**WMC Tutor Recommendation Form**

 Recommendation for:

Date:

**To the Recommender**: The above student has applied for a position as a Writing & Multiliteracy Center tutor (in writing or oral/visual communication) and has given your name as a reference. WMC tutors meet with CI students in one-to-one conferences to help them improve their writing or communication. Please take a few minutes to evaluate the qualifications of this applicant for the job. Please return the completed recommendation form to the address listed above, via email, or return it to the applicant in a sealed envelope. If you have any questions about the Center or this form please contact Dr. Sohui Lee, Faculty Director of the Writing & Multiliteracy Center at x2057 or sohui.lee@csuci.edu. Thank you for your help in this process.

What course or courses has this student taken with you?

How would you rate the overall writing ability of this student?

☐ excellent ☐ good ☐ average ☐ poor ☐ don’t know

How would you rate the overall oral and/or visual communication ability of this student (if applicable)?

☐ excellent ☐ good ☐ average ☐ poor ☐ don’t know

How would you rate this student’s ability to interact with others?

☐ excellent ☐ good ☐ average ☐ poor ☐ don’t know

How would you rate this student’s knowledge of the technical aspects of writing: grammar, punctuation, sentence structure, organizational patterns, etc.?

☐ excellent ☐ good ☐ average ☐ poor ☐ don’t know

How strongly would you recommend this student for a tutoring position?

 ☐ very highly recommend ☐ highly recommend ☐ recommend

 ☐ don’t recommend ☐ don’t know

Comments (Please use other side if necessary):

Signature (not necessary if sending via email): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:

Name:

Position:       University: Phone: