

Arts & Sciences Chairs Meeting
Tuesday, May 5, 2020
9:00-10:30 am, via Zoom
Minutes

In attendance: Vandana Kohli, Cindy Wyels, Stephanie Guerrero, Chanda Cunningham-Spence, Sean Kelly, Mary Adler, Liz King, Christina Smith, Frank Barajas, Kiki Patsch, Beatrice de Oca, Antonio Jiménez Jiménez, Dennis Downey, Michael Soltys, Ivona Grzegorzcyk, Nancy Mazingo, Sonsoles de Lacalle, Geoff Buhl, Jose Alamillo, Blake Gillespie, Colleen Delaney

Absent: Lynette Landry

I. Approval of Meeting Minutes

Meeting minutes approved from April 21, 2020.

II. Information Items

2-Year Roadmaps:

Thank you to the programs who have provided the information needed to produce 2-year roadmaps for their majors (list below). If you haven't had a chance to get to this yet, please try to complete it within the next week so the roadmaps may be produced by ITS and you can review them for accuracy before going off contract May 23.

A reminder email with your program's link will be sent today.

(Completed: Chicana/o Studies, Computer Science, Global Studies, Information Technology, Mechatronics, Nursing, Political Science, Psychology, Sociology)

III. Discussion Items

Curriculum Changes

Dean Kohli announced that she was recently informed by Jen Perry that processing of catalog changes is currently a year behind schedule. Chairs expressed a variety of frustrations, questions and concerns about the issues surrounding curricular changes. Chairs shared uncertainty about whether they should move forward with submitting new changes based on current delays in processing. The group also acknowledged the heavy workload of Local Curriculum Committees (LCC) and the need for additional institutional commitment and resources dedicated to the process. The current system is very 'clunky' to use and could be improved if more IT tools were provided. Staffing concerns were also mentioned as the data entry of changes into academic catalogs seems to be one of the larger issues.

AD Search

Dean Kohli provided an update on the Associate Dean position in her office. Due to the hiring chill from the Chancellor's Office, Arts & Sciences has been approved for only one AD hire. In addition, Dr. Wyels will not be continuing her appointment as Associate Dean after August.

Based on current circumstances due to Covid-19, the school is prevented from launching an effective national search. Instead, Dean Kohli would like to propose a one-year interim, internal

search for an AD to start at the beginning of fall 2020. Dean Kohli asked Chairs if they would be willing to vet the candidate applications received after she makes a school wide announcement for interested faculty to apply, to which Chairs agreed.

Summer Session II

Dean Kohli shared that the Provost has indicated a desire for a more robust second summer session, to pick up classes that students may need in the area of high DWF courses. Tuition fees will be subsidized using CARES funds at little to no cost for students. Chairs were asked to provide a list of additional courses that they might like to offer in a second summer session.

Chairs expressed concerns about whether offering more courses in summer will jeopardize their fall offerings, especially considering the lower cost of tuition. The group also shared that they do not feel faculty voices are being included in the planning for fall instruction, and expressed frustration about the campus' planning process, which seems to be behind the other CSUs.

Dean Kohli asked the Chairs to attend an additional meeting on May 19 to continue the discussion surrounding summer and fall instruction.