealing to implement
- Change culture of campus

**Students respond when relationships are built:**

- Community office hours in public space instead of office
- Offer coffee in these public gathering spaces; have different programs sponsor coffee for each month
- Mini focus groups; ask students what kind of services they need

**Questions for today: What would our SSP Steering Committee recommend as**

- A summer term intervention/use of resources
- Next task force(s) topic and charge

Jacque and Jane will meet to put a plan together.

Meeting adjourned at 1:15 p.m.