

Arts & Sciences Chairs Meeting
Tuesday, December 4, 2018
9:00-10:30 am, Madera 2381
Minutes

In Attendance: Simone Aloisio, Sean Anderson, Frank Barajas, Sean Carswell, Stephen Clark, Ivona Grzegorzczuk, Lynette Landry, Luke Matjas, Nancy Mozingo, Jenn Perry, Beatrice de Oca, Christina Smith and Michael Soltys

Dean's Office: Vandana Kohli, Mary Adler, Chanda Cunningham-Spence, Amanda Sanchez

I. Information Items

Kohli recaps the past months tragic events and opens the floor for the chairs. She also asks if there is any objections to making a charitable contribution on the chairs behalf. Lastly, she shares conversation pieces from her meeting with students (A&S student assistants, tutors, In the Heights Cast and Model UN). The students were interested in the Women in Sciences and 2-4 degree plan.

Kohli reminds chairs about the budget forum 12/5/18 in Broome Library 2325 from 2-4pm.

Roadmap update- IT suggested to create a qualtrix form for pilot semester. Example: road map for entire freshman year and include milestones as drop boxes and or blank fill boxes. IT would make sure it is mobile and computer accessible. Suggestions and comments include links to course descriptions; location of roadmap; and ability to customize per department, next steps: move forward to create the qualtrix form.

TIVO/FIVO- Kohli asked Chairs to respond to Ariana Robles' email about the faculty representative for each program.

II. Discussion Items

Women in Science – Kohli updated the chairs about the acronym being used for the women in science group. The acronym will be WISE; Women for Inclusivity in Science and Engineering. Cynthia Flores and Lydia Dixon are the two faculty members facilitating this group.

Strategic Initiatives- Kohli went over the layout of the university's priorities to ensure all chairs understand the terminology and to emphasize the uniform usage when requesting funds. Chairs were asked to be mindful and make sure their requests fit the values of the campus. Operation and capital funding are available for Chairs to consider. All chairs agreed to request faculty development funds. All TT and 3 year contracted lectures should be consistent at \$1200 as well as \$500 for technicians and support staff.

Faculty and Staff Party – Kohli announces there will be a party in January 16, 2019 @ 9:30-11:00 am.

III. Chairs Items

Safety – Chairs asked for follow up on lab safety.

Handout and Power Point – Strategic Initiative